

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday June 17, 2021 at 6:00 pm.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:02 pm

Board Members Present: Alex Vassar, Amanda Gualderama, Travis Dworetzky, Chris Juell

Board Members Absent: Michael Hanson

Staff Members Present: Kim Cook, Juanita Petersen

Legal Counsel Present: Dave Ritchie

Auditor Present: No

Presentation(s): None

Visitor(s) That Signed In: None

2. PUBLIC COMMENTS: None

Adjourned Regular Session: 6:03 pm

Opened Closed Session: 6:03 pm

3. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation:
Significant exposure to litigation pursuant to § 54956.9(b) - Number of Cases: 1

b. Appointment of Public Employee (General Manager)

Adjourned Closed Session: 6:52 pm

Re-opened Regular Session: 6:52 pm

REPORT FROM CLOSED SESSION:

In Closed Session, the Board discussed the agendized items. Direction was given to staff and the discussion was suspended and the Board would reconvene on Monday June 21st at 6 pm at the Margie Herzog Community Center.

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6. OLD BUSINESS:

- a. Policy Review: Policy 2520.7 (Unused Sick Leave)

Motion No. 1: It was moved by Director A. Gualderama and seconded by Director T. Dworetzky to amend the policy as read by Chairperson A. Vassar, amending clerical changes and revising parts of the policy for newly hired employees hired after June 17, 2021.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: T. Dworetzky, A. Vassar, C. Juell, A. Gualderama
Absent: M. Hanson
Abstained:

4. ANNOUNCEMENTS:

Letter received from the County of Sacramento seeking a Representative from Special Districts, for the Sacramento County Treasury Oversight Committee.

District received FY 2021-22 Contract from Fulton El Camino RPD Police Department dated June 10, 2021 on June 17, 2021.

5. CONSENT ITEMS:

- a. **Draft Meeting Minutes:** Board Meeting 5/20/2021, Budget Committee 6/1/2021, Park Tour 6/5/2021
- b. FY 20-21 Period 11 **Financial Reports 339A**
- c. FY 20-21 Period 11 **Financial Reports 339D**
- d. FY 20-21 Period 11 **Multi Accounts Revenue Reports**
- e. FY 20-21 Period 11 **Payroll Report**
- f. FY 20-21 Period 11 **Rental & Misc. Revenue Report**
- g. Correspondence **received and sent**
- h. Patrol Report
- i. Interim General Manager's Report

Motion No. 2: It was moved by Director A. Gualderama and seconded by Director T. Dworetzky to approve consent items as presented.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: T. Dworetzky, A. Vassar, C. Juell, A. Gualderama
Absent: M. Hanson
Abstained:

6. OLD BUSINESS: (cont.)

- b. Update General Manager Recruitment

Discussion to be continued during the reconvened meeting on June 21, 2021.

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6. OLD BUSINESS: (cont.)

- c. Adopt Board Resolution 2021-03 approving the Preliminary FY 2021-22 Budget for 339A Operating Budget and authorized staff to submit to the County Finance Department.

Motion No. 3: It was moved by Director T. Dworetzky and seconded by Director C. Juell to adopt resolution 2021-03 approving the Preliminary FY 2021-22 for 339A General Operating Budget.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: T. Dworetzky, A. Vassar, C. Juell, A. Gualderama
Absent: M. Hanson
Abstained:

- d. Adopt Board Resolution 2021-04 approving the Preliminary FY 2021-22 Budget for 339D District Projects and authorized staff to submit to the County Finance Department.

Motion No. 4: It was moved by Director A. Gualderama and seconded by Director T. Dworetzky to adopt resolution 2021-04 approving the Preliminary FY 2021-22 for 339D District Projects Budget.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: T. Dworetzky, A. Vassar, C. Juell, A. Gualderama
Absent: M. Hanson
Abstained:

- e. Policy Review: Policies 3105 (Budget Preparation), and 5010.1 (Board Meetings),

Motion No. 5: It was moved by Director T. Dworetzky and seconded by Director A. Gualderama to adopt proposed clerical corrections to both District Policies 3105 and 5010.1.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: T. Dworetzky, A. Vassar, C. Juell, A. Gualderama
Absent: M. Hanson
Abstained:

- f. Options regarding the bollards on the perimeter of Hamilton Street Park.

Consensus of the Board of Directors is to remove the bollards around Hamilton Street Park.

- g. Follow up to park tour

The Park Tour enlightened the Board Members that were able to attend. Many of the deferred maintenance issues will reviewed by the Budget Committee to address long overdue neglect.

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6. OLD BUSINESS: (cont.)

- h. Discuss District Projects using Per Capita and 339I Impact Fee Funds and Adopt Board Resolution 2021-05 with the project of repairing District parking lots and ADA Improvements.

Item tabled and to be placed on the July 15, 2021 Agenda. Staff was directed to re-write Resolution 2021-05 changing the projects to the following at Arcade Creek Park, update restroom, repair parking lot and address ADA improvement.

7. NEW BUSINESS:

- a. District acquisition of a new commercial mower.

Motion No. 6: It was moved by Director A. Gualderama and seconded by Director T. Dworetzky, directing the General Manager to purchase a new commercial mower, with input from Park Maintenance.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: T. Dworetzky, A. Vassar, C. Juell, A. Gualderama
Absent: M. Hanson
Abstained:

- b. Adopt Resolution 2021-05 Approving Park Impact Fee Nexus Study Update 2021.

Motion No. 6: It was moved by Director A. Gualderama and seconded by Director T. Dworetzky to accept the report and adopt the resolution.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: T. Dworetzky, A. Vassar, C. Juell, A. Gualderama
Absent: M. Hanson
Abstained:

8. BOARD DISCUSSION:

- a. General discussion on topics for future meetings.

- FECRPD Police Contract
- County of Sacramento seeking a Representative from Special Districts, for the Sacramento County Treasury Oversight Committee.

9. Meeting recessed at 8:31 pm

Motion No. 7: A motion was made by Director C. Juell and seconded by A. Gualderama to suspend the meeting.

Motion Carried: 3 Ayes, 0 Noes, 1 Absent, 1 Abstained
Ayes: A. Vassar, C. Juell, A. Gualderama
Absent: M. Hanson
Abstained: T. Dworetzky