

Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS MEETING
THURSDAY AUGUST 20, 2020 @ 6:00 p.m.

TELE-CONFERENCE CALL from remote locations

Log in at <https://zoom.us/j/750518431?pwd=Um1xMExPb0pqb2xyYysyb3NRN0MzQT09>

AGENDA

1. **Call to Order and perform Roll Call** (Chair S. Gonzalez)
2. **Public Comment** – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda. **Each speaker will be limited to five minutes of time.**
The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board. **Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.**
Comments related to a specific item on the agenda will be received by the Board at that time during the meeting.
Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed. **Public Comments will not be received once the Board Chair close the Public Comment period.**
3. **Announcements** (General Manager Fraher)
 - a. Announce the names of the Candidates who have filed to run for a position on the Board of Directors, and if the District will have a contested election.
4. **Consent Agenda**—*these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.*
 - a. July 16, 2020 Meeting Minutes
 - b. FY 19-20 Period 13 Financial Reports 339A, 339D & Multi-Revenues
 - c. FY 20-21 Period 1 Financial Reports 339A, 339D & Multi-Revenues
 - d. FY 20-21 Period 1 Payroll Report
 - e. FY 20-21 Period 1 Facility Rental Reports
 - f. Correspondence received and sent
 - g. General Manager’s Report and project update report
 - i. Staff report items
 - ii. Police Report

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114

Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Fax (916) 483-1320 Email: acrpdp@acrpdp.com

5. Old Business

- a. Adopt **Board Resolution 2020-08** to rescind adopted Board Resolution 2019-10 and approve the receipt of Proposition 68 Per Capita Funds to be used to complete the re-siding on the Community Center large building and make ADA accessibility to Hamilton St. Park as identified in the 2015 Accessibility Study adopted by the Board.
- b. Discuss and approve changes to the Personnel Policies for Policies **2049; 2420; 2505; and 2575**. All these policies deal with Personnel Benefit Package Items that are directly tied to the annual Budget.
- c. Adopt the Final FY 2020-21 339 A Operating Budget, through the Approval of **Board Resolution 2020-09** and the related budget documents.
- d. Adopt the Final FY 2020-21 339 D Projects Budget through the Approval of **Board Resolution 2020-10** and related budget documents.

6. New Business

- a. Receive a proposal from Staples Construction for the re-siding of the Community Center large building with Hardie Board siding using the Prop 68 Per Capita Funding. Discuss next steps
- b. Discuss new restroom building project with ADA path of travel improvements, using a combination of Per Capita Funding and Impact Fees.

7. Board Discussion

- a. General discussion on topics for future meetings
 - i. Begin discussions on starting work to creating a Landscape and Lighting Assessment District or a General Obligation Bond election in one of the 2022 elections.

8. **Adjournment of the meeting.** The next Board of Directors meeting will be held Thursday September 17, 2020 at the Margi Herzog Community Center at 4855 Hamilton St. Sacramento, CA 95841

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting.

The Agenda is posted on the District's website (www.acrpd.com), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

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Arcade Creek Recreation & Park District
4855 Hamilton Street
Sacramento, California 95841

MINUTES
Of
The Arcade Creek Recreation & Park District
Meeting of the Board of Directors
Held on
Thursday July 16 2020 at 6:00 p.m.

Meeting conducted via Zoom Video Conference

Vice-Chair A. Vassar called the meeting to order at 6:02 pm

Board Members Present: Alex Vassar, Michael Hanson, Miles Constantine, Heather Gonzalez

Board Members Absent: Senica Gonzalez (arrived at 6:10 pm)

Staff Members Present: Stephen Fraher, Kim Cook

Legal Counsel Present: Yes, D. Ritchie

Auditor Present: No

Presentation: None

Visitors That Signed In: Via Zoom
FEC Patrol, Chief Jim Brown
Julie Leber

Visitors That Did Not Sign: None

2. PUBLIC COMMENTS: None

3. ANNOUNCEMENTS:

- a. Election filing period began on Monday July 13, 2020 at the County Board of Elections Office, and runs through Friday August 7, 2020 at 5 p.m. Three Board positions are up for election to a four-year term on the Board of Directors until December 2024.

Adjourned Regular Session: 6:07 pm

Opened Closed Session: 6:07 pm

4. CLOSED SESSION (one item)

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (§ 54956.9(b)
Number of Cases: 1
- b. RECONVENE IN OPEN SESSION AND REPORT ACTIONS TAKEN IN CLOSED SESSION (if any)

Director S. Gonzalez entered the Zoom meeting at 6:10 pm

Adjourned Closed Session: 6:17 pm

Re-Opened Regular Session: 6:17 pm

Minutes of Board of Directors Meeting

July 16, 2020

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4. CLOSED SESSION: (cont.)

REPORT FROM CLOSED SESSION:

No reportable action. Direction given to staff.

5. CONSENT ITEMS:

- a. June 18, 2020 Meeting Minutes
- b. FY 19-20 Period 12 Financial Reports (339A)
- c. FY 19-20 Period 12 Financial Reports (339D)
- d. FY 19-20 Period 12 Revenues Report (Multi-Accounts)
- e. FY 19-20 Period 12 Payroll Report
- f. FY 19-20 Period 12 Facility Rental Reports
- g. Correspondence received and sent
- h. General Manager's Report and project update report
 - i. Staff report items
 - ii. Police Report
 - iii. Committee Reports

Chief Brown with the FEC Police Patrol attended via Zoom to engage with the Board to see if there were any direct concerns that needed to be addressed with the service that is being provided.

He informed the Board that the FECRPD Board were looking at again shutting down all of their parking lots due to COVID-19 and the public continuing to gather in large groups. He also stated that they would begin citing individuals that failed to comply with the current mandate.

Director H. Gonzalez inquired as to how the Department was dealing with the current concerns by the general public during all that is taking place in society and how they remained current with policies and changes.

Motion No. 1: It was moved by Director M. Hanson and seconded by Director M. Constantine to approve consent items a thru h as presented.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Ayes: M. Hanson, M. Constantine, S. Gonzalez, A. Vassar, H. Gonzalez

6. OLD BUSINESS:

- a. Discuss proposed changes to the Personnel Policy, provide direction to the Personnel Committee for their final work.

Of the 17 Policies presented, discussion and direction took place on the following:

- 2000 Executive Officer
- 2003 Employee Status
- 2040 Cellular Telephone Usage
- 2019 Personal Vehicle Usage
- 2058 Compensation for Meetings and Travel
- 2061 Professional Licenses and/or Certifications

The remaining 11 were tabled until the next Board Meeting

Minutes of Board of Directors Meeting

July 16, 2020

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6. OLD BUSINESS: (cont.)

- b.** Discuss receipt of the Notice of Award for the Proposition 68 Per Capita Funding, discuss potential project ideas to use this funding on providing direction to staff.

Staff informed the Board that the District was awarded a total of \$192,439.00. Consisting of \$177,952.00 from the Prop 68 Per Capita Program and an additional amount of \$14,487.00 that will be coming from the Urban Counties Per Capita Grant.

Expenditures of this award will be identified at the August 20, 2020 Board Meeting during the 339D Final Budget.

It was also learned that there would be \$395.3 million available under Round 4 of the Statewide Park Program (SPP). The Round 4 SPP application deadline is December 14, 2020.

7. NEW BUSINESS: None

8. BOARD DISCUSSION

- a.** General discussion on topics for future meetings.

- Add Policy 2019 Use of and Responsibility of Employer Property
- Review items that were submitted to Staff via email on 7/16/2020 from Director M. Constantine

ADJOURNMENT: The Chairperson adjourned the meeting at 8:21 pm.

**The next regular meeting will be:
Thursday August 20, 2020
Herzog Community Center
4855 Hamilton Street, Sacramento, CA 95841**

ACRPD 2019 - 2020
339A Budget Report
June 2020
 Period 13 of 13

FYTD Completed = 100%

| CODE | CATEGORIES | 19-20 Budget | Year-end Expenses/Adj. | Expended To Date | Balance | Percent Expended |
|----------|---|-------------------|------------------------|-------------------|------------------|------------------|
| 10111000 | Salaries and Wages - Reg F/T Staff | 240,990.00 | | 218,127.93 | 22,862.07 | 91% |
| " | Part-time Salaries | | | - | | -0- |
| " | P/T Monitors | 24,336.00 | | 14,238.40 | 10,097.60 | 59% |
| " | 2 P/T Maintenance Position | 6,000.00 | | - | 6,000.00 | 0% |
| " | ELP/ASP P/T Staff | 67,000.00 | | 58,511.30 | 8,488.70 | 87% |
| " | ELP fund balance for staff | 1,200.00 | | - | 1,200.00 | 0% |
| " | ELP Special Camp | 200.00 | | - | 200.00 | 0% |
| " | P/T Summer Monitors-Special Events | 1,323.00 | | 581.36 | 741.64 | 44% |
| " | Blank | | | - | - | #DIV/0! |
| " | Blank | | | - | - | #DIV/0! |
| 10112400 | Salaries & Wages - Commission & Brds | 3,500.00 | | 3,050.00 | 450.00 | 87% |
| 10113200 | Salaries & Wages - Time/one half (OT) | 2,500.00 | | 2,567.91 | (67.91) | 103% |
| " | Salaries/Wages - Strt Time (No Retirement Contributio | - | | 328.34 | (328.34) | #DIV/0! |
| 10121000 | Retirement - Employer Cost (@9.680%) | 23,328.00 | | 21,036.64 | 2,291.36 | 90% |
| " | Retirement - UAL (1295.69 mthly or 15014.00) | 15,014.00 | | 15,014.00 | - | 100% |
| " | Retirement Acturial Cost | 350.00 | | 750.00 | (400.00) | 214% |
| 10122000 | Social Security (OASDHI rate=7.65%) | 25,983.00 | | 22,714.24 | 3,268.76 | 87% |
| 10123000 | Group Insurance - Employer Cost | | | - | | -0- |
| " | Medical + Admin fee | 35,036.00 | | 35,048.80 | (12.80) | 100% |
| " | Dental | 2,250.00 | | 1,965.84 | 284.16 | 87% |
| " | EAP | 175.00 | | 139.20 | 35.80 | 80% |
| " | Vision | 450.00 | | 393.12 | 56.88 | 87% |
| 10124000 | Work Comp Ins - Employer Cost | 19,308.00 | | 19,308.00 | - | 100% |
| 10125000 | State Unemployment Insurance (Pool) | 4,000.00 | | 1,459.78 | 2,540.22 | 36% |
| 10128000 | Health Care Retirees | 550.00 | | 547.31 | 2.69 | 100% |
| 10140000 | Cost Reduct Factor (CalPERS UAL Pre Pmt) | 28,000.00 | | 28,000.00 | - | 100% |
| | TOTALS: | 501,493.00 | - | 443,782.17 | 57,710.83 | 88% |

ACRPD 2019 - 2020
339A Budget Report
June 2020
Period 13 of 13

FYTD Completed = 100%

| CODE | Service & Supply | 19-20 Budget | Year-end Expenses/Adj. | Expended To Date | Balance | Percent Expended |
|----------|--------------------------------------|--------------|------------------------|------------------|------------|------------------|
| 20200500 | Advertising/Legal Notices | 300.00 | | 279.26 | 20.74 | 93% |
| 20202900 | Business/Conference Expenses | 3,000.00 | | 2,038.57 | 961.43 | 68% |
| 20203600 | Education and Training Supplies | | | - | - | #DIV/0! |
| 20205100 | Insurance - Liability | 43,794.00 | | 43,794.00 | - | 100% |
| 20206100 | Memberships Dues | 2,000.00 | | 1,670.00 | 330.00 | 84% |
| 20207600 | Office Supplies | 1,000.00 | | 444.29 | 555.71 | 44% |
| 20207602 | Signs | 500.00 | | 2,402.91 | (1,902.91) | 481% |
| 20207603 | Keys | 50.00 | | 28.45 | 21.55 | 57% |
| 20208100 | Postage Service | | | - | - | #DIV/0! |
| 20208102 | Stamps (Postal) | 150.00 | | 191.01 | (41.01) | 127% |
| 20208500 | Printing Service | 500.00 | | - | 500.00 | 0% |
| 20210300 | Agriculture/Horticultural Services | 2,000.00 | | 1,375.00 | 625.00 | 69% |
| 20210400 | Agricultural/Horticultural Supplies | 1,000.00 | | 244.23 | 755.77 | 24% |
| 20211100 | Building Maintenance Service | 3,000.00 | | 1,747.00 | 1,253.00 | 58% |
| 20211200 | Building Maintenance Supplies | | | - | - | #DIV/0! |
| 20212200 | Chemical Supplies (new) | | | - | - | #DIV/0! |
| 20213100 | Electrical Maintenance Services | 800.00 | | 2,598.00 | (1,798.00) | 325% |
| 20213200 | Electrical Maintenance Supplies | 500.00 | | - | 500.00 | 0% |
| 20214100 | Land Improvement Maintenance Service | | | 1,705.00 | (1,705.00) | #DIV/0! |
| 20214200 | Land Improvement Maintenance Sup. | 5,000.00 | | 2,583.13 | 2,416.87 | 52% |
| 20215100 | Mechanical System Maintenance Svcs. | 1,000.00 | | 1,091.00 | (91.00) | 109% |
| 20215200 | Mechanical System Maintenance Sup. | | | - | - | #DIV/0! |
| 20216200 | Painting Supplies | 500.00 | | 128.52 | 371.48 | 26% |
| 20216700 | Plumbing Maintenance Service (new) | | | 149.50 | (149.50) | #DIV/0! |
| 20216800 | Plumbing Maintenance Supplies | 2,000.00 | | - | 2,000.00 | 0% |
| 20219100 | Electricity | 16,000.00 | | 15,303.45 | 696.55 | 96% |

**ACRPD 2019 - 2020
339A Budget Report
June 2020**

Period 13 of 13

FYTD Completed = 100%

| CODE | Service & Supply | 19-20 Budget | Year-end Expenses/Adj. | Expended To Date | Balance | Percent Expended |
|----------|--------------------------------------|--------------|------------------------|------------------|------------|------------------|
| 20219200 | Natural Gas Service | 2,000.00 | | 1,978.41 | 21.59 | 99% |
| 20219300 | Refuse Collection/Disposal | 5,000.00 | | 3,425.43 | 1,574.57 | 69% |
| 20219500 | Sewage Services | 2,000.00 | | 2,281.54 | (281.54) | 114% |
| 20219800 | Water | 30,000.00 | | 28,603.18 | 1,396.82 | 95% |
| 20220500 | Automotive Maintenance Service | 2,000.00 | | 3,428.86 | (1,428.86) | 171% |
| 20220600 | Automotive Maintenance Supplies | 500.00 | | 236.51 | 263.49 | 47% |
| 20221100 | Grounds Equipment Maintenance Svcs. | 3,000.00 | | 3,048.30 | (48.30) | 102% |
| 20221200 | Grounds Equipment Maintenance Sup. | 1,500.00 | | 2,449.12 | (949.12) | 163% |
| 20222600 | Hand / Expendable Tools | 1,200.00 | | 852.03 | 347.97 | 71% |
| 20223600 | Fuel and Lubricant Supplies | 4,500.00 | | 3,929.32 | 570.68 | 87% |
| 20226100 | Office Equipment Maintenance Svcs. | | | - | - | #DIV/0! |
| 20226200 | Office Equip. Maintenance Supplies | | | - | - | #DIV/0! |
| 20227500 | Rent/Lease Equipment | | | 266.64 | (266.64) | #DIV/0! |
| 20227501 | Copy Machine - Lease | 3,000.00 | | 3,205.80 | (205.80) | 107% |
| 20229100 | Other Equip Maint. Service | | | - | - | #DIV/0! |
| 20229200 | Other Equip Maint. Supply | | | - | - | #DIV/0! |
| 20231400 | Clothing/Personal Supplies | 600.00 | | 39.57 | 560.43 | 7% |
| 20232200 | Custodial Supplies | 6,500.00 | 92.05 | 7,261.31 | (761.31) | 112% |
| 20243700 | Lab (Medical) Service (Drug Testing) | - | | - | - | #DIV/0! |
| 20244300 | Medical Service (Pre-emp. testing) | | | 52.00 | (52.00) | #DIV/0! |
| 20244400 | Medical Supplies (First Aid) | | | 118.53 | (118.53) | #DIV/0! |
| 20250700 | Assessment / Collection Services | 7,600.00 | | 7,520.28 | 79.72 | 99% |
| 20252100 | Temporary Services | 15,000.00 | | 9,146.00 | 5,854.00 | 61% |
| 20253100 | Legal Services | 4,000.00 | | 9,917.34 | (5,917.34) | 248% |
| 20255100 | Planning Service- | | | - | - | #DIV/0! |
| 20257100 | Security Service | 22,800.00 | | 29,205.00 | (6,405.00) | 128% |
| 20258200 | Public Relations Service/mkting, web | 2,000.00 | | 311.01 | 1,688.99 | 16% |
| 20259100 | Other Professional Services | 28,508.28 | | 19,453.21 | 9,055.07 | 68% |

Resolution 2020-01 Budget Amendment to Increase 20259100 by \$10508.28 - Payment For SCI Nexus Study

ACRPD 2019 - 2020
339A Budget Report
June 2020

Period 13 of 13

FYTD Completed = 100%

| CODE | CATEGORIES | 19-20 Budget | Year-end Expenses/Adj. | Expended To Date | Balance | Percent Expended |
|----------------|--|-------------------|------------------------|----------------------|---------------------|------------------|
| 20281100 | Data Processing -Computer Services | 3,500.00 | | 792.05 | 2,707.95 | 23% |
| 20281201 | Hardware (Computer) | | | - | - | #DIV/0! |
| 20281202 | Software (Computer) | | | - | - | 0% |
| 20281265 | Application Software Maint Lic Renewal | 3,500.00 | | 2,869.99 | 630.01 | 82% |
| 20281304 | Sales Tx Adj - Board of EQ | | | (108.44) | 108.44 | #DIV/0! |
| 20281700 | Election Services | | | - | - | #DIV/0! |
| 20285100 | Recreation Services | 22,000.00 | | 17,785.18 | 4,214.82 | 81% |
| 20285200 | Recreation Supplies | 3,000.00 | | 2,474.03 | 525.97 | 82% |
| 20285300 | Recreation Supp. (P-S) ELP Program | 17,077.00 | | 9,467.10 | 7,609.90 | 55% |
| " | Recreation Supplies ELP/ASP (Extra) | 7,000.00 | | 2,349.67 | 4,650.33 | 34% |
| " | Recreation Supplies -Special Insturct. | 1,500.00 | | - | 1,500.00 | 0% |
| " | Recreation Supplies - Camp/Trips | 1,200.00 | | - | 1,200.00 | 0% |
| " | Recreation Supplies - Misc(Uniforms) | 300.00 | | - | 300.00 | 0% |
| 20288000 | Prior Year Service & Supply Expe | | | - | - | #DIV/0! |
| 20289900 | Other Operating Exp. - Misc. expenses | 12,000.00 | | - | 12,000.00 | -0- |
| 20291300 | Auditor/Controller Services | 5,500.00 | | 5,495.00 | 5.00 | 100% |
| 20291500 | Compass Costs | 1,000.00 | | 919.45 | 80.55 | 92% |
| 20291700 | Alarm Services | 1,500.00 | | 1,320.52 | 179.48 | 88% |
| 20298700 | Telephone Services | 4,006.00 | | 3,782.67 | 223.33 | 94% |
| 20298701 | Cell Phones | 1,600.00 | 90.16 | 1,623.44 | (23.44) | 101% |
| 20299909 | Expenditure Reimbursements | 20,000.00 | | 2,268.21 | 17,731.79 | 11% |
| TOTALS: | | 329,485.28 | \$ 182.21 | \$ 265,541.58 | \$ 63,943.70 | 81% |

