

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday February 16, 2023 at 6:00 p.m.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:00 pm

Board Members Present: A. Vassar, S. Miller, M. Hanson, A. Gualderama attend via phone.

Board Members Absent: T. Dworetzky, A. Gualderama left the meeting at 6:48 pm.

Staff Members Present: Lisa Gonzalez, Kim Cook, Juanita Petersen

Legal Counsel Present: No

Auditor Present: No

Presentation(s): Provided by representatives of SMUD

Visitor(s) That Signed In: None

2. PUBLIC COMMENTS: None

New Business Item 7 b. Informational Q & A with SMUD on available incentives.

SMUD Representative Maria Espinoza and Katie Worth, the Strategic Account Advisor's, provided a presentation on the SMUD Commercial Programs & Rebates that may be beneficial to the District as it relates to upgrades and items that have been on the deferred maintenance list.

Director S. Miller, request that SMUD provide a full assessment for each park and what upgrades and rebates are available.

3. ANNOUNCEMENTS: None

4. TASK STARTED, REVISED OR ACCOMPLISHED

Report received and discussed.

Concerns regarding the parking lot abandoned vehicle towing companies policy was discussed and staff was informed to reach out to the current provider and discuss their practice of charging the property owners for this service. Also, to research other towing companies and how they process vehicles that are towed.

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5. CONSENT ITEMS:

- a. **Draft Meeting Minutes:** Board Meeting 1/19/2023
- b. FY 22-23 Period 7 **Financial Reports 339A**
- c. FY 22-23 Period 7 **Financial Reports 339D**
- d. FY 22-23 Period 7 **Multi Accounts Revenue Reports**
- e. FY 22-23 Period 7 **Payroll Report**
- f. FY 22-23 Period 7 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. Correspondence **received and sent**
- h. General Managers Report

Motion No. 1: It was moved by Director M. Hanson and seconded by Director S. Miller to approve consent items as presented.

Director A. Gualderama left the meeting at 6:48 pm, prior to the Consent Items vote.

Motion Carried: 3 Ayes, 0 Noes, 2 Absent, 0 Abstained
Ayes: M. Hanson, S. Miller, A. Vassar
Absent: A. Gualderama, T. Dworetzky
Abstained:
Vacant:

6. OLD BUSINESS:

- a. Discussion and review of - District Workflow Property Projects, Upgrades, Repairs.

The attending Director's requested that this item be brought back on a quarterly basis beginning in June 2023.

- b. Discussion regarding the buildings at Oakdale Elementary (Gym and Community Center Room).

Nothing new to report. Item to be brought back to the March 2023 agenda.

Staff directed to check with the Districts legal counsel for any updates.

Item 6 d placed before 6 c for discussion.

- d. Bereavement Leave District Policy 2540 and incorporating Assembly Bill 1949 requirements

Item to be placed back on the March 2023 meeting for additional review.

- c. Contracts from Staples Construction for Hamilton Street Exterior Lighting and Rental Facilities Lighting upgrades, with cost breakdown.

Directors provided staff direction.

Staples proposed contracts for interior building lighting and exterior lighting to be placed on hold until the current project being done by Staples Construction at Arcade Creek Park restroom is completed.

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7. NEW BUSINESS

- a. Receive the Sacramento County Investment Policy & Report for Calendar Year 2023.

Report received.

8. BOARD DISCUSSION

Districts Finances

Update on hiring staff

Boards outlook for the future on conducting programs or enhancing park amenities as a location for recreation

9. ADJOURNMENT OF THE MEETING.

Chairperson adjourned the meeting at 7:35 pm.

Approved 3/16/2023