

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday April 20, 2023 at 6:00 p.m.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:00 pm

Board Members Present: A. Vassar, M. Hanson, S. Miller

Board Members Absent: A. Gualderama, T. Dworetzky arrived at 6:02 pm

Staff Members Present: Lisa Gonzalez, Kim Cook, Anita Petersen

Legal Counsel Present: No

Auditor Present: No

Presentation(s): None

Visitor(s) That Signed In: Virg Anderson

2. PUBLIC COMMENTS: None

Director T. Dworetzky arrived.

3. ANNOUNCEMENTS: The GM informed the board that she would be absent from the May 18, 2023 board meeting, as she would be attending the CARPD Conference.

4. TASK STARTED, REVISED OR ACCOMPLISHED: List reviewed.

5. CONSENT ITEMS:

- a. **Draft Meeting Minutes:** Board Meeting 3/16/2023
- b. FY 22-23 Period 9 **Financial Reports 339A**
- c. FY 22-23 Period 9 **Financial Reports 339D**
- d. FY 22-23 Period 9 **Multi Accounts Revenue Reports**
- e. FY 22-23 Period 9 **Payroll Report**
- f. FY 22-23 Period 9 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. Correspondence **received and sent**
- h. General Managers Report

Motion No. 1: It was moved by Director M. Hanson and seconded by Director T. Dworetzky to approve consent items as presented after clarification on a few items in the GM report.

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5. CONSENT ITEMS: (cont.)

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, S. Miller, T. Dworetzky

Absent: A. Gualderama

Abstained:

Vacant:

Chairperson A. Vassar appointed a committee, that includes Director M. Hanson and the GM Lisa Gonzalez to set up a meeting with Staples Construction to determine for what reason(s) there seems to be a delay in completing the contracted project for the ACP public restroom.

6. OLD BUSINESS:

- a. Discussion regarding the buildings at Oakdale Elementary (Gym and Community Center Room)

Direction provided to staff.

- b. Resolution to return funds from the short-term loan provided to 339D District Projects from the 339A General Fund

Motion No. 2: It was moved by Director M. Hanson and seconded by Director T. Dworetzky to adopt Resolution #2023-01 to return \$128, 406.61 of the original amounts of \$147, 427.55, that had been provided via a short-term inter-fund loan to provide cash flow to the Districts 339D District Projects account (reference original Resolution #2022-22).

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, S. Miller, T. Dworetzky

Absent: A. Gualderama

Abstained:

Vacant:

7. NEW BUSINESS:

- a. Discussion to enter into an agreement with Anderson Project Management Solutions

Direction provided to staff to enter into an agreement with Anderson Project Management Solutions, with the stipulation of “as not to exceed” amount.

- b. Prepare FY 2023-24 budget to include plans for the shop located at Hamilton Street Park

Director T. Dworetzky proposed, and the attending board members agreed that the first project for Anderson Project Management Solutions would be to provide options regarding the best approach to revamping/renovating the deteriorated shop building.

It was requested that Virg Anderson attend the June 2023 Board Meeting to provide and present proposed options for consideration.

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7. NEW BUSINESS: (cont.)

- c. Discuss 339I Impact fees and create a project to utilize the funds

For the May 2023 Board Meeting the GM will provide a list of projects that had previously been discussed and the board would review and prioritize for consideration, so that funds held in the 339I Impact Fees account could be utilized.

- d. Update Policy 4030 Remuneration and Attendance

Motion No. 3: It was moved by Director M. Hanson and seconded by Director T. Dworetzky to approve the changes to Policy 4030 Remuneration and Attendance.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, S. Miller, T. Dworetzky

Absent: A. Gualderama

Abstained:

Vacant:

8. BOARD DISCUSSION

- a. General discussion on topics for future meetings.

9. ADJOURNMENT OF THE MEETING.

The chairperson adjourned the meeting at 7:51 pm.