**ACRPD 2019 - 2020
339A Budget Report
June 2020
Period 13 of 13**

FYTD Completed = 100%

| CODE | CATEGORIES | 19-20 Budget | Year-end Expenses/Adj. | Expended To Date | Balance | Percent Expended |
|----------------|--|------------------|---------------------------|---------------------|------------------|---------------------|
| 30321000 | Interest Expense | 12,278.00 | | 10,608.79 | 1,669.21 | 86% |
| 30323000 | Lease Obligation Retirement(Side Fund) | 25,600.00 | | 26,700.00 | (1,100.00) | 104% |
| " | | | | - | - | #DIV/0! |
| | | | | - | - | #DIV/0! |
| 30345000 | Taxes, Licenses & Assessments | 704.00 | | 703.64 | 0.36 | 100% |
| TOTALS: | | 38,582.00 | \$ - | \$ 38,012.43 | \$ 569.57 | 99% |

FYTD Completed = 100%

| CODE | CATEGORIES | 19-20 Budget | Period 13- Year-end | Expended To Date | Balance | Percent Expended |
|----------------|-----------------------------------|------------------|------------------------|---------------------|-------------|---------------------|
| 42420100 | Building - Community Ctr Upgrades | 60,399.00 | | 60,399.00 | - | 100% |
| TOTALS: | | 60,399.00 | \$ - | \$ 60,399.00 | \$ - | 100% |

FYTD Completed = 100%

| | | | | | | |
|--------------------|--------------------------------|----------------------|------------------|----------------------|----------------------|------------|
| 79790100 | Contingencies | 40,000.00 | - | - | \$ 40,000.00 | 0% |
| | Reserved Fund Balance Increase | 10,000.00 | - | - | \$ 10,000.00 | 0% |
| Grand Total | | \$ 979,959.28 | \$ 182.21 | \$ 807,735.18 | \$ 132,224.10 | 82% |

| | | | | | | |
|----------------|----------------------------------|----------|----------|----------|----------|----|
| | Beginning Fund Balance Available | | | - | \$ - | 0% |
| | Fund Balance Decreased by | | | | \$ - | 0% |
| | Provisions for General Reserves | - | - | - | \$ - | 0% |
| TOTALS: | | - | - | - | - | |

ACRPD 2019 - 2020

339A Revenue

June 2020

FYTD Completed = 100%
Percent Received

Period 13 of 13
Expenses/Adj. Received To Date

| Account | | Expenses/Adj. | Received To Date | Unrealized | Percent Received |
|--------------------|---|--------------------|-------------------|----------------------|------------------|
| 91910100 | Property Tax-Current Secured | 1,142.73 | 577,386.99 | 5,613.01 | 99% |
| 91910200 | Property Tax-Current Unsecured | | 21,480.23 | (1,480.23) | 107% |
| 91910300 | Property Tax-Current Sup. | 1,252.97 | 15,605.25 | (3,105.25) | 125% |
| 91910400 | Property Tax Sec. Delin.(+Teeter) | | 4,074.21 | 125.79 | 97% |
| 91910500 | Property Tax Supplemental Delin. | | 870.47 | (70.47) | 109% |
| 91910600 | Property Tax-Unitary | 4.59 | 5,821.55 | 278.45 | 95% |
| 91912000 | Redemption | | 29.63 | (29.63) | #DIV/0! |
| 91913000 | Property Tax Prior Unsecured | | 259.63 | 140.37 | 65% |
| 91914000 | Penalty | 0.23 | 98.82 | (23.82) | 132% |
| 91919600 | RDA Residual Distribution | | 9,396.24 | (9,396.24) | #DIV/0! |
| Total Taxes | | \$ 2,400.52 | 635,023.02 | \$ (7,948.02) | 101% |
| 94941000 | Interest | 3,517.50 | 4,777.35 | 400.00 | 1194% |
| 94942900 | Building Rental (Parks & Facilities) | | 13,259.50 | 1,415.50 | 90% |
| " | Building Rental (Cell Towers 4610.42) | | 55,325.04 | - | 100% |
| 95952200 | Homeowner Property Tax Relief | | 5,496.84 | 503.16 | 92% |
| 95952900 | In Lieu Taxes - Other | | - | - | #DIV/0! |
| 95953300 | Redevelopment Passthru | | 7,088.39 | (3,088.39) | 177% |
| 95956300 | State-Federal Grants | | - | - | #DIV/0! |
| 95956900 | Other Funds - Local (GRANT-ELP/ASP) | | 128,661.98 | (21,584.98) | 120% |
| " | Grant = Camp | | - | - | #DIV/0! |
| " | Grant = Park Sponsorships | | - | - | #DIV/0! |
| " | Funds Transferred from 339I | | 10,508.28 | - | 100% |
| 96964600 | Recreation Fees | | 24,876.01 | 123.99 | 100% |
| 97974000 | Insurance Proceeds | | 2,268.21 | 7,731.79 | 23% |
| 97979000 | Miscellaneous | | 5,597.09 | 7,402.91 | 43% |
| 97979900 | Prior Year (Funds moved to) | | - | - | #DIV/0! |
| 98986200 | Proceeds from Asset sale - Spec Dist | | 26,670.00 | (26,670.00) | #DIV/0! |
| | Fund Balance Available =xxxxxxx.xx | | - | - | #DIV/0! |
| Problem | **County Error In Process of Correction** | | - | - | 0% |

Total Other Revenue \$ 3,517.50 \$ 284,528.69 \$ (33,766.02) 116%

Total Revenue \$ 5,918.02 \$ 919,551.71 \$ (41,714.04) 105%

Resolution 2020-01 Budget Amendment to Increase 95956900 by \$10508.28 Funds from 339I- Payment For SCI Nexus Study

| Account | | 19 - 20 Budget | June | Per 12 Adj | Received To Date |
|----------------------------|---|----------------------|---------------------|------------------|----------------------|
| 91910100 | Property Tax-Current Secured | 583,000.00 | 7,540.47 | (14.61) | 576,244.26 |
| 91910200 | Property Tax-Current Unsecured | 20,000.00 | | 163.28 | 21,480.23 |
| 91910300 | Property Tax-Current Sup. | 12,500.00 | 3,061.76 | 16.36 | 14,352.28 |
| 91910400 | Property Tax Sec. Delin.(+Teeter) | 4,200.00 | | | 4,048.38 |
| 91910500 | Property Tax Supplemental Delin. | 800.00 | | | 870.47 |
| 91910600 | Property Tax-Unitary | 6,100.00 | | | 5,816.96 |
| 91912000 | Redemption | - | | | 29.63 |
| 91913000 | Property Tax Prior Unsecured | 400.00 | | 25.83 | 285.46 |
| 91914000 | Penalty | 75.00 | | 20.43 | 98.59 |
| 91919600 | RDA Residual Distribution | - | 7,206.82 | | 9,396.24 |
| Total Taxes | | \$ 627,075.00 | \$ 17,809.05 | \$ 211.29 | 632,622.50 |
| 94941000 | Interest | 400.00 | | | 1,259.85 |
| 94942900 | Building Rental (Parks & Facilities) | 14,675.00 | (120.00) | | 13,259.50 |
| " | Building Rental (Cell Towers 4610.42) | 55,325.04 | 9,220.84 | | 55,325.04 |
| 95952200 | Homeowner Property Tax Relief | 6,000.00 | 824.53 | | 5,496.84 |
| 95952900 | In Lieu Taxes - Other | - | | | - |
| 95953300 | Redevelopment Passthru | 4,000.00 | 3,425.35 | | 7,088.39 |
| 95956300 | State-Federal Grants | - | | | - |
| 95956900 | Other Funds - Local (GRANT-ELP/ASP) | 107,077.00 | 39,428.90 | | 128,661.98 |
| " | Grant = Camp | - | | | - |
| " | Grant = Park Sponsorships | - | | | - |
| " | Funds Transferred from 339I | 10,508.28 | | | 10,508.28 |
| 96964600 | Recreation Fees | 25,000.00 | | | 24,876.01 |
| 97974000 | Insurance Proceeds | 10,000.00 | | | 2,268.21 |
| 97979000 | Miscellaneous | 13,000.00 | 1,978.31 | | 5,597.09 |
| 97979900 | Prior Year (Funds moved to) | | | | - |
| 98986200 | Proceeds from Asset sale - Spec Dist | | | | 26,670.00 |
| | Fund Balance Available =xxxxxxx.xx | | | | - |
| Problem | **County Error In Process of Correction** | - | | | - |
| Total Other Revenue | | \$ 245,985.32 | \$ 54,757.93 | \$ - | \$ 281,011.19 |
| Total Revenue | | \$ 873,060.32 | \$ 72,566.98 | \$ 211.29 | \$ 913,633.69 |

Resolution 2020-01 Budget Amendment to Increase 95956900 by \$10508.28 Funds from 339I- Payment For SCI Nexus Study

**Register Report - June 2020
6/30/2020 Through 6/30/2020
FY 19-20 - 339A**

| Date | Num | Account Description | Period 13 Memo | Category | Amount |
|---|-------------|--|---|-------------|--|
| 6/30/2020 | TaxRevenu S | Property Tax(s) Deposited Per County Com | 6/2020-Property Tax - Current Secured | 910100 | -14.61 |
| | | | 6/2020-Property Tax - Current Unsecured | 910200 | 163.28 |
| | | | 6/2020-Property Tax - Current Sup. | 910300 | 16.36 |
| | | | 6/2020-Property Tax Sec Delin.(+Tetter) | 910400 | 0 |
| | | | 6/2020-Property Tax Supplement Delin. | 910500 | 0 |
| | | | 6/2020-Properry Tax-Unitary | 910600 | 0 |
| | | | 6/2020-Redemption | 912000 | 0 |
| | | | 6/2020-Property Tax Prior Unsecured | 913000 | 25.83 |
| | | | 6/2020-Penalty | 914000 | 20.43 |
| | | | 6/2020-RDA Residual Distribution | 919600 | 0 |
| | | | 6/2020-Interest | 941000 | 0 |
| | | | 6/2020-Homeowner Property Tax Relief | 952200 | 0 |
| | | | 6/2020-Redevelopment Passthru | 953300 | 0 |
| | | | 6/30/2020 | TaxRevenu S | Property Tax(s) Deposited Per County Com |
| 6/2020-Property Tax - Current Unsecured | 910200 | 0 | | | |
| 6/2020-Property Tax - Current Sup. | 910300 | 1,252.97 | | | |
| 6/2020-Property Tax Sec Delin.(+Tetter) | 910400 | 0 | | | |
| 6/2020-Property Tax Supplement Delin. | 910500 | 0 | | | |
| 6/2020-Properry Tax-Unitary | 910600 | 4.59 | | | |
| 6/2020-Redemption | 912000 | 0 | | | |
| 6/2020-Property Tax Prior Unsecured | 913000 | 0 | | | |
| 6/2020-Penalty | 914000 | 0.23 | | | |
| 6/2020-RDA Residual Distribution | 919600 | 0 | | | |
| 6/2020-Interest | 941000 | 3,517.50 | | | |
| 6/2020-Homeowner Property Tax Relief | 952200 | 0 | | | |
| 6/2020-Redevelopment Passthru | 953300 | 0 | | | |
| TOTAL 6/30/2020 - 6/30/2020 | | | | | |

Per 12 Adjustments

Per 13

ACRPD 2019 - 2020

339D Expenditures

June 2020

Period 13 of 13

FYTD Completed = 100%

| CODE | CAPITAL OUTLAY | 19-20 Budget | Year-end Expenses/Adj. | Expended To Date | Balance | Percent Expended |
|----------------|--|-------------------|------------------------|----------------------|----------------------|------------------|
| 42420100 | Buildings New ADA Features @ HSP | 330,000.00 | | 2,224.07 | 327,775.93 | 1% |
| 42420110 | Leasehold Improv. (Oakdale Park) | | | - | - | #DIV/0! |
| 42420200 | Structures ACP Park Improv. Proj | 103,027.00 | | 64,055.53 | 38,971.47 | 62% |
| 43430300 | Equipment-SD Non-Recon - New Play Equip | 123,838.71 | | 27,093.77 | 96,744.94 | 22% |
| 45450300 | Infr--SD-Non-Recon - ACP Pedi Bridge Proj | 21,161.29 | | 21,161.29 | - | 100% |
| 46460300 | Other Intangible Asset-Spec Dist - HSP Comm. Ctr Impro. | | | - | - | #DIV/0! |
| 46461300 | Intangibles - ??? | | | - | - | |
| | | | | - | - | -0- |
| TOTALS: | | 578,027.00 | \$ - | \$ 114,534.66 | \$ 463,492.34 | 20% |

Resolution 2019-15 Budget Amendment to Increase 45450300 by \$1161.29 & Decrease 43430300 by Same to pay off ACP Bridge Proj Loan Acct

ACRPD 2019 - 2020

339D Revenue

June 2020

Period 13 of 13

FYTD Completed = 100%

| Account | | 19-20 Budget | Period 13- YR-end Expenses/Adj. | Received To Date | Unrealized | Percent Received |
|----------|---|--------------|---------------------------------|------------------|-------------|------------------|
| 94941000 | Interest Income | | 281.00 | 671.00 | (671.00) | #DIV/0! |
| | | | | - | - | #DIV/0! |
| 95952900 | In Lieu Fees Transfer | | | - | - | #DIV/0! |
| | | | | - | - | #DIV/0! |
| 95956300 | State-Federal Grants(Jo Smith Pedi Bridge Proj) | 20,000.00 | | - | 20,000.00 | 0% |
| " | State-Federal Grants (Dist Proj/Per Capita Funds) | 200,000.00 | | - | 200,000.00 | 0% |
| " | | | | - | - | #DIV/0! |
| " | | | | - | - | #DIV/0! |
| " | | | | - | - | #DIV/0! |
| " | | | | - | - | #DIV/0! |
| | | | | - | - | #DIV/0! |
| 95956900 | Other Funds - Local | 380,000.00 | | - | 380,000.00 | 0% |
| " | *Jo Smith Pedi Bridge Proj | | | 43,134.29 | (43,134.29) | #DIV/0! |
| " | *ACP-Park Improvements | | | 69,190.97 | (69,190.97) | #DIV/0! |
| " | *HSP Community Ctr Improvements | | | - | - | #DIV/0! |
| " | *HSP ADA Improvements | | | 2,184.66 | (2,184.66) | #DIV/0! |
| " | HSP Park Improvements | | | 27,093.77 | (27,093.77) | #DIV/0! |
| 95956910 | State Match UMPQUA Bank Line of Credit | | | - | - | #DIV/0! |
| | *Jo Smith Pedi Bridge Proj | | | - | - | #DIV/0! |
| | | | | - | - | #DIV/0! |
| | | | | - | - | #DIV/0! |
| | | | | - | - | #DIV/0! |
| 5506614 | Investment Earns | | | - | - | #DIV/0! |

Total Other Revenue \$ 600,000.00 \$ 281.00 \$ 142,274.69 \$ 457,725.31 24%

| | | | | | | |
|--|--|--|--|---|------|----|
| | Beginning Fund Balance Available \$XXXXX | | | - | \$ - | 0% |
| | Fund Balance Decreased by | | | | \$ - | |

TOTALS: 600,000.00 281.00 142,274.69 457,725.31

Register Report - June 2020
6/30/2020 Through 6/30/2020
FY 19-20 - 339D
Period 13

Account

| Date | Num | Description | Memo | Category | Amount |
|-----------------------------|----------|-------------|-----------------------------|----------|---------------|
| 6/30/2020 | Interest | | FY 2019/20 4th Qtr Interest | 941000 | <u>281.00</u> |
| TOTAL 6/30/2020 - 6/30/2020 | | | | | <u>281.00</u> |

**Arcade Creek Recreation and Park District
2019 - 2020 Monthly Revenue Reports**

June 2020

Period

13

339B - Grant Trust

| Beginning Balance | Debits | Credits | Ending Balance |
|----------------------|--------|---------|-------------------|
| \$ - | \$ - | \$ - | \$ - |

088H - Park Dedication

| Beginning Balance | Debits | Credits | Ending Balance |
|----------------------|--------|----------|-------------------|
| \$ 1,186.66 | \$ - | \$ 10.00 | \$ 1,196.66 |

339C - ADA Funds

| Beginning Balance | Debits | Credits | Ending Balance |
|----------------------|--------|----------|-------------------|
| \$ 1,347.59 | \$ - | \$ 13.00 | \$ 1,360.59 |

9/24/2019 Transferred \$2184.66 to 339D HSP ADA Improvements

339I - Park Impact Fee's

| Beginning Balance | Debits | Credits | Ending Balance |
|----------------------|--------|-------------|-------------------|
| \$ 446,902.05 | \$ - | \$ 4,035.00 | \$450,937.05 |

- 8/23/2019 Transferred \$12500.00 to 339D ACP Bridge Proj - complete project
- 8/23/2019 Transferred \$7500.00 to 339D ACP Bridge Proj - pay off Umpqua Loan w/final reimbursement rec'd
- 8/23/2019 Transferred \$51108.57 to 339D ACP Park Imp ACP Picnic Shelter
- 8/23/2019 Transferred \$21973.00 to 339D ACP Bridge Proj - apply to deficit from FY 2018-19
- 1/21/2020 Transferred \$10508.28 to 339A Payment for SCI Nexus Study (20259100)
- 1/22/2020 Transferred \$4018.11 to Sac County to pay for Admin Fee's FY17/18 & 18/19
- 4/27/2020 Transferred \$1161.29 to 339D Complete ACP Bridge Proj
- 4/27/2020 Transferred \$10926.65 to 339D ACP Park Imp - Picnic Awning, BBq
- 4/27/2020 Transferred \$27093.77 to 339D HSP Play Equip - Swing, BBq

