

Arcade Creek Recreation & Park District
4855 Hamilton Street
Sacramento, California 95841

MINUTES
Of
The Arcade Creek Recreation & Park District
Meeting of the Board of Directors
Held on
Thursday June 18, 2020 at 6:00 p.m.

Meeting conducted via Zoom Video Conference

Chairperson S. Gonzalez called the meeting to order at 6:01 pm

Board Members Present: Alex Vassar, Michael Hanson, Miles Constantine, Senica Gonzalez

Board Members Absent: Heather Gonzalez

Staff Members Present: Stephen Fraher, Kim Cook

Legal Counsel Present: Yes, D. Ritchie

Auditor Present: No

Presentation: None

Visitors That Signed In: Julie Leber (via Zoom)

Visitors That Did Not Sign: None

2. PUBLIC COMMENTS: None

3. ANNOUNCEMENTS:

- a. Election filing period begins on Monday July 13, 2020 at the County Board of Elections Office, and the filing period closes at 5 p.m. on Friday August 7, 2020. Three Board positions are up for election to a four-year term on the Board of Directors until December 2024.
- b. The District Office will be closed for the Independence Day Holiday on Friday July 3, 2020.

Adjourned Regular Session: 6:05 pm

Opened Closed Session: 6:05 pm

4. CLOSED SESSION (two items)

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (§ 54956.9)
Beliso v. Twin Rivers Unified School District and Insured Arcade Creek Recreation and Park District;
Case #34-2018-00238205
- b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (§ 54956.9(b))
Number of Cases: 1
- c. RECONVENE AND REPORT FROM CLOSED SESSION

Adjourned Closed Session: 6:49 pm

Re-Opened Regular Session: 6:49 pm

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4. CLOSED SESSION: (cont.)

REPORT FROM CLOSED SESSION:

No reportable action. Direction given to staff.

5. CONSENT ITEMS:

- a. May 21, 2020 Meeting Minutes
- b. FY 19-20 Period 11 Financial Reports (339A)
- c. FY 19-20 Period 11 Financial Reports (339D)
- d. FY 19-20 Period 11 Revenues Report (Multi-Accounts)
- e. FY 19-20 Period 11 Payroll Report
- f. FY 19-20 Period 11 Facility Rental Reports
- g. Correspondence received and sent
- h. General Manager's Report and project update report
 - i. Staff report items
 - ii. Police Report
 - iii. Committee Reports

Motion No. 1: It was moved by Director M. Hanson and seconded by Director M. Constantine to approve consent items a thru g as presented.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: M. Hanson, M. Constantine, S. Gonzalez, A. Vassar
Absent: H. Gonzalez

Motion No. 2: It was moved by Director M. Hanson and seconded by Director A. Vassar to approve consent items g – General Manager's report.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: M. Hanson, M. Constantine, S. Gonzalez, A. Vassar
Absent: H. Gonzalez

6. OLD BUSINESS:

- a. Demonstration of the new District website on the Streamline platform, update on preparation for the site going live on-line on July 1, 2020.

Staff demonstrated the ease of maintaining the Districts new website on the Streamline platform.

The Board requested that Staff confirm the domain name link has the correct wording.

- b. Receive a report and comments on the proposed changes to the Personnel Policy, provide direction to the Personnel Committee for their further work.

Report received and direction provided to the Committee to proceed with the review.

Director M. Constantine submitted comments and Director A. Vassar had prepared comments that would be submitted for further review of the Personnel Policies.

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6. OLD BUSINESS: (cont.)

- c. Adopt **Board Resolution 2020-06** approving the Preliminary FY 2020-21 Budget and authorize staff to submit it to the County Finance Department.

Motion No. 3: It was moved by Director M. Hanson and seconded by Director A. Vassar to adopt Resolution 2020-06 approving the Fiscal Year 20-21 339A Preliminary Budget as written.

Motion Carried: 3 Ayes, 0 Noes, 1 Absent, 1 Abstained

Ayes: M. Hanson, M. Constantine, A. Vassar

Absent: H. Gonzalez

Abstained: S. Gonzalez

7. NEW BUSINESS:

- a. **339-D Project Budget** Presentation and Board discussion identifying the work to be done with Impact Fee funds in FY 2020-21. Staff proposal is to fund site planning and design work for a new Restroom building and associated ADA path of travel and parking improvements in Hamilton Street Park.

Staff proposal presented.

- b. Adopt **Board Resolution 2020-07** approving the Preliminary FY 2020-21 339D Project Budget and authorize staff to submit it to the County Finance Department.

Motion No. 4: It was moved by Director M. Constantine and seconded by Director M. Hanson to adopt Resolution 2020-07 approving the Fiscal Year 20-21 339D Preliminary Budget as written.

Motion Carried: 3 Ayes, 0 Noes, 1 Absent, 1 Abstained

Ayes: M. Hanson, M. Constantine, A. Vassar

Absent: H. Gonzalez

Abstained: S. Gonzalez

- c. Approve the Contract for Police services with Fulton El Camino Recreation and Park District in the amount of \$23,725.00 for twelve months of Park Police patrol and responses to calls to 911.

Motion No. 5: It was moved by Director M. Hanson and seconded by Director M. Constantine to approve the contract for Park Police as updated with correction of District address on page 2 of the contract.

Motion Carried: 3 Ayes, 0 Noes, 1 Absent, 1 Abstained

Ayes: M. Hanson, M. Constantine, A. Vassar

Absent: H. Gonzalez

Abstained: S. Gonzalez

The Board requested a copy of the FECRPD Police policies.

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8. BOARD DISCUSSION

- a. General discussion on topics for future meetings.

Continue review of Personnel Policies

ADJOURNMENT: The Chairperson adjourned the meeting at 8:31 pm.

**The next regular meeting will be:
Thursday July 16, 2020
Herzog Community Center
4855 Hamilton Street, Sacramento, CA 95841**