

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday September 15, 2022 at 6:00 p.m.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:01 pm

Board Members Present: A. Vassar, T. Dworetzky, S. Miller

Board Members Absent: M Hanson, A. Gualderama (arrived at 6:12 pm)

Staff Members Present: Lisa Gonzalez, Kim Cook, Juanita Petersen

Legal Counsel Present: Yes – Derek Cole

Auditor Present: No

Presentation(s): No

Visitor(s) That Signed In: Greg Wilson

2. PUBLIC COMMENTS:

None

3. ANNOUNCEMENTS:

Staff informed the Board that the new alarm system had been installed and things were working as planned.

Consent items were moved and placed before item 4 Closed Session.

5. CONSENT ITEMS:

- a. Draft Meeting Minutes: Board Meeting 8/18/2022
- b. FY 22-23 Period 2 Financial Reports 339A
- c. FY 22-23 Period 2 Financial Reports 339D
- d. FY 22-23 Period 2 Multi Accounts Revenue Reports
- e. FY 22-23 Period 2 Payroll Report
- f. FY 22-23 Period 2 Rental & Misc. Revenue Report Attributed To Stated Period
- g. Correspondence received and sent
- h. Patrol Report
- i. General Managers Report
- j. AB 361 Subsequent Resolution 2022-19

Director S. Miller requested that consent agenda items I be pulled for discussion.

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5. CONSENT ITEMS: (cont.)

Motion No. 1: It was moved by Director S. Miller and seconded by Director T. Dworetzky to approve consent items excluding item i that was pulled.

Motion Carried: 3 Ayes, 0 Noes, 2 Absent, 0 Abstained

Ayes: A. Vassar, T. Dworetzky, S. Miller

Absent: A. Gualderama, M. Hanson

Abstained:

Vacant:

Director A. Gualderama arrived at 6:12 pm

Director s. Miller requested additional information regarding the quote provided by Staples Construction to paint the office building and placing siding on the Murder house (upper level of the shop building).

It was requested that the GM email the Board the quote for review of proposed work to be done. They also directed staff to obtain an additional bid for proposed work.

Motion No. 2: It was moved by Director S. Miller and seconded by Director T. Dworetzky to approve consent item i.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, T. Dworetzky, S. Miller, A. Gualderama

Absent: M. Hanson

Abstained:

Vacant:

Regular meeting suspended at 6:14 pm.

Closed session opened at 6:15 pm.

4. CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Along the Arcade Creek Nature Area and trail. Located behind the lots 5212, 5216 Adelaide Way and 4931 Cameron Ranch Rd., Carmichael, CA

Agency negotiators: Lisa Gonzalez, General Manager, and Derek Cole, General Counsel

Negotiating Parties: Laura Cunningham, Darlis Curtin, Joe Ross

Under Negotiation: Price and terms.

Closed session convened at 6:26 pm.

Regular meeting re-opened at 6:26 pm.

Report out of closed session

Direction provided to Legal Counsel

New Business moved and placed before item 6 Old Business.

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7. New Business:

a. District Policy – Weapons

Discussion took place regarding district staff carrying weapons while performing their job duties.

It was agreed that safety of staff is upper most of importance.

The Board agreed that the district should follow the posted rules and regulations stating that per SCC 9.36.060, that “Firearms, Air Guns, and other weapons, are prohibited within the park boundaries.

It is at the final discretion of the General Manager to inform district employees of all policies.

6. OLD BUSINESS:

a. Discuss General Manager COLA and Administrative Leave.

Motion No. 3: It was moved by Director A. Gualderama and seconded by Director S. Miller to approve the proposed 5% COLA pay increase for the General Manager.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, T. Dworetzky, S. Miller, A. Gualderama
Absent: M. Hanson
Abstained:
Vacant:

Motion No. 4: It was moved by Director A. Gualderama and seconded by Director S. Miller to approve the increase to take effective as of September 1, 2022.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, T. Dworetzky, S. Miller, A. Gualderama
Absent: M. Hanson
Abstained:
Vacant:

Discussion regarding the review of Policy 2420 Management Leave will be placed as a “Closed Session” item on the October 20, 2022 Board Agenda, with the possibility of amending the contract between the District and General Manager.

Director A. Gualderama requested a copy of the original contract between the District and the General Manager.

8. BOARD DISCUSSION:

a. General discussion on topics for future meetings.

The Board requested that the following item be placed on the agendas as an ongoing item for review and discussion, District Property Projects, Upgrades and Repairs.

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8. BOARD DISCUSSION: (cont.)

Director S. Miller requested that the prior item of “Hit by a bus” back up plans in event staff is unable to perform their jobs for an extended period of time or retire or leave working for the District, be changed and referred to as “If a staff member won the lottery”, this actually would be a Succession Plan.

9. ADJOURNMENT OF THE MEETING.

Chairperson adjourned the meeting at 7:04 pm.

Approved 11/17/2022