**ACRPD 2020 - 2021
339A Budget Report**

**July 2020
Period 1 of 13**

FYTD Completed = 8%

| CODE | CATEGORIES | 2020-2021 Budget | July '20 | Expended To Date | Balance | Percent Expended |
|----------|---|------------------|------------------|------------------|--------------------|------------------|
| 10111000 | Salaries and Wages - Reg F/T Staff | | 16,383.68 | 16,383.68 | (16,383.68) | #DIV/0! |
| " | Part-time Salaries | | | - | | -0- |
| " | P/T Monitors | | 1,198.13 | 1,198.13 | (1,198.13) | #DIV/0! |
| " | 2 P/T Maintenance Position | | | - | - | #DIV/0! |
| " | P/T Summer Monitors-Special Events | | | - | - | #DIV/0! |
| " | Blank | | | - | - | #DIV/0! |
| " | Blank | | | - | - | #DIV/0! |
| " | Blank | | | - | - | #DIV/0! |
| " | Blank | | | - | - | #DIV/0! |
| " | Blank | | | - | - | #DIV/0! |
| 10112400 | Salaries & Wages - Commission & Brds | | 200.00 | 200.00 | (200.00) | #DIV/0! |
| 10113200 | Salaries & Wages - Time/one half (OT) | | 47.25 | 47.25 | (47.25) | #DIV/0! |
| " | Salaries/Wages - Strt Time (No Retirement Contribution) | | 105.00 | 105.00 | (105.00) | #DIV/0! |
| 10121000 | Retirement - Employer Cost (@10.484%) | | 1,645.70 | 1,645.70 | (1,645.70) | #DIV/0! |
| " | Retirement - UAL (1591.04 mthly or 18457.00) | | 18,457.00 | 18,457.00 | (18,457.00) | #DIV/0! |
| " | Retirement Acturial Cost | | 300.00 | 300.00 | (300.00) | #DIV/0! |
| 10122000 | Social Security (OASDHI rate=7.65%) | | 1,368.88 | 1,368.88 | (1,368.88) | #DIV/0! |
| 10123000 | Group Insurance - Employer Cost | | | - | | -0- |
| " | Medical + Admin fee | | 3,087.83 | 3,087.83 | (3,087.83) | #DIV/0! |
| " | Dental | | 243.84 | 243.84 | (243.84) | #DIV/0! |
| " | EAP | | 26.10 | 26.10 | (26.10) | #DIV/0! |
| " | Vision | | 49.14 | 49.14 | (49.14) | #DIV/0! |
| 10124000 | Work Comp Ins - Employer Cost | | 1,810.75 | 1,810.75 | (1,810.75) | #DIV/0! |
| 10125000 | State Unemployment Insurance (Pool) | | - | - | - | #DIV/0! |
| 10128000 | Health Care Retirees | | 99.03 | 99.03 | (99.03) | #DIV/0! |
| 10140000 | Cost Reduct Factor (CalPERS UAL Pre Pmt) | | | - | - | #DIV/0! |
| | TOTALS: | - | 45,022.33 | 45,022.33 | (45,022.33) | #DIV/0! |

**ACRPD 2020 - 2021
339A Budget Report**

**July 2020
Period 1 of 13**

FYTD Completed = 8%

| CODE | Service & Supply | 2020 Budget | July '20 | Expended To Date | Balance | Percent Expended |
|----------|--------------------------------------|-------------|-----------|------------------|-------------|------------------|
| 20200500 | Advertising/Legal Notices | | | - | - | #DIV/0! |
| 20202900 | Business/Conference Expenses | | | - | - | #DIV/0! |
| 20203600 | Education and Training Supplies | | | - | - | #DIV/0! |
| 20205100 | Insurance - Liability | | 25,770.00 | 25,770.00 | (25,770.00) | #DIV/0! |
| 20206100 | Memberships Dues | | 2,000.00 | 2,000.00 | (2,000.00) | #DIV/0! |
| 20207600 | Office Supplies | | 90.42 | 90.42 | (90.42) | #DIV/0! |
| 20207602 | Signs | | | - | - | #DIV/0! |
| 20207603 | Keys | | | - | - | #DIV/0! |
| 20208100 | Postage Service | | 148.00 | 148.00 | (148.00) | #DIV/0! |
| 20208102 | Stamps (Postal) | | 7.25 | 7.25 | (7.25) | #DIV/0! |
| 20208500 | Printing Service | | | - | - | #DIV/0! |
| 20210300 | Agriculture/Horticultural Services | | | - | - | #DIV/0! |
| 20210400 | Agricultural/Horticultural Supplies | | | - | - | #DIV/0! |
| 20211100 | Building Maintenance Service | | | - | - | #DIV/0! |
| 20211200 | Building Maintenance Supplies | | | - | - | #DIV/0! |
| 20212200 | Chemical Supplies (new) | | | - | - | #DIV/0! |
| 20213100 | Electrical Maintenance Services | | | - | - | #DIV/0! |
| 20213200 | Electrical Maintenance Supplies | | | - | - | #DIV/0! |
| 20214100 | Land Improvement Maintenance Service | | 14.22 | 14.22 | (14.22) | #DIV/0! |
| 20214200 | Land Improvement Maintenance Sup. | | 550.00 | 550.00 | (550.00) | #DIV/0! |
| 20215100 | Mechanical System Maintenance Svcs. | | | - | - | #DIV/0! |
| 20215200 | Mechanical System Maintenance Sup. | | | - | - | #DIV/0! |
| 20216200 | Painting Supplies | | 119.53 | 119.53 | (119.53) | #DIV/0! |
| 20216700 | Plumbing Maintenance Service (new) | | | - | - | #DIV/0! |
| 20216800 | Plumbing Maintenance Supplies | | | - | - | #DIV/0! |
| 20219100 | Electricity | | 1,318.35 | 1,318.35 | (1,318.35) | #DIV/0! |

**ACRPD 2020 - 2021
339A Budget Report**

**July 2020
Period 1 of 13**

FYTD Completed = 8%

| CODE | Service & Supply | 2020 Budget | July '20 | Expended To Date | Balance | Percent Expended |
|----------|--------------------------------------|-------------|----------|------------------|------------|------------------|
| 20219200 | Natural Gas Service | | 15.11 | 15.11 | (15.11) | #DIV/0! |
| 20219300 | Refuse Collection/Disposal | | 227.88 | 227.88 | (227.88) | #DIV/0! |
| 20219500 | Sewage Services | | | - | - | #DIV/0! |
| 20219800 | Water | | | - | - | #DIV/0! |
| 20220500 | Automotive Maintenance Service | | | - | - | #DIV/0! |
| 20220600 | Automotive Maintenance Supplies | | | - | - | #DIV/0! |
| 20221100 | Grounds Equipment Maintenance Svcs. | | 833.00 | 833.00 | (833.00) | #DIV/0! |
| 20221200 | Grounds Equipment Maintenance Sup. | | 989.97 | 989.97 | (989.97) | #DIV/0! |
| 20222600 | Hand / Expendable Tools | | 53.82 | 53.82 | (53.82) | #DIV/0! |
| 20223600 | Fuel and Lubricant Supplies | | 274.65 | 274.65 | (274.65) | #DIV/0! |
| 20226200 | Office Equip. Maintenance Supplies | | | - | - | #DIV/0! |
| 20227500 | Rent/Lease Equipment | | | - | - | #DIV/0! |
| 20227501 | Copy Machine - Lease | | 257.93 | 257.93 | (257.93) | #DIV/0! |
| 20227504 | Miscellaneous | | | - | - | #DIV/0! |
| 20229100 | Other Equip Maint. Service | | | - | - | #DIV/0! |
| 20229200 | Other Equip Maint. Supply | | | - | - | #DIV/0! |
| 20231400 | Clothing/Personal Supplies | | | - | - | #DIV/0! |
| 20232200 | Custodial Supplies | | 191.90 | 191.90 | (191.90) | #DIV/0! |
| 20243700 | Lab (Medical) Service (Drug Testing) | | | - | - | #DIV/0! |
| 20244300 | Medical Service (Pre-emp. testing) | | | - | - | #DIV/0! |
| 20244400 | Medical Supplies (First Aid) | | | - | - | #DIV/0! |
| 20250700 | Assessment / Collection Services | | | - | - | #DIV/0! |
| 20252100 | Temporary Services | | | - | - | #DIV/0! |
| 20253100 | Legal Services | | 2,739.22 | 2,739.22 | (2,739.22) | #DIV/0! |
| 20255100 | Planning Service- | | | - | - | #DIV/0! |
| 20257100 | Security Service | | 3,685.00 | 3,685.00 | (3,685.00) | #DIV/0! |
| 20258200 | Public Relations Service/mkting, web | | 1,800.00 | 1,800.00 | (1,800.00) | #DIV/0! |
| 20259100 | Other Professional Services | | | - | - | #DIV/0! |

**ACRPD 2020 - 2021
339A Budget Report**

**July 2020
Period 1 of 13**

FYTD Completed = 8%

| CODE | CATEGORIES | 2020 Budget | July '20 | Expended To Date | Balance | Percent Expended |
|----------------|--|-------------|--------------|------------------|----------------|------------------|
| 20281100 | Data Processing -Computer Services | | | - | - | #DIV/0! |
| 20281201 | Hardware (Computer) | | 59.03 | 59.03 | (59.03) | #DIV/0! |
| 20281265 | Application Software Maint Lic Renewal | | 319.99 | 319.99 | (319.99) | #DIV/0! |
| 20281304 | Sales Tsx Adj - Board of EQ | | | - | - | #DIV/0! |
| 20281700 | Election Services | | | - | - | #DIV/0! |
| 20285100 | Recreation Services | | | - | - | #DIV/0! |
| 20285200 | Recreation Supplies | | | - | - | #DIV/0! |
| 20285300 | Recreation Supp. (P-S) ELP Program | | | - | - | #DIV/0! |
| 20288000 | Prior Year Service & Supply Expe | | | - | - | #DIV/0! |
| 20289800 | Other Operating Expenses - Supplies | | 80.44 | 80.44 | (80.44) | #DIV/0! |
| 20289900 | Other Operating Exp. - Misc. expenses | | | - | - | -0- |
| 20291300 | Auditor/Controller Services | | | - | - | #DIV/0! |
| 20291500 | Compass Costs | | | - | - | #DIV/0! |
| 20291700 | Alarm Services | | 331.63 | 331.63 | (331.63) | #DIV/0! |
| 20298700 | Telephone Services | | 299.47 | 299.47 | (299.47) | #DIV/0! |
| 20298701 | Cell Phones | | 45.00 | 45.00 | (45.00) | #DIV/0! |
| 20299909 | Expenditure Reimbursements | | | - | - | #DIV/0! |
| TOTALS: | | - | \$ 42,221.81 | \$ 42,221.81 | \$ (42,221.81) | #DIV/0! |

**ACRPD 2020 - 2021
339A Budget Report**

**July 2020
Period 1 of 13**

FYTD Completed = 8%

| CODE | CATEGORIES | 2020 Budget | July '20 | Expended To Date | Balance | Percent Expended |
|----------------|--|-------------|-----------------|------------------|-------------------|------------------|
| 30321000 | Interest Expense | | 852.64 | 852.64 | (852.64) | #DIV/0! |
| 30323000 | Lease Obligation Retirement(Side Fund) | | 2,300.00 | 2,300.00 | (2,300.00) | #DIV/0! |
| " | | | | - | - | #DIV/0! |
| | | | | - | - | #DIV/0! |
| 30345000 | Taxes, Licenses & Assessments | | | - | - | #DIV/0! |
| TOTALS: | | - | 3,152.64 | 3,152.64 | (3,152.64) | #DIV/0! |

FYTD Completed = 8%

| CODE | CATEGORIES | 2020 Budget | July '20 | Expended To Date | Balance | Percent Expended |
|----------------|-----------------------------------|-------------|----------|------------------|---------|------------------|
| 42420100 | Building - Community Ctr Upgrades | | - | - | - | #DIV/0! |
| TOTALS: | | - | - | - | - | #DIV/0! |

FYTD Completed = 8%

| | | | | | | |
|--------------------|--------------------------------|-------------|---------------------|---------------------|-----------------------|----------------|
| 79790100 | Contingencies | | - | - | \$ - | 0% |
| | Reserved Fund Balance Increase | | - | - | \$ - | 0% |
| Grand Total | | \$ - | \$ 90,396.78 | \$ 90,396.78 | \$ (90,396.78) | #DIV/0! |

| | | | | | | |
|----------------|----------------------------------|---|---|---|------|----|
| | Beginning Fund Balance Available | | - | - | \$ - | 0% |
| | Fund Balance Decreased by | | | | \$ - | 0% |
| | Provisions for General Reserves | - | | - | \$ - | 0% |
| TOTALS: | | - | - | - | - | |

ACRPD 2020 - 2021
339A Revenue

July 2020
Period 1 of 13

FYTD Completed = 8%
Percent Received

| Account | | 2020 - 21 Budget | July '20 | Received To Date | Unrealized | |
|----------------------------|---|------------------|--------------------|------------------|-------------|----------------|
| 91910100 | Property Tax-Current Secured | | | | - | #DIV/0! |
| 91910200 | Property Tax-Current Unsecured | | | | - | #DIV/0! |
| 91910300 | Property Tax-Current Sup. | | | | - | #DIV/0! |
| 91910400 | Property Tax Sec. Delin.(+Teeter) | | | | - | #DIV/0! |
| 91910500 | Property Tax Supplemental Delin. | | | | - | #DIV/0! |
| 91910600 | Property Tax-Unitary | | | | - | #DIV/0! |
| 91912000 | Redemption | | | | - | #DIV/0! |
| 91913000 | Property Tax Prior Unsecured | | | | - | #DIV/0! |
| 91914000 | Penalty | | | | - | #DIV/0! |
| 91919600 | RDA Residual Distribution | | | | - | #DIV/0! |
| Total Taxes | | \$ - | \$ - | \$ - | \$ - | #DIV/0! |
| 94941000 | Interest | | | | - | #DIV/0! |
| 94942900 | Building Rental (Parks & Facilities) | | 150.00 | | - | #DIV/0! |
| " | Building Rental (Cell Towers 4610.42) | | 4,610.42 | | - | #DIV/0! |
| 95952200 | Homeowner Property Tax Relief | | | | - | #DIV/0! |
| 95952900 | In Lieu Taxes - Other | | | | - | #DIV/0! |
| 95953300 | Redevelopment Passthru | | | | - | #DIV/0! |
| 95956300 | State-Federal Grants | | | | - | #DIV/0! |
| 95956900 | Other Funds - Local (GRANT) | | | | - | #DIV/0! |
| " | Grant = Park Sponsorships | | | | - | #DIV/0! |
| " | Funds Transferred from 339I | | | | - | #DIV/0! |
| " | Blank | | | | - | #DIV/0! |
| 96964600 | Recreation Fees | | | | - | #DIV/0! |
| 97974000 | Insurance Proceeds | | | | - | #DIV/0! |
| 97979000 | Miscellaneous | | 512.50 | | - | #DIV/0! |
| 97979900 | Prior Year (Funds moved to) | | | - | - | #DIV/0! |
| 98986200 | Proceeds from Asset sale - Spec Dist | | | - | - | #DIV/0! |
| | Fund Balance Available =xxxxxxx.xx | | | - | - | #DIV/0! |
| Problem | **County Error In Process of Correction** | - | | - | - | 0% |
| Total Other Revenue | | \$ - | \$ 5,272.92 | \$ - | \$ - | #DIV/0! |
| Total Revenue | | \$ - | \$ 5,272.92 | \$ - | \$ - | #DIV/0! |

Register Expense Report
FY 2020 - 2021
7/1/2020 Through 7/31/2020

| | | | Account | | | |
|-----------|-------|-------------------------------------|---|----------|------------|--|
| | | | 339A | | | |
| Date | Num | Description | Memo | Category | Amount | |
| 7/6/2020 | 23506 | S CalPERS - 521 | 6/16 - 6/30/2020 EE Contrib | 5420524 | -626.49 | |
| | | | 6/16 - 6/30/2020 ER Contrib | 121000 | -866.34 | |
| 7/6/2020 | 23507 | S CalPERs Health - 12733 | 7/2020-Medical - 4 EE's | 5420516 | -3,073.96 | |
| | | | 7/2020-Medical - EE Admin Fee | 123000 | -8.3 | |
| | | | 7/2020-Medical - 1 Retiree | 128000 | -49.57 | |
| 7/6/2020 | 23508 | Central Control System - 23278 | 7/2020-Wireless irrigation | 281265 | -220 | |
| 7/6/2020 | 23509 | Crime Alert Security - 41852 | 7/2020 - 9/30/2020-Alarm System | 291700 | -90 | |
| 7/6/2020 | 23510 | CSAC Excess Insurance Authority - 1 | 7/2020 - 9/2020 EAP Benefit -3 Emps | 123000 | -26.1 | |
| 7/6/2020 | 23511 | Digital Deployment - 57252 | Streamline web site 1 yr | 258200 | -1,800.00 | |
| 7/6/2020 | 23512 | S Fast Break - 37998 | 6/2020 - Phone service | 298700 | -195 | |
| | | | 7/2020 - email exhchange | 298701 | -45 | |
| 7/6/2020 | 23513 | S GSRMA - 29229 | 7/2020-Dental 4- EEs | 123000 | -162.56 | |
| | | | 7/2020-Dental-1 depend | 5420516 | -32.76 | |
| | | | 7/2020-Vision- 4 EEs | 123000 | -32.76 | |
| | | | 7/2020-Vision- 1 depend | 5420516 | -7.56 | |
| 7/6/2020 | 23514 | Home Depot - 2843 | Paint supplies | 216200 | -65.07 | |
| 7/6/2020 | 23515 | Orbit Station - 33714 | 6/2020- Fuel Chgs | 223600 | -62.01 | |
| 7/6/2020 | 23516 | PG&E - 1383 | 6/2020-Billing | 219200 | -15.11 | |
| 7/6/2020 | 23517 | S Umpqua Bank - 52152 | 7/2020 - Side Fund pmt | 321000 | -852.64 | |
| | | | 7/2020 - Side Fund pmt | 323000 | -2,300.00 | |
| 7/9/2020 | 23518 | CalPERS - 521 | FY 2020-21 UAL Lump Sum Prepayment | 121000 | -18,457.00 | |
| 7/9/2020 | 23519 | CAPRI - 8761 | 1st Qtr W/C FY 2020-21 | 124000 | -1,810.75 | |
| 7/9/2020 | 23520 | Capri - 8761 | 7/2020-6/2021-1st half Liability Ins Coverage | 205100 | -25,770.00 | |
| 7/9/2020 | 23521 | CARPD - 70968 | FY 2020-21 Dues | 206100 | -2,000.00 | |
| 7/9/2020 | 23522 | Home Depot - 2843 | Bolts, washers, etc | 289800 | -15.88 | |
| 7/9/2020 | 23523 | Republic Services - 57909 | 6/2020 - Billing | 219300 | -227.88 | |
| 7/9/2020 | 23524 | Sacramento Control Systems - 1112 | 7/2020 - 9/30/2020-AES Fire Monitoring | 291700 | -241.63 | |
| 7/9/2020 | 23525 | SMUD - 4025 | 6/2020 - SMUD Billing | 219100 | -1,318.35 | |
| 7/9/2020 | 23526 | US Bank - 68934 | 7/2020-Xerox Copier | 227501 | -257.93 | |
| 7/14/2020 | 23527 | CalPERS - 521 | Admin Fee SS 218 Agreement | 121000 | -300 | |
| 7/14/2020 | 23528 | Cintas - 56036 | 7/10/2020 - Custodial | 232200 | -90.68 | |
| 7/14/2020 | 23529 | Cole Huber - 54641 | 6/2020- Ref EE issues | 253100 | -2,739.22 | |
| 7/14/2020 | 23530 | Fast Break - 37998 | 1 yr Renewal - Microsoft office 365 | 281265 | -99.99 | |
| 7/14/2020 | 23531 | S Home Depot - 2843 | Paint supplies | 214100 | -54.46 | |
| | | | Concrete | 216200 | -14.22 | |
| 7/14/2020 | 23532 | Phillips 66 - 58398 | 6/2020-Stmt | 223600 | -212.64 | |

| | | | | | |
|-----------|-----------|--|---|---------|-----------|
| 7/14/2020 | | 23533 Smart & Final - 22935 | Water - 5 cases | 289800 | -31.7 |
| 7/14/2020 | 23534 | S Sacramento For Tractors - 64608 | Labor repairs - Kubota | 221100 | -385 |
| | | | Repair parts - Kubota | 221200 | -126.63 |
| 7/15/2020 | P/R+Taxes | S Payroll And Taxes | Period 6/16 - 6/30/2020 Ck date 7/15/2020 | 111000 | -9,597.80 |
| | | | Brd Pay Ck date 7/15/2020 | 112400 | -200 |
| | | | Time/One Half - Ck date 7/15/2020 | 113200 | 0 |
| | | | OASDHI - Ck date 7/15/2020 | 122000 | -748.01 |
| | | | SUI ER Contrib Ck date 7/15/2020 | 125000 | 0 |
| 7/15/2020 | EFT | # 400038008 - Health Benefits | Health Benefits Pay Date 7/15/2020 | 123000 | -1,537.00 |
| 7/21/2020 | 23535 | S CalPERS - 521 | 7/1 - 7/15/2020 EE Contrib | 5420524 | -520.38 |
| | | | 7/1 - 7/15/2020 ER Contrib | 121000 | -779.36 |
| 7/21/2020 | 23536 | S CalPERs Health - 12733 | 8/2020-Medical - 3 EE's | 5420516 | -2,305.47 |
| | | | 8/2020-Medical - EE Admin Fee | 123000 | -5.53 |
| | | | 8/2020-Medical - 1 Retiree | 128000 | -49.46 |
| 7/21/2020 | | 23537 Comcast - 12322 | 7/2020-Billing-Phone/HSI | 298700 | -104.47 |
| 7/21/2020 | 23538 | S Staples Business Advantage - 14122 | Data Binders | 207600 | -90.42 |
| | | | 36pk AA Batteries | 289800 | -32.86 |
| 7/29/2020 | 23539 | S Bar-Hein Co. - 1463 | Parts - Edger, weedeater | 221200 | -350.05 |
| | | | Scoop shovel | 222600 | -53.82 |
| 7/29/2020 | | 23540 Carson Landscape Indus. - 18136 | HSP Irrigation repair | 214200 | -550 |
| 7/29/2020 | | 23541 Cintas - 56036 | 7/242020 - Custodial | 232200 | -101.22 |
| 7/29/2020 | | 23542 Fulton-El Camino Rec & Park - 2968 | 6/2020 Patrol Service | 257100 | -3,685.00 |
| 7/29/2020 | 23543 | S Valley Truck & Tractor - 36620 | Labor repairs - J Deere mower | 221100 | -448 |
| | | | Repair parts - J Deere mower | 221200 | -513.29 |
| 7/29/2020 | 23544 | S US Bank (Cal Card) - 38925 | PO Box 1 year for District | 208100 | -148 |
| | | | Registered mail - J Leber | 208102 | -7.25 |
| | | | 5 port gigabit switch | 281201 | -59.03 |
| 7/29/2020 | DepPermit | S County Of Sacramento Deposit Permi | Studio / Field Space | 942900 | 150 |
| | | | Event Building / GPA / Park Rentals / Cell Towers | 942900 | 4,610.42 |
| | | | Grants - | 956300 | 0 |
| | | | Misc Funds Collected | 979000 | 512.5 |
| 7/29/2020 | 23545 | S GSRMA - 29229 | 8/2020-Dental 3- EEs | 123000 | -121.92 |
| | | | 8/2020-Dental-1 depend | 5420516 | -32.76 |
| | | | 8/2020-Vision- 3 EEs | 123000 | -24.57 |
| | | | 8/2020-Vision- 1 depend | 5420516 | -7.56 |
| | | | Credit - Dental | 123000 | 40.64 |
| | | | Credit - Vision | 123000 | 8.19 |
| 7/31/2020 | EFT | # 400038103 - Health Benefits | Health Benefits Pay Date 7/31/2020 | 123000 | -1,537.00 |
| 7/31/2020 | P/R+Taxes | S Payroll And Taxes | Period 7/1- 7/15/2020 Ck date 7/31/2020 | 111000 | -8,089.01 |
| | | | Brd Pay Ck date 7/31/2020 | 112400 | 0 |
| | | | Time/One Half - Ck date 7/31/2020 | 113200 | -47.25 |
| | | | OASDHI - Ck date 7/31/2020 | 122000 | -620.87 |

| | | |
|----------------------------------|--------|------------|
| SUI ER Contrib Ck date 7/31/2020 | 125000 | <u>0</u> |
| TOTAL 7/1/2020 - 7/31/2020 | | -91,730.80 |
| BALANCE 7/31/2020 | | -91,730.80 |
| TOTAL INFLOWS | | 5,321.75 |
| TOTAL OUTFLOWS | | -97,052.55 |
| NET TOTAL | | -91,730.80 |

ACRPD 2019 - 2020
339D Expenditures

July 2020
Period 1 of 13

FYTD Completed = 8%

| CODE | CAPITAL OUTLAY | 20-21 Budget | July '20 | Expended To Date | Balance | Percent Expended |
|----------------|--|--------------|----------|------------------|-----------|------------------|
| 42420100 | Buildings New ADA Features @ HSP | | | - | - | #DIV/0! |
| 42420110 | Leasehold Improv. (Oakdale Park) | | | - | - | #DIV/0! |
| 42420200 | Structures ACP Park Improv. Proj | | | - | - | #DIV/0! |
| 43430300 | Equipment-SD Non-Recon - New Play Equip | | | - | - | #DIV/0! |
| 45450300 | Infr--SD-Non-Recon - ACP Pedi Bridge Proj | | | - | - | #DIV/0! |
| 46460300 | Other Intangible Asset-Spec Dist - HSP Comm. Ctr Impro. | | 6.27 | 6.27 | (6.27) | #DIV/0! |
| 46461300 | Intangibles - ??? | | | - | - | |
| | | | | - | - | -0- |
| TOTALS: | | - | \$ 6.27 | \$ 6.27 | \$ (6.27) | #DIV/0! |

**ACRPD 2019 - 2020
339D Revenue**

**July 2020
Period 1 of 13**

FYTD Completed = 8%

| Account | | 20-21 Budget | July '20 | Received To Date | Unrealized | Percent Received |
|----------------------------|---|---------------------|-----------------|-------------------------|-------------------|-------------------------|
| 94941000 | Interest Income | | | - | - | #DIV/0! |
| | | | | - | - | #DIV/0! |
| 95952900 | In Lieu Fees Transfer | | | - | - | #DIV/0! |
| | | | | - | - | #DIV/0! |
| 95956300 | State-Federal Grants(Jo Smith Pedi Bridge Proj) | | | - | - | #DIV/0! |
| " | State-Federal Grants (Dist Proj/Per Capita Funds) | | | - | - | #DIV/0! |
| " | | | | - | - | #DIV/0! |
| " | | | | - | - | #DIV/0! |
| " | | | | - | - | #DIV/0! |
| " | | | | - | - | #DIV/0! |
| | | | | - | - | #DIV/0! |
| 95956900 | Other Funds - Local | | | - | - | #DIV/0! |
| " | *Jo Smith Pedi Bridge Proj | | | - | - | #DIV/0! |
| " | *ACP-Park Improvements | | | - | - | #DIV/0! |
| " | *HSP Community Ctr Improvements | | | - | - | #DIV/0! |
| " | *HSP ADA Improvements | | | - | - | #DIV/0! |
| | | | | - | - | #DIV/0! |
| 95956910 | State Match UMPQUA Bank Line of Credit | | | - | - | #DIV/0! |
| | ** | | | - | - | #DIV/0! |
| | | | | - | - | #DIV/0! |
| | | | | - | - | #DIV/0! |
| | | | | - | - | #DIV/0! |
| 5506614 | Investment Earns | | | - | - | #DIV/0! |
| Total Other Revenue | | \$ - | \$ - | \$ - | \$ - | #DIV/0! |
| | <i>Beginning Fund Balance Available</i> \$XXXXX | | - | - | \$ - | 0% |
| | <i>Fund Balance Decreased by</i> | | | | \$ - | |

TOTALS: - - - -

Register Expense Report
FY 2020 - 2021
7/1/2020 Through 7/31/2020

| | | Account | 339D | | |
|----------|-----|---------------------|---|----------------------------|----------|
| Date | Num | Description | Memo | Category | Amount |
| | | | | | |
| 7/6/2020 | 194 | Umpqua Bank - 52152 | 7/2020 Interest new project loan (need to move to 420100 via JV | 460300 | -6.27 |
| | | | | TOTAL 7/1/2020 - 7/31/2020 | -6.27 |
| | | | | BALANCE 7/31/2020 | 5,761.02 |
| | | | | TOTAL INFLOWS | 0 |
| | | | | TOTAL OUTFLOWS | -6.27 |
| | | | | NET TOTAL | -6.27 |

**Arcade Creek Recreation and Park District
2020 - 2021 Monthly Revenue Reports**

July 2020

Period 1

339B - Grant Trust

| Beginning Balance | Debits | Credits | Ending Balance |
|------------------------------|---------------|----------------|---------------------------|
| \$ - | \$ - | \$ - | \$ - |

088H - Park Dedication

| Beginning Balance | Debits | Credits | Ending Balance |
|------------------------------|---------------|----------------|---------------------------|
| \$ 1,196.66 | \$ - | \$ - | \$ 1,196.66 |

339C - ADA Funds

| Beginning Balance | Debits | Credits | Ending Balance |
|------------------------------|---------------|----------------|---------------------------|
| \$ 1,360.59 | \$ - | \$ - | \$ 1,360.59 |

339I - Park Impact Fee's

| Beginning Balance | Debits | Credits | Ending Balance |
|------------------------------|---------------|----------------|---------------------------|
| \$ 450,937.05 | \$ - | \$ - | \$ 450,937.05 |

**Arcade Creek Recreation Park District
Monthly Payroll Report**

End of

*Pay Period:

July 15, 2020

July 31, 2020

Payroll Issued:

July 31, 2020

August 15, 2020

| | | | |
|--|--------------------|--------------------|---------------------|
| Administration Division | 5585.88 | 5585.88 | 11,171.76 |
| Board Members = 5 | 0.00 | 250.00 | 250.00 |
| | | | |
| Parks Division | 2000.25 | 2031.75 | 4,032.00 |
| PT Maint | 0 | | - |
| | | | |
| Recreation Division | | | |
| Monitors, etc | 550.13 | 418.50 | 968.63 |
| Misc - Staff | 0.00 | 0.00 | - |
| Rec. Staff (Other) | 0.00 | 0.00 | - |
| | \$ 8,136.26 | \$ 8,286.13 | \$ 16,422.39 |
| | | | |
| Employer Paid Taxes <i>(FICA, Medicare, SUI)</i> | 620.87 | Unavailable | |

Facility Rental Report

July

2020

94942900 - SOCIAL/EVENT BUILDING/GPA RENTALS

| Rental Date | Renter | Location | Amount |
|-------------|--------------------|----------|--------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | 0.00 |
| | SACC (Creek Mtg's) | Sm Rm | -0- |
| | | | -0- |
| | | | |

Total Rentals \$ -

94942900 - LONG TERM STUDIO/ FIELD SPACE RENTAL

| Rental Date(s) | Renter | Location | Amount |
|----------------|--------|----------|--------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | 0.00 |

Totals \$ -

OTHER REVENUES

| | | |
|--------|-------------------------------------|--------|
| Jul-20 | Veteren Pipeline - ACP staging area | 500.00 |
| | | |
| | | - |

Totals \$ **500.00**

Arcade Creek Recreation and Park District

MEETING DATE: August 20, 2020

**AGENDA ITEM: 5 f Consent Agenda
Correspondence Period 1**

No correspondence received.

ARCADE CREEK RECREATION AND PARK DISTRICT

August 2020

GENERAL MANAGER'S UPDATE

Park Maintenance

I participated in an on-site investigation of the irrigation system at Oakdale. Corrections were made and the system is back to functioning properly. Adjustments to the amount of time irrigation was running was increased. It is evident that this effort had a positive effect.

The District experienced some apparent vandalism to the tractor and large mower, which created an unsafe condition and led to some damage to the mower unit itself. The vandals removed cotter-pins which was unnoticed, this caused the large pins to wiggle loose and fall out without notice to the operator. The situation has been corrected and the tractor is now locked up inside the tractor shed after staff rearrange equipment to make room.

As of Thursday August 13, 2020, I am increasing the frequency of irrigation for the next ten days to attempt to preserve our park areas during the upcoming heat wave.

Facility Rentals

Building rentals are non-existent.

The discussions with the Capital Valley Football Club have died off, because of the decisions by CIF to postpone fall sports until at least the spring of 2021. This standard comes down to recreation leagues. Additionally, since the schools are closed to active use, the facilities on their campuses are closed to public use at this time.

I was contacted today by Sacramento County regarding the need for an additional polling place for the November 3, 2020 General Election. Because Hamilton Street Park has been a polling place previously, I have offered the Herzog Center for that purpose. The County will staff it and pay for a deep cleaning when the election is over.

The Folk-Dance class wants to begin back in September on Tuesday evenings. I need to check and see if the County or State Health Departments are allowing this type of indoor activity. I am concerned because most of the participants are up in years, and thus more susceptible to the Virus.

Park Improvements

I am still working on the final inspection approval by Sacramento County for the work done at Arcade Creek Park. The special locks have been ordered and are awaiting approval by the Sacramento County Sheriff's Department.

Following the news at the July Board Meeting about the Per Capita Grant Funds and the discussion regarding the possibility of submitting a Competitive Grant Project

Application for Hamilton Street Park. The discussion led me in consultation with the Budget Finance Committee to produce and send out a Request for Quote to six local Landscape planning firms. One of the firms contacted me and told me that Hamilton St. Park does not qualify to receive the competitive grant funds. Because the Median Household income within a half mile radius of the park exceeds the amount to qualify for a submission. Also, the site does not qualify because the District exceeds the number of park acres per 1,000 residents in this half mile circle. I verified these facts and immediately withdrew the RFQ request by notifying each firm.

This affects the District's plan because the budget will be limited to use of the Per Capita Funds and Impact Fees as approved by this Board. I am working with Gordian ezIQC a division of Sourcewell and reps from Staples Construction to look at residing the Large Room building at the community center. I also discussed with them using these funds to make the identified ADA improvements on the facility.

Discussions and meetings will continue with Gordian ezIQC and their identified pre-qualified contractors, to determine if one contractor can perform all the necessary work anticipated. It will not be until the September Board meeting that I will have more information to present.

You will see in the Board Agenda a refocusing of efforts using these Per Capita Funds to re-side the building and then use the remaining balance to make ADA path of travel improvements and parking improvements in the park, hopefully in relation to the installation of a new restroom building in Hamilton Street Park using the Park Impact Fees.

Park Advisory Committees (PAC's)

I have met with the new Principal at Oakdale Elementary School; his name is Dr. Raja Khadar. He has agreed to be a catalyst for bring the Oakdale Community together. We also discussed providing activities together or in cooperation with each other. He has a lot of positive energy and will be a good partner.

Work will restart on this effort once the Budget season ends. Designs for banners and flyers have been completed. I will work to get his rolling in early September.

Finance Report

The expected increase in the Fund Balance was substantiated in the Final Budget Documents sent by the County. Beginning FY 20-21 the Fund Balance is a total of \$416,587.00. Staff will provide more details on this during the presentation of the Final FY 20-21 Budget for adoption during the meeting.

Legal Update

The Beliso v. Twin Rivers Unified School District and Insured Arcade Creek Recreation and Park District; Case #34-2018-00238205 which occurred at Oakdale, was resolved Globally in Mediation on 60%, 20%, and 20% shares. ACRPD insurance carrier is

responsible for a 20% share along with the school district. Wednesday August 12, 2020. I am awaiting final documents to be prepared. These must be reviewed and approved by a Judge, I have been told that this may take up to three months. I will keep you updated as it progresses. There is no direct cash impact on the District because of this decision.

I have no further update to report on the situation previously discussed during Board Meeting Closed Sessions.

Respectfully submitted,

A handwritten signature in blue ink that reads "Stephen F. Frabe". The signature is written in a cursive style and is contained within a thin blue rectangular border.

General Manager

Monthly activity report for: Arcade Creek Recreation and Park District

Reporting Period: 7/1 thru 7/31/2020

Arcade Creek Park

Notice To Appear Issued

No NTAs issued during this reporting period.

Parking Citations Issued

1) Date/Time: 2020-07-06 20:33

V1: 5200(a) CVC Display of two license plates required

Onsite Arrests Made

No onsite arrests made during this reporting period.

Dispatched Calls For Service

No dispatched calls for service during this reporting period.

D.U.I Arrests

No DUI arrests made during this reporting period.

Warrant Arrests

No warrant arrests made during this reporting period.

Warnings Issued

No warnings issued during this reporting period.

Hamilton Street Park

Notice To Appear Issued

1) Date/Time: 2020-07-08 20:23

Violation 1: 9.36.057.5 SCO Alcohol in Park, Severity: Inf

2) Date/Time: 2020-07-17 21:11

Violation 1: 4000(a) CVC No current registration, Severity: Inf

Violation 2: 12500(a) CVC Unlicensed Driver, Severity: Inf

3) Date/Time: 2020-07-29 21:14

Violation 1: 9.36.067 SCO Park Hours, Severity: Inf

Violation 2: 9.36.066.6 SCO Cart In Park, Severity: Inf

Parking Citations Issued

1) Date/Time: 2020-07-08 20:05

V1: 9.36.065(d) SCO Failure to park in designated area

2) Date/Time: 2020-07-17 21:28

V1: 9.36.065(e) SCO Parking in park after hours

V2: 5204(a) CVC Current registration tabs not properly displayed

Onsite Arrests Made

No onsite arrests made during this reporting period.

Dispatched Calls For Service

No dispatched calls for service during this reporting period.

D.U.I Arrests

No DUI arrests made during this reporting period.

Warrant Arrests

No warrant arrests made during this reporting period.

Warnings Issued

No warnings issued during this reporting period.

Oakdale Park**Notice To Appear Issued**

1) Date/Time: 2020-07-27 13:44

Violation 1: 459.5 PC Shoplifting, Severity: Mis

2) Date/Time: 2020-07-27 13:50

Violation 1: 16028(a) CVC No Insurance, Severity: Inf

Violation 2: 12500(a) CVC Unlicensed Driver, Severity: Mis

Violation 3: 4000(a) CVC No current registration, Severity: Inf

Parking Citations Issued

1) Date/Time: 2020-07-26 13:14

V1: 4000(a) CVC No current registration

2) Date/Time: 2020-07-27 14:16

V1: 4000(a) CVC No current registration

3) Date/Time: 2020-07-29 14:15

V1: 4000(a) CVC No current registration

Onsite Arrests Made

No onsite arrests made during this reporting period.

Dispatched Calls For Service

No dispatched calls for service during this reporting period.

D.U.I Arrests

No DUI arrests made during this reporting period.

Warrant Arrests

No warrant arrests made during this reporting period.

Warnings Issued

No warnings issued during this reporting period.

Off Property

Notice To Appear Issued

1) Date/Time: 2020-07-26 14:47

Violation 1: 12500(a) CVC Unlicensed Driver, Severity: Inf

Parking Citations Issued

No parking citations issued during this reporting period

Onsite Arrests Made

No onsite arrests made during this reporting period.

Dispatched Calls For Service

No dispatched calls for service during this reporting period.

D.U.I Arrests

No DUI arrests made during this reporting period.

Warrant Arrests

No warrant arrests made during this reporting period.

Warnings Issued

No warnings issued during this reporting period.

MEETING DATE: August 20, 2020

ITEM # 5 a

SUBJECT: Board Resolution 2020-08 accepting Prop 68 Per Capita Funds to re-side the Maple Room Building of the Community Center and make ADA accessibility improvements as identified in the 2015 Accessibility Study


RECOMMENDATION: Adopt Board Resolution 2020-08 to receive Prop 68 Per Capita Funds and rescinds Board Resolution 2019-09 pertaining to the same topic.

Initiated or requested by

Report coordinator or prepared by:

Board Staff

Stephen Fraher, General Manager



Other

Attachment: Yes No Information Direction Action

Background: Proposition 68 was passed by California Voters in June of 2018. A portion of the Bond Act is for Per Capita funds to be awarded to local, county and State Park and Recreation Agencies throughout California. Two pools of funding were allocated, the regular Per Capita fund and the Urban Counties fund for agencies with less than 50,000 population located in a county with more than 500,000 total population. Both Per Capita funds may be joined to spend on one project.

In August of 2019, the Board Adopted Resolution 2019-09 to receive these funds for a project of a different scope. This was done in preparation for an anticipated release of funding in FY 19-20. This release did not come and was finally made in July of 2020. Through discussion and a change in priorities, the Board provided direction to have the large building re-sided and make ADA accessibility improvements to the Community Center.

Alternatives:

- Other park projects from the deferred maintenance list

Analysis: The District obtained a project loan from Umpqua Bank in December of 2019 to provide cash flow to the District to pay for the construction work, while waiting for the reimbursements to come from the State. The General Manager has met with representatives from Sourcewell (formerly NJPA) Government Purchasing Agency and a selected contractor to discuss the work. Sourcewell has a listed of vetted and contractors who have bid to do this type of work at a guaranteed rate, thus eliminating the need for preparing specifications and going to public bid.

Staff has attended the mandatory Grant Workshop to meet the qualifications to receive funding.

The District completed re-siding the Oak Room building at the Community Center with Hardie Board cement fiber siding, in 2018-19 with General Fund monies. The same product will be used this time, and work will be done to improve accessibility issues identified in the Study completed in

2015, to include, upgrading of restroom fixtures, lighting and doors, access ramps and hand rails and paths of travel from accessible parking spots. Also included will be the relighting of the exterior of the building with fixtures like what was previously done.

Budget/Cost Impact: Total combined funds available for the project are \$192,343.00; of which \$177,952.00 are from the General Per Capita and \$14,391.00 from the Per Capita Urban Counties Grant. Our district is exempt from being required to provide a twenty percent total project cost match. This means that the work identified herein, will be paid for 100% by the available grant funding, by using the Project Loan from Umpqua Bank for cash flow.

Attachment(s):

- Board Resolution 2020-08



RESOLUTION NO. 2020-08

**RESOLUTION OF THE ARCADE CREEK RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
APPROVING AN APPLICATION FOR PER CAPITA GRANT FUNDS.**

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing applications; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Arcade Creek Recreation and Park District Governing Body to certify by resolution the approval of the project application before submission of said applications before submission of said applications to the State; and

WHEREAS the Arcade Creek Recreation and Park District will enter a contract with the State of California to complete the said project(s), and

WHEREAS the Arcade Creek Recreation and Park District adopts this **Resolution 2020-08**, to take the place of adopted Board Resolution 2019-09 on August 8, 2019 for the purpose of receiving Per Capita Funds from Proposition 68.

NOW THEREFORE, BE IT RESOLVED that the Arcade Creek Recreation and Park District Board of Directors hereby:

1. Approves the filing of the project application for the Per Capita Grant projects; Herzog Community Center re-siding, and ADA accessible path of travel work within Hamilton Street Park as the budget allows and,
2. Certifies that the Arcade Creek Park District has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project, and
3. Certifies that the Arcade Creek Park District has sufficient funds and staff to operate and maintain the project facilities, and
4. Certifies that the project proposed is consistent with the park and recreation element of the Arcade Creek Recreation and Park District Master Plan as adopted in 2017 (PRC, #80063(a)), and
5. Certifies that these funds will supplement, not supplant, local revenues in existence as of June 5, 2018 (PRC #80062(d)), and
6. Certifies that it will comply with the provisions of #1771.5 of the State Labor Code.
7. (PRC §80001(b)(8) (A-G)) To the extent practicable, as identified in the "Presidential Memorandum—Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12, 2017, the Arcade Creek Recreation and Park District will consider a range of actions that include, but are not limited to, the following:
 - (A) Conducting active outreach to diverse populations, particularly minority, low income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.
 - (B) Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.
 - (C) Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.
 - (D) Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations, and tribal communities.

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Fax (916) 483-1320 Email: acrpdp@acrpdp.com

(E) Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.

(F) Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.

(G) Identifying possible staff liaisons to diverse populations.

8. Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5)).
9. Certifies that the grantee shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures. (PRC §80062(d)).
10. Certifies that the grantee has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide; and
11. Delegates the authority to the General Manager or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s); and
12. Agrees to comply with all applicable federal, state, and local laws, ordinances, rules, regulations, and guidelines.

BE IT RESOLVED to adopt this project and the related guidelines stated here, to provide for re-siding of the Herzog Community Center and ADA improvements at Hamilton Street Park.

PASSED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the following vote, to wit on August 20, 2020.

AYES:
NOES:
ABSENT:

Chairperson, Board of Directors

ATTEST: _____
Secretary, Board of Directors

MEETING DATE: August 20, 2020**ITEM # 5 b**

SUBJECT: Consider, discuss, and adopt changes to the following Personnel Policies that may have a budget impact in FY 20-21. Policies are **#2049 Mileage; #2420 Management Leave; #2505 Holiday Leave; and #2575 Healthcare.**

RECOMMENDATION: Discuss and adopt necessary changes to Policy so that these possible changes will be captured in the FY 2020-21 Final Budget.

Initiated or requested by

 Board Staff Other

Report coordinator or prepared by:

Stephen Fraher, General Manager



Attachment: Yes No Information Direction Action

Background: The Personnel Policies have been under review for a few months, these four policies will have an impact on the Final Budget for the Fiscal Year 20-21. To avoid the need to amend the Budget later, a decision should be made at the August Board Meeting prior to the adoption of the FY 20-21 Final 339-A Budget.

Alternatives:

- Leave the policy as is.
- Table the item and then amend the Budget if needed in the future.
- Adopt some but not all policies

Analysis: **Policy #2049 Mileage**, considers implementing a reimbursement to employees who use their personal vehicles to perform work related duties. The policy proposes to use the Federal mileage allowance which is currently 57.5 cents per mile. **Policy #2420 Management Leave** is a clarification of existing policy to state that Exempt employees will receive forty (40) hours of Management Leave per Fiscal Year. **Policy #2505 Holidays**, confirms that the District will follow the Sacramento County Employee Holiday calendar. **Policy #2505 Healthcare Coverage** changes effective January 1, 2020 from paying 100% of employee health coverage to paying up to \$800.00 per month per employee for health care coverage. This will bring the Policy in line with the current practice and place an expense cap on the costs.

Budget/Cost Impact: **Policy #2049 Mileage**, will increase the budget by an estimated **\$700.00**. **Policy #2420 Management Leave** continues existing practice but clarifies that the benefit is for Exempt Employees only. **Policy #2505 Holidays**, nothing changes. **Policy #2575 Healthcare Coverage** places a cap on the amount the District will pay for employee healthcare coverage at \$800.00/month per FT employee, a total current cost of **\$28,800.00/year, effective January 1, 2020**. Current adopted preliminary budget amount is \$29,128.00.

Attachment(s):

- Policy #2049 Mileage
- Staff Mileage Stipend Proposal
- Policy #2420 Management Leave
- Policy #2505 Holidays
- Sacramento County 2020 Holiday Calendar
- Policy #2575 Healthcare Coverage
- CARPD Benefit Study

Arcade Creek Recreation and Park District

POLICY HANDBOOK

POLICY TITLE: Personal Vehicle Usage
POLICY NUMBER: 2049

2049.1 ~~When an Administrative employees is/are~~ authorized to use ~~his/her/their~~ personal vehicle in the performance of District work, ~~when the budget allows he/she/they~~ shall be reimbursed for the cost of said use on the basis of total miles driven and at the rate specified in the Internal Revenue Service Guidelines in effect at the time of said usage. Upon submission of a monthly mileage log, listing miles driven, date, and task accomplished.

Commented [SF1]: Senica would like to discuss this.

2049.2 Use of personal vehicles shall not be authorized for the performance of District maintenance work if a ~~suitable~~ District vehicle is available and safely operational.

2049.3 Every attempt shall be made to coordinate work so that District vehicles are available and operational for the performance of said work.

2049.4 Proof of adequate insurance coverage for collision, personal injury, and property damage shall be required by the District of any employee using a personal vehicle in the performance of District work as specified by the California Association for Park and Recreation Indemnity (CAPRI).

2049.5 All employees whose job responsibilities require the ability to drive a motor vehicle shall throughout the duration of their employment with the district maintain a valid driver's license, appropriate to the kind of vehicle they are required to drive.

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2049.6 All employees whose job responsibilities require the ability to drive a motor vehicle shall throughout the duration of their employment with the district maintain an acceptable driving record. An acceptable driving record shall be defined as a driving record with five (5) or fewer points assigned by the Department of Motor Vehicles.

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2019.7 Any employee who does not maintain both a valid, appropriate driver's license and an acceptable driving record may be subject to disciplinary action up to and including suspension, demotion, transfer or termination. Factors involved in determining such a disciplinary action shall include the employee's length of service with the district, the employee's past performance reviews, and the district's ability to modify the employee's work setting or driving responsibilities.

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Staff Mileage Stipend Policy Proposal (effective October 1, 2020)

A flat monthly stipend will be paid to the General Manager and Administrative Staff to reimburse them for the use of their personal vehicles for District Business.

General Manager will receive \$50.00/month flat rate

Administrative Staff will receive \$25.00/month flat rate

Budget Impact is \$75.00/month or \$900.00/year

Arcade Creek Recreation and Park District

POLICY HANDBOOK

POLICY TITLE: ~~Salaried Personnel~~Management Leave
POLICY NUMBER: 2420

2420.1 All salaried personnel are expected to perform tasks as assigned to meet the needs of the District and their duties may require them to work more than forty (40) hours per workweek from time to time. Salaried and exempt employees do not receive overtime for hours worked in excess of forty (40) hours per workweek or eight (8) hours per workday.

2420.2 Management Days – ~~Salaried personnel~~The General Manager shall receive 5 (five) days of additional leave annually to compensate for additional hours spent on regular or special work or in after hour meetings. Management days ~~shall do~~ not accrue from year to year.

2420.3 Payment for unused Management Days will not be made by the District upon termination or upon retirement.

Arcade Creek Recreation and Park District

POLICY HANDBOOK

POLICY TITLE: Holidays
POLICY NUMBER: 2505

2505.1 This policy shall apply to all Full time employees.
Part time and seasonal employees do not receive holiday pay.

2505.2 The following days shall be recognized and observed as paid holidays: (14 total)
This calendar follows the Sacramento County calendar.

New Years Eve (half day)
New Years Day;
Martin Luther King, Jr.'s Birthday;
Lincoln's Birthday
Washington's Birthday
Cesar Chavez Day (March 31st)
Memorial Day;
Fourth of July / Independence Day;
Labor Day;
Columbus Day
Veteran's Day;
Thanksgiving Day
Day after Thanksgiving
Christmas Eve (half day)
Christmas Day

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2505.3 All regular work shall be suspended and employees shall receive one-day's pay for each of the holidays listed above. An employee is eligible for any paid holiday if he/she was scheduled to work on said holiday, works the day before and the day after said holiday.

2505.4 Whenever a holiday falls on Saturday, the preceding Friday shall be observed as the holiday.
Whenever a holiday falls on Sunday, the following Monday shall be observed as the holiday.

2505.5 When an employee is taking an authorized leave with pay when a holiday occurs, said holiday shall not be charged against said leave with pay.

2505.6 If any non-exempt employee works on any of the holidays listed above, he/she shall, in addition to his/her holiday pay, be paid for all hours worked at the rate of time and one-half (1½) his/her regular rate of pay, or as otherwise specified under Policy #2010, "Hours of Work and Overtime."



COUNTY OF SACRAMENTO

2020 HOLIDAY AND PAYDAY CALENDAR

☐ = HOLIDAY
○ = PAYDAY

JANUARY

| Su | M | Tu | W | Th | F | Sa |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

January 1 – New Year's Day
January 20 – Martin Luther King, Jr.

FEBRUARY

| Su | M | Tu | W | Th | F | Sa |
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| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |

February 12 – Abraham Lincoln
February 17 – George Washington

MARCH

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| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

March 31 – Cesar E. Chavez

APRIL

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| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
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MAY

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| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

May 25 – Memorial Day

JUNE

| Su | M | Tu | W | Th | F | Sa |
|----|----|----|----|----|----|----|
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

JULY

| Su | M | Tu | W | Th | F | Sa |
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

July 3 – Independence Day

AUGUST

| Su | M | Tu | W | Th | F | Sa |
|----|----|----|----|----|----|----|
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| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

SEPTEMBER

| Su | M | Tu | W | Th | F | Sa |
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

September 7 – Labor Day

OCTOBER

| Su | M | Tu | W | Th | F | Sa |
|----|----|----|----|----|----|----|
| | | | | 1 | 2 | 3 |
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| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

October 12 – Columbus Day

NOVEMBER

| Su | M | Tu | W | Th | F | Sa |
|----|----|----|----|----|----|----|
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| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

November 11 – Veterans Day
November 26 & 27 – Thanksgiving

DECEMBER

| Su | M | Tu | W | Th | F | Sa |
|----|----|----|----|----|----|----|
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

December 25 – Christmas

INSURANCE DEDUCTIONS: Deductions for health plans will not be made for paychecks issued May 29 and October 30, 2020. All other insurance deductions will be made.

CHOICE OF FOUR HOURS OFF ON CHRISTMAS EVE OR NEW YEAR'S EVE: In addition to the holidays listed above, Section 2.78.720 of the County Personnel Ordinance provides that, "Each employee shall be allowed four hours off work with pay on the last working day before Christmas or the last working day before New Year's. If the employee is unable, because of the needs of the service, to take such time off, he or she will be credited with four hours compensatory time off." Temporary, On-Call, and Extra Help employees do not receive holiday compensation, but will be granted up to four hours off on either Christmas Eve or New Year's Eve.

Arcade Creek Recreation and Park District

POLICY HANDBOOK

POLICY TITLE: Health and Welfare Benefits
POLICY NUMBER: 2575

2575.1 Medical Expense Insurance. Accident, health, hospital insurance to cover non-occupational injuries and sickness for full-time employees in all job classifications, shall be provided by the District. The scope of coverage and the premiums to be paid by the District is subject to periodic review and revision by the Board of Directors.

- a. The District shall provide employee's medical insurance the Health Premium at 100% up to a cost of \$754800.00 per employee per month (effective ~~July~~ January 1, 2016~~2021~~).
- b. Employees shall be responsible for 100% of their dependent's health care, if the employee elects to cover their dependent(s). Paid through employee payroll check deductions.

2575.2 Workers' Compensation Insurance. All District employees will be insured against injuries received while on the job as required by State law.

2575.3 Retirement Plan. Upon achieving full-time employee status, employees shall be enrolled in the District's employee retirement plan. Full-time employee status is defined as employees who are regularly scheduled to work more than 30 hours per week.

- a. Retirement benefits are provided thru CalPERS. The District contributes 7% to each qualified employee based on his or her income. Employee contributes 7% through payroll deductions.

2575.4 Dental Benefit. The District shall provide a dental benefit plan to all full-time employees. The District shall manage and pay for said benefit.

- a. Employees shall be responsible for 100% of their dependent's dental care, if the employee elects to cover their dependent(s). Paid through employee payroll check deductions.

2575.5 EAP Benefit. The District shall provide an Employee Assistance Plan (EAP) to all full-time employees. The District shall manage and pay for said benefit.

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2575.6 Vision Care Benefit. The District shall provide a Vision Care benefit plan to all full-time employees. The District shall manage and pay for said benefit.

- a. Employees shall be responsible for 100% of their dependent's Vision Care, if the employee elects to cover their dependent(s). Paid through employee payroll check deductions.

CARPD Sacramento Area Benefits Study

| <u>District Name</u> | <u>Healthcare</u> | <u>Mileage/stipend</u> | <u>Holidays</u> | <u>Vision/Dental</u> | <u>Life Ins.</u> |
|--------------------------|-------------------|--------------------------------|---------------------|----------------------|------------------|
| Arcade Creek | ee - 100% | na | Co. 14 days | 100% ee | no |
| Arden Manor | | | | | |
| Arden Park | ee - 100% | Adm \$350/mo., staff mileage | Co. 14 + 2 floating | 100% ee-dep | yes |
| Carmichael | ee-100% dep 100% | Supv. \$48/mo., staff mileage | Co. 14 days | 100% ee-dep | yes |
| Cordova | ee-100% dep 100% | Supv. \$100/mo., staff mileage | Co. 14 + 1 floating | 100% ee-dep | yes |
| Fair Oaks | | | | | |
| Cordova | | | | | |
| Fulton El Camino | | | | | |
| Misson Oaks | | | | | |
| North Highlands | ee-100% | mileage at Co rate | 13 + 1 floating | 100% ee | yes |
| Orangevale | ee-100% dep 75% | mileage at Co rate | 12 + 2 personal | 100% all | yes |
| Rio Linda Elverta | | | | | |
| Southgate | | | | | |
| Sunrise | | | | | |
| Auburn Area | \$\$ on hire date | mileage at Fed rate | 12 days | 100% ee | yes |

ee = employee
dep = dependent

MEETING DATE: August 20, 2020**ITEM # 5 c**

SUBJECT: Consider the Operations Final Budget for 339-A**RECOMMENDATION:** Adopt Board Resolution 2020-09 approving the FY 2020-21 339-A Operations Budget for Arcade Creek Recreation and Park District.

Initiated or requested by

Report coordinator or prepared by:

 Board Staff

Stephen Fraher, General Manager

 Other

Attachment: Yes No Information Direction Action

Background: Budget work and discussions have been ongoing since late January. The Board adopted the Preliminary 339-A Budget during the June 18, 2020 Board Meeting. The Final budget is six hundred dollars more than the Preliminary version due to cost increases that have come in since June 18, 2020. The budget does have the resources in it for the District to pay off \$266,273.00 in Unfunded Account Liabilities (UAL) to the CalPERS Retirement System. Doing so lifts a long-term obligation from the District and creates financial stability.

Alternatives:

- Budget must be adopted and submitted to the County no later than September 1, 2020

Analysis: This budget does change the focus of District direct services by eliminating the direct provision of recreation programs and services to the public. Rather the District will now facilitate access to individuals, organizations, and businesses to provide the activities to the community.

Budget/Cost Impact: **Anticipated Revenues** are **\$752,600.00**; anticipated **Operating Expenses** are **\$646,327.00**; the District will draw down **\$160,000.00 from Fund Balance** to pay off the CalPERS UAL during the year. Leaving a projected **Fund Balance of \$256,587.00 when entering FY 21-22.**

Attachment(s):

- 339 A Final Budget Document
- Board Resolution 2020-09
- Appropriations Limit Schedule

| 339 A | FY 20-21 Preliminary Budget Public Hearing Workbook | Actual | Actual | Actual | Preliminary | Final | |
|------------------|---|-------------------|-------------------|-------------------|-------------------|-------------------|--|
| | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2020-21 | |
| 91910100 | PROP TAX CUR SEC | 527,869.69 | 548,131.91 | 577,387.00 | 610,000.00 | 610,000.00 | |
| 91910200 | PROP TAX CUR UNSEC | 18,627.95 | 20,057.37 | 21,480.00 | 21,000.00 | 21,000.00 | |
| 91910300 | PROP TAX CUR SUP | 14,789.50 | 15,347.58 | 15,605.00 | 13,000.00 | 13,000.00 | |
| 91910400 | PROPERTY TAX SECURED DELINQUENT | 3,688.96 | 4,133.29 | 4,074.00 | 4,300.00 | 4,300.00 | |
| 91910500 | PROPERTY TAX SUPPLEMENTAL DELINQUENT | 660.10 | 814.78 | 870.00 | 800.00 | 800.00 | |
| 91910600 | PROPERTY TAX UNITARY | 6,052.93 | 5,716.30 | 5,822.00 | 6,100.00 | 6,100.00 | |
| 91912000 | PROPERTY TAX REDEMPTION | 28.32 | 23.10 | 30.00 | 0.00 | 0.00 | |
| 91913000 | PROP TAX PR UNSEC | 552.29 | 224.89 | 260.00 | 300.00 | 300.00 | |
| 91914000 | PROP TAX PENALTIES | 105.51 | 106.37 | 99.00 | 100.00 | 100.00 | |
| 91916000 | RDA RESIDUAL DISTRIBUTION | 4,923.14 | 7,019.70 | 9,396.00 | 0.00 | 0.00 | |
| | | 514.39 | | | | | |
| Object 91 | Sub-total | 577,812.78 | 601,575.29 | 635,023.00 | 655,600.00 | 655,600.00 | |
| 94941000 | Interest | 500.00 | 4,425.87 | 4,777.00 | 500.00 | 2,000.00 | Change based on prior two year's history |
| 94942900 | BLDG RENTAL OTHER | 72,240.41 | 69,677.19 | 68,585.00 | 60,000.00 | 60,000.00 | Changed because of COVID 19 |
| Object 94 | Sub-total | 72,240.41 | 74,103.06 | 73,362.00 | 60,500.00 | 62,000.00 | |
| 95952200 | HOME PROP TAX REL | 5,845.58 | 5,605.82 | 5,497.00 | 6,000.00 | 6,000.00 | |
| 95952900 | IN LIEU FEES | | 49,000.00 | 0.00 | 0.00 | 0.00 | |
| 95953300 | REDEVELOPMENT PASS THROUGH | 4,640.59 | 5,912.46 | 7,088.00 | 4,000.00 | 4,000.00 | |
| 95956300 | CONSTRUCTION ST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 95956900 | STATE AID OTHER MISC PROGRAMS | 107,976.60 | 92,267.61 | 139,170.00 | 0.00 | 0.00 | |
| Object 95 | Sub-total | 118,462.77 | 152,785.89 | 151,755.00 | 10,000.00 | 10,000.00 | |
| 96964600 | RECREATION SVC CHGS | 26,442.48 | 24,984.89 | 24,876.00 | 0.00 | 0.00 | |
| Object 96 | Sub-total | 26,442.48 | 24,984.89 | 24,876.00 | 0.00 | 0.00 | |
| 97979000 | MISCELLANEOUS OTHER REVENUES | 11,829.51 | 13,692.65 | 5,597.00 | 15,000.00 | 15,000.00 | |
| 97974000 | INSURANCE PROCEEDS | 10.00 | 26,727.17 | 2,268.00 | 10,000.00 | 10,000.00 | |
| Object 97 | Sub-total | 11,839.51 | 40,419.82 | 7,865.00 | 25,000.00 | 25,000.00 | |
| 98986200 | PROCEEDS from Asset sale-Spec. Dist. | 0.00 | 0.00 | 26,670.00 | 0.00 | 0.00 | |
| Object 98 | Sub-total | 0.00 | 0.00 | 26,670.00 | 0.00 | 0.00 | |
| | TOTAL REVENUE | 806,797.95 | 893,868.95 | 919,551.00 | 751,100.00 | 752,600.00 | |

| | | | | | | | |
|---|------------------|-------------------|-------------------|-------------------|-------------------|--|--|
| Reserve Funds available see last page for areas of use | | | | | | | |
| FUND BALANCE AVAILABLE | 157,362.00 | 197,975.00 | 292,770.00 | 325,322.00 | 394,587.00 | | Fund balance @ end of FY 19-20 |
| FUND BALANCE USED | 98,272.00 | 108,069.00 | -106,899.00 | -160,000.00 | -160,000.00 | | For use in FY 20-21 to pay down UAL |
| ADDITIONAL AMOUNT TO GENERAL RESERVE | | 5,394.00 | 10,000.00 | 0.00 | | | |
| CURRENT GENERAL RESERVE FUND 7-1-19 | | 6,606.00 | 12,000.00 | 22,000.00 | 22,000.00 | | Reserved for vehicle replacement or payout |
| UPDATED GENERAL RESERVE AMOUNT 8-8-19 | | 12,000.00 | 22,000.00 | 0.00 | 0.00 | | |
| FUND BALANCE (Reserved & Unreserved) | 59,090.00 | 101,906.00 | 197,871.00 | 187,322.00 | 256,587.00 | | Total Projected Fund Balance for FY 20-21 |

| | | | | | | | |
|--|--|------------------|------------------|-------------------|-------------------|--|------------------------------------|
| Fund Balance Funding Sources for FY 20-21 | | | | | | | |
| Allocation from Fund Balance to General Fund | | 74,093.00 | 106,800.00 | 160,000.00 | 160,000.00 | | |
| Allocation from Fund Balance for ELP Program unspent in previous years | | 33,976.00 | 11,400.00 | 0.00 | 0.00 | | included in Fund Balance used line |
| Total taken from General Operating Fund Balance | | 40,117.00 | 95,400.00 | 160,000.00 | 160,000.00 | | |

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339A FY 2020-2021 Final Budget

| County Chart of Acct | | Ref: Payroll / Benefits / Emps | Adopted | Actual | Final | Actual | Preliminary | Final | Explanation |
|----------------------|------|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------------------------|
| | | | 2018-19 | 2018-19 | 2019-20 | 2019-20 | 2020-21 | 2020-21 | |
| 10111000 | 1110 | SALARIES & WAGES - REGULAR EMPLOYEES | 241,693.00 | 224,254.83 | 240,990.00 | 218,128.00 | 177,741.00 | 177,741.00 | |
| 10112200 | | SALARIES & WAGES - EXTRA HELP IN LIEU | 121,941.00 | 104,189.69 | 98,659.00 | 72,749.00 | 27,440.00 | 28,080.00 | |
| | | Two Monitors for a total 36 hrs. per week x 52 weeks @ \$14/hr | 23,240.00 | 14,563.51 | 24,336.00 | 14,238.00 | 27,440.00 | 28,080.00 | evening and weekend staffing |
| | | 120 hours of Summer Park Special Event Monitors @\$12/hr | 1,500.00 | 277.73 | 1,323.00 | 0.00 | 0.00 | | |
| | " | ASES/ASP Staff 180 days (8 staff) | 65,000.00 | 63,218.81 | 67,000.00 | 58,511.00 | 0.00 | | from grant funds |
| | | two (2) seasonal PT maintenance employees @ 1040 hours x \$15.30 | 30,600.00 | 24,870.00 | 6,000.00 | 0.00 | 0.00 | | |
| 10113200 | 1132 | Over-time wages if needed | 1,601.00 | 1,259.64 | 2,500.00 | 2,568.00 | 2,500.00 | 2,500.00 | |
| 10112400 | 1124 | 5 Board of Directors Members stipend | 3,000.00 | 3,100.00 | 3,500.00 | 3,050.00 | 3,500.00 | 3,500.00 | \$50/board mtg stipend |
| 10121000 | 1210 | RETIREMENT - EMPLOYER COST (3 FT Employees) | 21,491.00 | 19,902.15 | 23,328.00 | 21,037.00 | 18,634.37 | 18,634.00 | Employer contribution @ 10.484% |
| 10121000 | 1210 | RETIREMENT - U.A.L. Actuarial Payment | 11,765.00 | 11,765.04 | 15,014.00 | 15,014.00 | 18,457.00 | 18,457.00 | set actuarial-lump sum paid in July |
| 10121000 | | RETIREMENT Actuarial Cost | | 350.00 | 350.00 | 750.00 | 1,000.00 | 1,000.00 | |
| 10122000 | 1220 | OASDHI - EMPLOYER COST | 28,555.00 | 25,003.11 | 25,983.00 | 22,714.00 | 16,346.60 | 16,347.00 | Social Security at .0765% |
| 10123000 | 1230 | GROUP INS - EMPLOYER COST (Medical/Dental/EAP) *** | 38,338.00 | 36,017.67 | 37,911.00 | 37,547.00 | 31,083.75 | 30,435.00 | set rate by contract |
| | | Medical Insurance | 35,665.00 | 33,491.91 | 35,036.00 | 35,049.00 | 29,127.55 | 28,551.00 | |
| | " | Group Dental Insurance | 2,106.00 | 1,993.44 | 2,250.00 | 1,966.00 | 1,536.20 | 1,484.00 | |
| | | Employee Assistance Program | 154.00 | 139.20 | 175.00 | 139.00 | 110.00 | 104.00 | |
| | | Vision Insurance Plan for Full time employees | 413.00 | 393.12 | 450.00 | 393.00 | 310.00 | 296.00 | |
| 10124000 | 1240 | WORK COMP INS - EMPLOYER COST | | | | | | | |
| | | Worker's Compensation | 22,150.00 | 22,149.00 | 19,308.00 | 19,308.00 | 13,000.00 | 7,243.00 | Reduction due to less staff |
| 10125000 | 1250 | SUI INS - EMPLOYER COST | 5,000.00 | 2,409.58 | 4,000.00 | 1,460.00 | 700.00 | 700.00 | |
| 10128000 | 1280 | Health Care Retiree (10.00/month) | 500.00 | 453.43 | 550.00 | 547.00 | 1,000.00 | 1,282.00 | |
| 10140000 | 1400 | Cost Reduct Factor (CalPERS U.A.L.) | | | 28,000.00 | 28,000.00 | 266,273.00 | 266,273.00 | pay off UAL using budget & Fund |
| | | Totals | 494,433.00 | 449,594.50 | 500,093.00 | 442,872.00 | 577,675.72 | 572,192.00 | |
| | | | | | | | | 305,919.00 | Actual expense Less UAL payoff |

| 339A FY 2020-2021 Final Budget | | | Adopted | Actual | Adopted | Actual | Preliminary | Final | |
|--------------------------------|--------------------------------------|---|-----------|-----------|-----------|-----------|-------------|-----------|--|
| County Chart of Acct | Expenditures - Services and Supplies | | 2018-19 | 2018-19 | 2019-20 | 2019-20 | 2020-21 | 2020-21 | Explanation |
| 20200500 | 200500 | ADVERTISING/LEGAL NOTICES | 600.00 | 283.76 | 300.00 | 279.00 | 500.00 | 500.00 | |
| 20202900 | 202900 | BUSINESS/CONFERENCE EXPENSE | 10,000.00 | 3,214.90 | 3,000.00 | 2,039.00 | 2,200.00 | 2,200.00 | Attendance at CARPD Conference |
| 20203600 | 203600 | EDUCATION & TRAINING SUPPLIES | 620.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 20203804 | 203804 | WORKPLACE AMENITIES - Water Machines | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 20203900 | | EMPLOYEE TRANSPORTATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 20205100 | 205100 | INSURANCE - LIABILITY | 35,074.00 | 34,677.00 | 43,794.00 | 43,794.00 | 48,173.00 | 51,540.00 | Property/Liability Insurance rate increases |
| 20206100 | 206100 | MEMBERSHIP DUES | 2,800.00 | 1,995.00 | 2,000.00 | 1,670.00 | 1,700.00 | 2,000.00 | CARPD rate increase based on total budget amount |
| 20207600 | 207600 | OFFICE SUPPLIES | 3,500.00 | 779.95 | 1,000.00 | 444.00 | 800.00 | 800.00 | |
| 20207602 | 207602 | SIGNS | 7,500.00 | 5,456.93 | 500.00 | 2,403.00 | 1,000.00 | 1,000.00 | For replacement of signs and new signage needs |
| 20207603 | 207603 | KEYS | 100.00 | 16.16 | 50.00 | 28.00 | 50.00 | 500.00 | Locksmith and key services |
| 20208100 | 208100 | POSTAL SERVICES | 200.00 | 0.00 | 0.00 | 0.00 | 148.00 | 148.00 | New P.O. Box fee |
| 20208102 | 208102 | STAMPS | 200.00 | 100.00 | 150.00 | 191.00 | 150.00 | 150.00 | Postage stamps for office mailings |
| 20208500 | 208500 | PRINTING SERVICES | 2,000.00 | 15.00 | 500.00 | 0.00 | 3,500.00 | 3,500.00 | District printed materials for community outreach*** |
| 20210300 | 210300 | AGRICULTURE/HORTICULTURE SERVICES | 3,000.00 | 0.00 | 2,000.00 | 1,375.00 | 10,000.00 | 10,000.00 | Outsourced services for park maintenance-tree care |
| 20210400 | 210400 | AGRICULTURE/HORTICULTURE SUPPLIES | 1,500.00 | 366.37 | 1,000.00 | 245.00 | 2,500.00 | 2,500.00 | Maintenance supplies for parks (fertilizer, weed killer,etc |
| 20211100 | 211100 | BUILDING MAINTENANCE SERVICE | 10,000.00 | 5,464.20 | 3,000.00 | 1,747.00 | 2,200.00 | 2,200.00 | |
| 20211200 | 211200 | BUILDING MAINTENANCE SUPPLIES | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 20212200 | 212200 | CHEMICAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 20213100 | 213100 | ELECTRICAL MAINTENANCE SERVICE | 500.00 | 1,271.75 | 800.00 | 2,598.00 | 1,000.00 | 1,000.00 | Call out electrical service |
| 20213200 | 213200 | ELECTRICAL MAINTENANCE SUPPLIES | 500.00 | 142.46 | 500.00 | 0.00 | 200.00 | 200.00 | |
| 20214100 | 214100 | LAND IMPROVEMENT MAINTENANCE SERVICES | 0.00 | 0.00 | 0.00 | 1,705.00 | 4,000.00 | 4,000.00 | Outsourced Irrigation work and repair |
| 20214200 | 214200 | LAND IMPROVEMENT MAINTENANCE SUPPLIES | 14,000.00 | 11,110.17 | 5,000.00 | 2,583.00 | 2,000.00 | 2,000.00 | Irrigation and turf supplies, fencing, park trash cans, etc. |
| 20215100 | 215100 | MECHANICAL SYSTEMS MAINTENANCE SERVICE | 1,000.00 | 2,353.00 | 1,000.00 | 1,091.00 | 1,500.00 | 1,500.00 | HVAC service |
| 20215200 | 215200 | MECHANICAL SYSTEMS MAINTENANCE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 20216200 | 216200 | PAINTING SUPPLIES | 4,500.00 | 226.26 | 500.00 | 129.00 | 500.00 | 500.00 | Paint and equipment as needed for projects & work days |
| 20216700 | 216700 | PLUMBING MAINTENANCE SERVICES | 15,000.00 | 821.00 | 0.00 | 150.00 | 1,000.00 | 1,000.00 | Outsourced necessary plumbing work as needed |
| 20216800 | 216800 | PLUMBING MAINTENANCE SUPPLIES | 750.00 | 59.26 | 2,000.00 | 0.00 | 500.00 | 500.00 | Supplies for plumbing work as needed |
| 20219100 | 219100 | ELECTRICITY | 17,000.00 | 14,663.40 | 16,000.00 | 15,303.00 | 17,500.00 | 17,500.00 | SMUD-electric service reduced usage due to COVID |
| 20219200 | 219200 | NATURAL GAS / LPG / FUEL OIL | 2,000.00 | 2,407.07 | 2,000.00 | 1,978.00 | 2,500.00 | 2,500.00 | PG&E-natural gas service |
| 20219300 | 219300 | REFUSE COLLECTION/DISPOSAL SERVICES | 3,500.00 | 3,596.26 | 5,000.00 | 3,425.00 | 4,000.00 | 4,000.00 | Allied Waste Management + large containers (\$500) |
| 20219500 | 219500 | SEWAGE DISPOSAL SERVICES | 2,400.00 | 2,464.87 | 2,000.00 | 2,282.00 | 3,000.00 | 3,000.00 | Pump out pit toilet at ACP, Sac County Utilities |
| 20219700 | | TELEPHONE SERVICE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 20219800 | 219800 | WATER | 28,000.00 | 26,064.16 | 30,000.00 | 28,603.00 | 30,000.00 | 30,000.00 | SSWD-water service for parks and buildings at HSP |
| 20220500 | 220500 | AUTOMOTIVE MAINTENANCE SERVICE | 2,000.00 | 1,341.97 | 2,000.00 | 3,429.00 | 2,000.00 | 2,000.00 | Vehicle Service and repair |
| 20220600 | 220600 | AUTOMOTIVE MAINTENANCE SUPPLIES | 650.00 | 90.32 | 500.00 | 237.00 | 300.00 | 300.00 | Vehicle Repair parts as needed |
| 20221100 | 221100 | EQUIPMENT MAINTENANCE SERVICE | 2,000.00 | 2,868.68 | 3,000.00 | 3,048.00 | 4,000.00 | 4,000.00 | Tractor and mower service, Maint. Equipment service |
| 20221200 | 221200 | EQUIPMENT MAINTENANCE SUPPLIES | 1,000.00 | 6,366.08 | 1,500.00 | 2,449.00 | 2,000.00 | 3,000.00 | Tractor parts and blades as needed repairs since 7-1-20 |
| 20222600 | 222600 | HAND TOOLS | 2,150.00 | 1,399.03 | 1,200.00 | 852.00 | 1,200.00 | 1,200.00 | Power tools and equipment service and repair (misc) |
| 20222700 | | CELLPHONE/PAGER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 20223600 | 223600 | FUEL & LUBRICANTS | 4,000.00 | 4,443.82 | 4,500.00 | 3,929.00 | 4,200.00 | 4,200.00 | Gas, fuel, oil for equipment |
| 20226100 | | OFFICE EQUIPMENT MAINTENANCE SERVICE | 200.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 20226102 | 226102 | EQUIPMENT REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 20226200 | 226200 | OFFICE EQUIPMENT MAINTENANCE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 20227500 | 227500 | RENT/LEASES EQUIPMENT | 1,000.00 | 0.00 | 0.00 | 267.00 | 500.00 | 500.00 | Rental equipment if needed |
| 20227501 | 227501 | COPY MACHINES | 3,000.00 | 3,220.21 | 3,000.00 | 3,206.00 | 3,300.00 | 3,300.00 | contract amount |
| 20227504 | 227504 | MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | 2,500.00 | 1,500.00 | Random needed items*** |
| 20229100 | 229100 | EQUIPMENT MAINTENANCE SERVICE | 8,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 2,000.00 | Play ground repairs by others. |
| 20229200 | 229200 | OTHER EQUIPMENT MAINTENANCE SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 1,500.00 | 1,500.00 | Play ground and picnic table items |
| 20231400 | 231400 | CLOTHING/PERSONAL SUPPLIES | 800.00 | 819.86 | 600.00 | 40.00 | 100.00 | 100.00 | Work apparel and safety equipment for staff |
| 20232200 | 232200 | CUSTODIAL SUPPLIES | 6,500.00 | 6,349.25 | 6,500.00 | 7,261.00 | 5,000.00 | 5,000.00 | CINTAS-switch to bi-weekly deliveries |

| | | | | | | | | | |
|----------|--------|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---|
| 20243700 | | LABORATORY (MEDICAL) SERVICE/drug testing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 20244300 | 244300 | MEDICAL SERVICE/pre-emp. testing | 500.00 | 329.00 | 0.00 | 52.00 | 0.00 | 0.00 | Staff & DOJ etc. |
| 20244400 | 244400 | MEDICAL SUPPLIES/ First aid | 500.00 | 0.00 | 0.00 | 119.00 | 350.00 | 350.00 | Supplies for first aid boxes and PPE for employess |
| 20250500 | | ACCOUNTING SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | |
| 20250700 | 250700 | ASSESSMENT / COLLECTIONS SERVICES | 7,600.00 | 7,370.52 | 7,600.00 | 7,520.00 | 7,600.00 | 7,600.00 | Sac County Assessor Fees |
| 20252100 | 252100 | TEMPORARY SERVICES | 0.00 | 0.00 | 15,000.00 | 9,146.00 | 0.00 | 0.00 | |
| 20253100 | 253100 | LEGAL SERVICES | 4,000.00 | 3,158.18 | 4,000.00 | 9,917.00 | 6,500.00 | 6,500.00 | Cole - Huber as needed |
| 20255100 | 255100 | PLANNING SERVICES (Master Plan Update) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 20257100 | 257100 | SECURITY SERVICES (FEC PARK POLICE) | 22,800.00 | 13,585.00 | 22,800.00 | 29,205.00 | 23,725.00 | 23,725.00 | 4 hrs/week patrol and response to dispatches |
| 20258200 | 258200 | PUBLIC RELATIONS SERVICES/marketing, web design | 2,250.00 | 300.64 | 2,000.00 | 311.00 | 5,000.00 | 5,000.00 | web site redesign and compliance monitoring, marketing |
| 20259100 | 259100 | OTHER PROFESSIONAL SERVICES | 20,000.00 | 9,417.48 | 28,508.28 | 19,453.00 | 5,000.00 | 5,000.00 | Contracted services-Facilitator for Board Retreat, etc. |
| 20281100 | 281100 | DATA PROCESSING SERVICES | 2,500.00 | 3,296.29 | 3,500.00 | 792.00 | 3,000.00 | 3,000.00 | Service agreement with Fast Break Tech, misc others |
| 20281201 | 281201 | HARDWARE | 1,400.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | District computer needs if required |
| 20281265 | 281265 | APPLICATION SOFTWARE MAINT LICENSE RENEWALS | 3,500.00 | 3,131.57 | 3,500.00 | 2,870.00 | 3,000.00 | 3,000.00 | Irr. Controller, Domain names, MS Office Software |
| 20281304 | 281304 | SALES TAX Adj. Board of EQ | | 0.00 | 0.00 | -108.00 | 0.00 | 0.00 | |
| 20281700 | 281700 | ELECTION SERVICES | 13,000.00 | 2,008.00 | 0.00 | 0.00 | 13,500.00 | 13,500.00 | *Expense only if election held on Nov 3 |
| 20283102 | 283102 | MILEAGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | New Item in FY 20-21? |
| 20285100 | 285100 | RECREATIONAL SERVICES | 20,000.00 | 18,683.31 | 22,000.00 | 17,785.00 | 0.00 | 0.00 | |
| 20285200 | 285200 | RECREATIONAL SUPPLIES | 7,500.00 | 2,791.04 | 3,000.00 | 1,088.00 | 2,000.00 | 2,000.00 | Rec Equipment, field paint, nets, movies, etc. |
| 20285300 | 285300 | RECREATIONAL SUPPLIES (P-S) ELPProgram supplies | 26,620.00 | 14,086.03 | 17,077.00 | 13,203.00 | 0.00 | 0.00 | Not needed |
| 20288000 | 288000 | PRIOR YEAR SERVICE & SUPPLY EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 20289800 | 289800 | OTHER OPERATING EXPENSE - SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 1,500.00 | 1,500.00 | For miscellaneous supplies not covered in other lines |
| 20289900 | 289900 | OTHER OPERATING EXPENSE - SERVICES | 10,000.00 | 0.00 | 12,000.00 | 0.00 | 2,000.00 | 1,000.00 | For required unexpected and unplanned expenses*** |
| 20291300 | 291300 | AUDITOR/CONTROLLER SERVICES | 5,500.00 | 5,495.00 | 5,500.00 | 5,495.00 | 5,500.00 | 5,500.00 | Larry Bain contract amount |
| 20291500 | 295100 | COMPASS COSTS | 1,000.00 | 919.45 | 1,000.00 | 919.00 | 1,000.00 | 1,000.00 | Sac County for accounts payable and payroll |
| 20291700 | 291700 | ALARM SERVICES | 1,500.00 | 1,434.52 | 1,500.00 | 1,321.00 | 1,500.00 | 1,770.00 | Building alarms and monitoring |
| 20298700 | 298700 | TELEPHONE SERVICES | 4,000.00 | 3,793.21 | 4,006.00 | 3,783.00 | 4,000.00 | 4,000.00 | Office phones and Internet connection |
| 20298701 | 298701 | CELL PHONES | 1,600.00 | 1,573.19 | 1,600.00 | 1,623.00 | 1,600.00 | 800.00 | Staff cell phones reduced number of issued cell phones |
| 20299909 | 299909 | EXPENDITURE REIMBURSEMENTS | 21,000.00 | 30,727.17 | 20,000.00 | 2,268.00 | 15,000.00 | 12,500.00 | Expenses incurred for insurance claim repairs |
| | | Totals | 374,814.00 | 266,547.75 | 319,485.28 | 265,542.00 | 270,996.00 | 271,083.00 | |

339A FY 2020-2021 Final Budget

| 339 A | | Long Term Debt | Adopted | Actual | Adopted | Final | Preliminary | Final | Explanation |
|----------------------|-------------|-------------------------------------|------------------|------------------|------------------|------------------|--------------------|------------------|------------------------------------|
| County Chart of Acct | | | 2018-19 | 2018-19 | 2019-20 | 2019-20 | 2020-21 | 2020-21 | |
| 30321000 | 3210 | INTEREST EXPENSE | 12,278.00 | 12,154.73 | 12,278.00 | 10,609.00 | 9,688.00 | 9,688.00 | Interest on CalPERS Side Fund loan |
| 30323000 | 3230 | LEASE OBLIG RETIRE | 25,600.00 | 25,600.00 | 25,600.00 | 26,700.00 | 27,900.00 | 27,900.00 | CalPERS Side Fund Principal |
| | " | | | | | | | | |
| | | Myrtle (land)Prop Principal on loan | | | | | | | |
| 30345000 | 3450 | TAX/LIC/ASSESS | 704.00 | 703.64 | 704.00 | 704.00 | 704.00 | 704.00 | Annual Assessments charged |
| Totals | | | 38,582.00 | 38,458.37 | 38,582.00 | 38,013.00 | 38,292.00 | 38,292.00 | |



BOARD OF DIRECTORS
County of Sacramento, State of California
**RESOLUTION 2020-09 ADOPTING FINAL BUDGET
FUND 339-A**

WHEREAS, hearings have been ended during which time all additions and deletions to the PRELIMINARY BUDGET for FISCAL YEAR 2020-21 for FUND 339A were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Board Policy 1090 regarding the Budget Preparation of the Final Budget for the Fiscal Year 2020-21 for Fund 339-A be and is hereby adopted in accordance with the following:

| | |
|------------------------------------|---------------------|
| 1. Salaries and employee benefits | <u>\$572,192.00</u> |
| 2. Services and Supplies | <u>\$271,083.00</u> |
| 3. Other Charges | <u>\$ 38,292.00</u> |
| 4. Fixed Assets | |
| a. Land | <u>\$ 0.00</u> |
| b. Structures and Improvements | <u>\$ 0.00</u> |
| c. Equipment | <u>\$ 0.00</u> |
| 5. Expenditure Transfers | <u>\$ 0.00</u> |
| 6. Contingencies | <u>\$ 31,033.00</u> |
| 7. Provision for reserve increases | <u>\$ 0.00</u> |
| TOTAL BUDGET REQUIREMENTS | \$912,600.00 |

BE IT FURTHER RESOLVED that means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available, and Property Taxes.

BE IT FURTHER RESOLVED that the Preliminary Budget be and hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

ATTACHMENTS: Financing Requirements Summary Schedule, Expenditure Detail Sheet, Revenue Detail Sheet and the Appropriations Limit Sheet.

PASSED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the following vote, to wit on August 20, 2020.

AYES:

NOES:

ABSENT:

Chairperson, Board of Directors

ATTEST: _____
Secretary Board of Directors

FIXED ASSETS TO BE ACQUIRED

FISCAL YEAR 20-21

DISTRICT NAME:ARCADE CREEK RECREATION AND PARK DISTRICT - FOR FUND 339A

| <u>DESCRIPTION</u> | <u>LAND</u> | <u>BUILDING</u> | <u>STRUCTURES & IMPROVEMENT</u> | <u>EQUIPMENT</u> |
|---------------------------|--------------------|------------------------|--|-------------------------|
| | 41410100 | 42420100 | 42420200 | 43430300 |
| TOTAL FUND 339A | - | - | - | - |

FISCAL YEAR 2020-21 FINAL BUDGET

FINANCING REQUIREMENTS SCHEDULE FOR FUND 339A ARCADE CREEK REC AND PARK DISTRICT

| <u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u> | | <u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u> | | | |
|---|------------|---|--------------|----------------------|----------------------|
| <u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u> | \$ 572,192 | <u>ESTIMATED REVENUE</u> | \$ 752,600 | | |
| <u>OBJECT 20 - SERVICES AND SUPPLIES</u> | \$ 271,083 | <u>RESERVES TO BE DECREASED</u> | | | |
| <u>OBJECT 30 - OTHER FINANCING USES</u> | | <u>GENERAL RESERVES DECREASE</u> | - | | |
| <u>LOAN AND LEASE REPAYMENTS</u> | | <u>ENCUMBRANCE DECREASE</u> | - | | |
| <u>INTEREST AND PRINCIPAL</u> | \$ 37,588 | <u>OTHER RESERVE DECREASE</u> | | | |
| <u>TAXES/LICENSES/ASSESSMENTS</u> | | | | | |
| <u>JUDGEMENTS/DAMAGES</u> | 704 | | | | |
| <u>TOTAL OBJECT 30 - OTHER FINANCING USES</u> | \$ 38,292 | <u>TOTAL RESERVES TO BE DECREASED</u> | - | | |
| <u>OBJECT 40 - FIXED ASSETS</u> | | <u>FUND BALANCE AVAILABLE DECREASE</u> | 160,000 | | |
| <u>OBJECT 41 - LAND ACQUISITION</u> | \$ - | <u>ESTIMATED LONG-TERM LOAN PROCEEDS</u> | | | |
| <u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u> | - | <u>TOTAL AVAILABLE FINANCING</u> | \$ 912,600 | | |
| <u>OBJECT 43 - EQUIPMENT</u> | - | | | | |
| <u>TOTAL OBJECT 40 - FIXED ASSETS</u> | \$ - | | | | |
| <u>OBJECT 50 - FUNDS TRANSFERS OUT</u> | | <u>FUND EQUITY SCHEDULE</u> | | <u>BALANCE</u> | <u>ADJUSTED FUND</u> |
| <u>OBJECT 59 - FUNDS TRANSFERS IN</u> | \$ - | <u>RESERVES</u> | | <u>EST. 07/01/20</u> | <u>INCREASES</u> |
| <u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u> | | <u>GENERAL</u> | \$ 22,000 | \$ - | \$ - |
| <u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u> | 31,033 | <u>ENCUMBRANCE</u> | - | - | - |
| <u>OBJECT 80 - OTHER COMMODITIES</u> | - | <u>OTHER</u> | - | - | - |
| <u>PROVISIONS FOR RESERVE INCREASES</u> | | <u>FUND BALANCE</u> | | | |
| <u>GENERAL RESERVES</u> | - | <u>AVAILABLE (EST.)</u> | 394,587 | - | 160,000 |
| <u>OTHER RESERVES</u> | - | <u>TOTALS</u> | \$ 416,587 | \$ - | \$ 160,000 |
| <u>TOTAL BUDGETARY REQUIREMENT</u> | \$ 912,600 | <u>APPROPRIATIONS LIMIT</u> | \$ 1,484,212 | | |
| <u>TOTAL DIFFERENCE:</u> | \$ - | <u>APPROPRIATIONS SUBJECT TO LIMIT</u> | 656,297 | | |
| | | <u>OVER/UNDER LIMIT</u> | \$ 827,915 | | |

REVENUE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET
SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

| Fund Center | Commitment Item | Description | Final FY 17-18 | Final FY 18-19 | FINAL FY 19-20 | Actual FY 19-20 | Adopted FY 20-21 |
|-------------|-----------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| FUND | 339A | ARCADE CREEK REC & PARK DISTRICT | | | | | |
| 9339339 | 91910100 | PROP TAX CUR SEC | (527,869.69) | (548,131.91) | (583,000.00) | (577,387.00) | (610,000.00) |
| 9339339 | 91910200 | PROP TAX CUR UNSEC | (18,627.95) | (20,057.37) | (20,000.00) | (21,480.00) | (21,000.00) |
| 9339339 | 91910300 | PROP TAX CUR SUP | (14,789.50) | (15,347.58) | (12,500.00) | (15,605.00) | (13,000.00) |
| 9339339 | 91910400 | PROPERTY TAX SECURED DELINQUENT | (3,688.96) | (4,133.29) | (4,200.00) | (4,048.00) | (4,300.00) |
| 9339339 | 91910500 | PROPERTY TAX SUPPLEMENTAL DELINQUENT | (660.10) | (814.78) | (800.00) | (870.00) | (800.00) |
| 9339339 | 91910600 | PROPERTY TAX UNITARY | (6,052.93) | (5,716.30) | (6,100.00) | (5,822.00) | (6,100.00) |
| 9339339 | 91912000 | PROP TAX REDEMPTION | (28.32) | (23.10) | 0.00 | (30.00) | 0.00 |
| 9339339 | 91913000 | PROP TAX PR UNSEC | (552.29) | (224.89) | (400.00) | (285.00) | (300.00) |
| 9339339 | 91914000 | PROP TAX PENALTIES | (105.51) | (106.37) | (75.00) | (99.00) | (100.00) |
| 9339339 | 91919600 | RDA RESIDUAL DISTRIBUTION | (5,437.53) | (7,019.70) | 0.00 | (9,396.00) | 0.00 |
| | | Object 91 | (577,812.78) | (601,575.29) | (627,075.00) | (635,022.00) | (655,600.00) |
| 9339339 | 93931000 | VEHICLE CODE FINES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | Object 93 | 0.00 | 0.00 | 0.00 | 0 | 0.00 |
| 9339339 | 94941000 | INTEREST INCOME | (500.00) | (4,425.87) | (400.00) | (4,777.00) | (2,000.00) |
| 9339339 | 94942900 | BLDG RENTAL OTHER | (72,240.41) | (69,677.19) | (70,000.00) | (68,585.00) | (60,000.00) |
| | | Object 94 | (72,740.41) | (74,103.06) | (70,400.00) | (73,362.00) | (62,000.00) |
| 9339339 | 95952200 | HOME PROP TAX REL | (5,845.58) | (5,605.82) | (5,497.00) | (5,497.00) | (6,000.00) |
| 9339339 | 95952900 | IN LIEU FEES | 0.00 | (49,000.00) | 0.00 | 0.00 | 0.00 |
| 9339339 | 95953300 | REDEV PASSTHRU | (4,640.59) | (5,912.46) | (7,088.00) | (7,088.00) | (4,000.00) |
| 9339339 | 95956300 | CONSTRUCTION ST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 95956900 | STATE AID OTHER MISC PROGRAMS | (107,976.60) | (92,267.61) | (117,585.00) | (139,170.00) | 0.00 |
| | | Object 95 | (118,462.77) | (152,785.89) | (130,170.00) | (151,755.00) | (10,000.00) |
| 9339339 | 96964600 | RECREATION SVC CHGS | (26,442.48) | (24,984.89) | (25,000.00) | (24,876.01) | 0.00 |
| 9339339 | 96965300 | LANDSCAPING MAINT CH | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 96969700 | LAW ENFORCEMENT SVC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | Object 96 | (26,442.48) | (24,984.89) | (25,000.00) | (24,876.01) | 0.00 |
| 9339339 | 97974000 | INSURANCE PROCEEDS | (10.00) | (26,727.17) | (10,000.00) | (2,268.00) | (10,000.00) |
| 9339339 | 97979000 | MISCELLANEOUS OTHER REVENUES | (11,829.51) | (13,692.65) | (13,000.00) | (5,597.00) | (15,000.00) |
| 9339339 | 98,986.200 | PROCEEDS FROM ASSET SALE-SPEC. DIST. | | | | (26,670.00) | 0.00 |
| | | Object 97 | (11,839.51) | (40,419.82) | (23,000.00) | (34,535.00) | (25,000.00) |
| | | FUND CENTER 9339339 | (807,297.95) | (893,868.95) | (875,645.00) | (919,550.01) | (752,600.00) |
| | | FUND TOTAL 339A | (807,297.95) | (893,868.95) | (875,645.00) | (919,550.01) | (752,600.00) |

EXPENDITURE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

| Fund Center | Commitment Item | Description | Final Expenses FY 17 - 18 | Final Expenses FY 18-19 | Final Budget FY 19-20 | Final Expense FY 19-20 | Adopted Budget FY 20-21 |
|--------------------|--|--------------------------------------|----------------------------------|--------------------------------|------------------------------|-------------------------------|--------------------------------|
| FUND | 339 A Arcade Creek Recreation and Park District | | | | | | |
| 9339339 | 10111000 | SALARIES & WAGES - REGULAR EMPLOYEES | 291,239.00 | 329,141.99 | 341,049.00 | 291,459.00 | 205,821.00 |
| 9339339 | 10112400 | SALARIES & WAGES - COMMISSION & CO | 2,050.00 | 3,100.00 | 3,500.00 | 3,050.00 | 3,500.00 |
| 9339339 | 10113200 | OVER-TIME WAGES (if needed) | 723.00 | 1,259.64 | 2,500.00 | 2,896.00 | 2,500.00 |
| 9339339 | 10121000 | RETIREMENT - EMPLOYER COST | 83,602.00 | 32,017.19 | 38,692.00 | 36,801.00 | 38,091.00 |
| 9339339 | 10122000 | OASDHI - EMPLOYER COST | 21,833.00 | 25,003.11 | 25,983.00 | 22,714.00 | 16,347.00 |
| 9339339 | 10123000 | GROUP INS - EMPLOYER COST | 42,590.00 | 36,017.67 | 37,911.00 | 37,547.00 | 30,435.00 |
| 9339339 | 10124000 | WORKERS COMP INS - EMPLOYER COST | 23,605.00 | 22,149.00 | 19,308.00 | 19,308.00 | 7,243.00 |
| 9339339 | 10125000 | SUI INS - EMPLOYER COST | 2,475.00 | 2,409.58 | 4,000.00 | 1,460.00 | 700.00 |
| 9339339 | 10128000 | HEALTH CARE - RETIREES | 365.00 | 453.43 | 550.00 | 547.00 | 1,282.00 |
| 9339339 | 10140000 | COST REDUCTION FACTOR (U.A.L. FUND) | 0.00 | 0.00 | 28,000.00 | 28,000.00 | 266,273.00 |
| | | Object 10 | 468,482.00 | 451,551.61 | 501,493.00 | 443,782.00 | 572,192.00 |
| 9339339 | 20200500 | ADVERTISING/LEGAL NOTICES | 397.00 | 283.76 | 300.00 | 279.00 | 500.00 |
| 9339339 | 20202400 | BOOKS/PERIODICAL SUPPLY | 0.00 | 0.00 | 0.00 | 0 | 0.00 |
| 9339339 | 20202900 | BUSINESS/CONFERENCE EXPENSE | 3,834.00 | 3,214.90 | 3,000.00 | 2,039.00 | 2,200.00 |
| 9339339 | 20203100 | BUSINESS TRAVEL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 20203600 | EDUCATION & TRAINING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 20203800 | EMPLOYEE RECOGNITION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 20205100 | INSURANCE - LIABILITY | 31,172.00 | 34,677.00 | 43,794.00 | 43,794.00 | 51,540.00 |
| 9339339 | 20206100 | MEMBERSHIP DUES | 2,160.00 | 1,995.00 | 2,000.00 | 1,670.00 | 2,000.00 |
| 9339339 | 20207600 | OFFICE SUPPLIES | 615.00 | 779.95 | 1,000.00 | 444.00 | 800.00 |

EXPENDITURE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

| Fund Center | Commitment Item | Description | Final Expenses FY 17 - 18 | Final Expenses FY 18-19 | Final Budget FY 19-20 | Final Expense FY 19-20 | Adopted Budget FY 20-21 |
|-------------|-----------------|-----------------------------------|---------------------------|-------------------------|-----------------------|------------------------|-------------------------|
| 9339339 | 20207602 | SIGNS | 259.00 | 5,456.93 | 500.00 | 2,403.00 | 1,000.00 |
| 9339339 | 20207603 | KEYS | 10.00 | 16.16 | 50.00 | 28.00 | 500.00 |
| 9339339 | 20208100 | POSTAL SERVICES | 225.00 | 0.00 | 0.00 | 0.00 | 148.00 |
| 9339339 | 20208102 | STAMPS | 60.00 | 100.00 | 150.00 | 191.00 | 150.00 |
| 9339339 | 20208500 | PRINTING SERVICES | 50.00 | 15.00 | 500.00 | 0.00 | 3,500.00 |
| 9339339 | 20210300 | AGRICULTURE/HORTICULTURE SERVICE | 1,000.00 | 0.00 | 2,000.00 | 1,375.00 | 10,000.00 |
| 9339339 | 20210400 | AGRICULTURE/HORTICULTURE SUPPLIES | 381.00 | 366.37 | 1,000.00 | 244.00 | 2,500.00 |
| 9339339 | 20211100 | BUILDING MAINTENANCE SERVICE | 1,396.00 | 5,464.20 | 3,000.00 | 1,747.00 | 2,200.00 |
| 9339339 | 20211200 | BUILDING MAINTENANCE SUPPLIES | 3,932.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 20212200 | CHEMICAL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 20213100 | ELECT MAINT SVC | 292.00 | 1,271.75 | 800.00 | 2,598.00 | 1,000.00 |
| 9339339 | 20213200 | ELECT MAINT SUPPLIES | 0.00 | 142.46 | 500.00 | 0.00 | 200.00 |
| 9339339 | 20214100 | LAND IMPROVEMENT MAINTENANCE SER | 0.00 | 0.00 | 0.00 | 1,705.00 | 4,000.00 |
| 9339339 | 20214200 | LAND IMPROVEMENT MAINTENANCE SUP | 12,508.00 | 11,110.17 | 5,000.00 | 2,583.00 | 2,000.00 |
| 9339339 | 20215100 | MECHANICAL SYSTEMS MAINTENANCE S | 937.00 | 2,353.00 | 1,000.00 | 1,091.00 | 1,500.00 |
| 9339339 | 20215200 | MECHANICAL SYSTEMS MAINTENANCE S | 308.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 20216200 | PAINTING SUPPLIES | 525.00 | 226.26 | 500.00 | 129.00 | 500.00 |
| 9339339 | 20216700 | PLUMBING MAINTENANCE SERVICES | 0.00 | 821.00 | 0.00 | 150.00 | 1,000.00 |
| 9339339 | 20216800 | PLUMBING MAINTENANCE SUPPLIES | 536.00 | 59.26 | 2,000.00 | 0.00 | 500.00 |
| 9339339 | 20218500 | PERMIT FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 20219100 | ELECTRICITY | 15,120.00 | 14,663.40 | 16,000.00 | 15,303.00 | 17,500.00 |

EXPENDITURE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

| Fund Center | Commitment Item | Description | Final Expenses FY 17 - 18 | Final Expenses FY 18-19 | Final Budget FY 19-20 | Final Expense FY 19-20 | Adopted Budget FY 20-21 |
|-------------|-----------------|------------------------------------|---------------------------|-------------------------|-----------------------|------------------------|-------------------------|
| 9339339 | 20219200 | NATURAL GAS/LPG/FUEL OIL | 2,091.00 | 2,407.07 | 2,000.00 | 1,978.00 | 2,500.00 |
| 9339339 | 20219300 | REFUSE DISPOSAL | 2,750.00 | 3,596.26 | 5,000.00 | 3,425.00 | 4,000.00 |
| 9339339 | 20219500 | SEWAGE DISP SVC | 2,063.00 | 2,464.87 | 2,000.00 | 2,282.00 | 3,000.00 |
| 9339339 | 20219700 | TELEPHONE SERVICE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 20219800 | WATER | 26,336.00 | 26,064.16 | 30,000.00 | 28,603.00 | 30,000.00 |
| 9339339 | 20220500 | AUTOMOTIVE MAINTENANCE SERVICE | 2,031.00 | 1,341.97 | 2,000.00 | 3,429.00 | 2,000.00 |
| 9339339 | 20220600 | AUTOMOTIVE MAINTENANCE SUPPLIES | 556.00 | 90.32 | 500.00 | 237.00 | 300.00 |
| 9339339 | 20221100 | CONSTRUCTION EQUIPMENT MAINTENANCE | 5,148.00 | 2,868.68 | 3,000.00 | 3,048.00 | 4,000.00 |
| 9339339 | 20221200 | CONTRUCTION EQUIPMENT MAINTENANCE | 6,726.00 | 6,366.08 | 1,500.00 | 2,449.00 | 3,000.00 |
| 9339339 | 20222600 | EXPENDABLE TOOLS | 1,100.00 | 1,399.03 | 1,200.00 | 852.00 | 1,200.00 |
| 9339339 | 20223600 | FUEL & LUBRICANTS | 3,601.00 | 4,443.82 | 4,500.00 | 3,929.00 | 4,200.00 |
| 9339339 | 20226100 | OFFICE EQUIPMENT MAINTENANCE SER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 20227500 | RENT/LEASES EQUIPMENT | 0.00 | 0.00 | 0.00 | 267.00 | 500.00 |
| 9339339 | 20227510 | COPY MACHINE LEASE | 2,740.00 | 3,220.21 | 3,000.00 | 3,206.00 | 3,300.00 |
| 9339339 | 20227504 | MISCELLANEOUS | | | | 0.00 | 1,500.00 |
| 9339339 | 20229100 | OTHER EQUIPMENT MAINTENANCE SERV | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| 9339339 | 20229200 | OTHER EQUIPMENT MAINTENANCE SUPP | 0.00 | 0.00 | 0.00 | 0.00 | 1,500.00 |
| 9339339 | 20231400 | CLOTHING/PERSONAL SUPPLIES | 552.00 | 819.86 | 600.00 | 40.00 | 100.00 |
| 9339339 | 20232200 | CUSTODIAL SUPPLIES | 6,292.00 | 6,349.25 | 6,500.00 | 7,261.00 | 5,000.00 |
| 9339339 | 20244300 | MEDICAL SERVICE | 0.00 | 329.00 | 0.00 | 52.00 | 0.00 |
| 9339339 | 20244400 | MEDICAL SUPPLIES | 109.00 | 0.00 | 0.00 | 119.00 | 350.00 |

EXPENDITURE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

| Fund Center | Commitment Item | Description | Final Expenses FY 17 - 18 | Final Expenses FY 18-19 | Final Budget FY 19-20 | Final Expense FY 19-20 | Adopted Budget FY 20-21 |
|-------------|-----------------|--------------------------------------|---------------------------|-------------------------|-----------------------|------------------------|-------------------------|
| 9339339 | 20250700 | ASSESSMENT/COLLECTIONS SERVICES | 7,559.00 | 7,370.52 | 7,600.00 | 7,520.00 | 7,600.00 |
| 9339339 | 25210000 | TEMPORARY SERVICES | 0.00 | 0.00 | 15,000.00 | 9,146.00 | 0.00 |
| 9339339 | 20253100 | LEGAL SERVICES | 14,807.00 | 3,158.18 | 4,000.00 | 9,917.00 | 6,500.00 |
| 9339339 | 20255100 | PLANNING SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 20257100 | SECURITY SERVICES | 16,775.00 | 13,585.00 | 22,800.00 | 29,205.00 | 23,725.00 |
| 9339339 | 20258200 | PUBLIC RELATIONS SERVICES | 549.00 | 300.64 | 2,000.00 | 311.00 | 5,000.00 |
| 9339339 | 20259100 | OTHER PROFESSIONAL SERVICES | 11,970.00 | 9,417.48 | 28,508.28 | 19,453.00 | 5,000.00 |
| 9339339 | 20281100 | DATA PROCESSING SERVICES | 2,500.00 | 3,296.29 | 3,500.00 | 792.00 | 3,000.00 |
| 9339339 | 20281201 | HARDWARE | 2,282.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 20281265 | APPLICATION SOFTWARE MAINT LICENSE | 3,577.00 | 3,131.57 | 3,500.00 | 2,870.00 | 3,000.00 |
| 9339339 | 20281700 | ELECTION SERVICES | 0.00 | 2,008.00 | 0.00 | -108.00 | 13,500.00 |
| 9339339 | 20281900 | REGISTRATION SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 20283102 | MILEAGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 20285100 | RECREATIONAL SERVICES | 19,491.00 | 18,683.31 | 22,000.00 | 17,785.00 | 0.00 |
| 9339339 | 20285200 | RECREATIONAL SUPPLIES | 3,087.00 | 2,791.04 | 3,000.00 | 1,088.00 | 2,000.00 |
| 9339339 | 20285300 | RECREATIONAL SUPPLIES (P-S) | 14,056.00 | 20,545.72 | 27,077.00 | 13,203.00 | 0.00 |
| 9339339 | 20289800 | OTHER OPERATING EXPENSE - SUPPLIES | | | | 0.00 | 1,500.00 |
| 9339339 | 20289900 | OTHER OPERATING EXPENSE - SERVICE ** | 2,238.00 | 0.00 | 12,000.00 | 0.00 | 1,000.00 |
| 9339339 | 20291300 | AUDITOR/CONTROLLER SERVICES | 5,495.00 | 5,495.00 | 5,500.00 | 5,495.00 | 5,500.00 |
| 9339339 | 20291500 | COMPASS COSTS | 919.00 | 919.45 | 1,000.00 | 919.00 | 1,000.00 |
| 9339339 | 20291700 | GENERAL SERVICES ALARM SERVICES | 1,315.00 | 1,434.52 | 1,500.00 | 1,321.00 | 1,770.00 |

EXPENDITURE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

| Fund Center | Commitment Item | Description | Final Expenses FY 17 - 18 | Final Expenses FY 18-19 | Final Budget FY 19-20 | Final Expense FY 19-20 | Adopted Budget FY 20-21 |
|------------------|-----------------|-----------------------------|---------------------------|-------------------------|-----------------------|------------------------|-------------------------|
| 9339339 | 20298700 | GS TELEPHONE SERVICES | 3,810.00 | 3,793.21 | 4,006.00 | 3,783.00 | 4,000.00 |
| 9339339 | 20298701 | CELL PHONES | 1,544.00 | 1,573.19 | 1,600.00 | 1,623.00 | 800.00 |
| 9339339 | 20299909 | EXPENDITURE REIMBURSEMENTS | 20,498.00 | 30,727.17 | 20,000.00 | 2,268.00 | 12,500.00 |
| Object 20 | | | 270,284.00 | 273,007.44 | 329,485.28 | 265,541.00 | 271,083.00 |
| 9339339 | 30321000 | INTEREST EXPENSE | 7,588.00 | 12,154.73 | 12,278.00 | 10,609.00 | 9,688.00 |
| 9339339 | 30323000 | LEASE OBLIGATION RETIREMENT | 14,600.00 | 25,600.00 | 25,600.00 | 26,700.00 | 27,900.00 |
| 9339339 | 30345000 | TAX/LICENSES/ASSESSMENTS | 704.00 | 703.64 | 704.00 | 704.00 | 704.00 |
| Object 30 | | | 22,892.00 | 38,458.37 | 38,582.00 | 38,013.00 | 38,292.00 |
| 9339339 | 42420100 | BUILDINGS | 0.00 | 31,921.76 | 60,399.00 | 60,399.00 | 0.00 |
| 9339339 | 42420110 | LEASEHOLD IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9339339 | 42420200 | STRUCTURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Object 42 | | | 0.00 | 31,921.76 | 60,399.00 | 60,399.00 | 0.00 |

EXPENDITURE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

| Fund Center | Commitment Item | Description | Final Expenses FY 17 - 18 | Final Expenses FY 18-19 | Final Budget FY 19-20 | Final Expense FY 19-20 | Adopted Budget FY 20-21 |
|---|-----------------|----------------------------------|---------------------------|-------------------------|-----------------------|------------------------|-------------------------|
| 9339339 | 45450300 | INFRASTRUCTURE-SD-NON-RECON | 0.00 | 0.00 | 0.00 | 0 | 0.00 |
| Object 45 | | | 0.00 | 0.00 | 0.00 | 0 | 0.00 |
| 9349339 | 46460300 | OTHER INTANGIBLE ASSET-SPEC DIST | 0.00 | 0.00 | 0.00 | 0 | 0.00 |
| Object 43 | | | 0.00 | 0.00 | 0.00 | 0 | 0.00 |
| 9339339 | 79790100 | CONTINGENCY APPR | 65,000.00 | 38,000.00 | 40,000.00 | 0 | 31,033.00 |
| Object 79 | | | 65,000.00 | 38,000.00 | 40,000.00 | 0.00 | 31,033.00 |
| Reserve Fund Balance Increase | | | 0.00 | 0.00 | 10,000.00 | 0.00 | 0.00 |
| FUND CENTER 9339339 total expenditures | | | 826,658.00 | 832,939.18 | 979,959.28 | 807,735.00 | 912,600.00 |

APPROPRIATIONS LIMIT SCHEDULE

FISCAL YEAR 2020-21

DISTRICT Arcade Creek RPD

WHEREAS, the voters of the State of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments; and

WHEREAS, Article XIII B provide that the appropriations limit for Fiscal Year 2020-21 is calculated by adjusting the base year appropriations limit of Fiscal Year 2019/20 for changes in the cost of living and population, said calculations attached hereto and by this reference incorporated herein; and

WHEREAS, the District has complied with the provisions of Article XIII B and Section 79 et seq. of the Government Code in determining the appropriation limit for the Fiscal Year 1978/79;

NOW, THEREFORE, the Board does resolve as follows:

Section 1. The appropriations limit in Fiscal Year 2020/21 shall be \$ 656,297⁰⁰ for the District.

MEETING DATE: August 20, 2020

ITEM # 5 d

SUBJECT: Consider the Projects Final Budget for 339-D

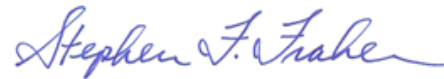
RECOMMENDATION: Adopt Board Resolution 2020-10 approving the FY 2020-21 339-D Projects Budget for Arcade Creek Recreation and Park District.

Initiated or requested by

Report coordinator or prepared by:

Board Staff

Stephen Fraher, General Manager



Other

Attachment: Yes No Information Direction Action

Background: The 339-D Final Budget represents the project(s) to be funded with the Per Capita Prop 68 Grant Funds awarded to the District. Discussions on the topic have changed over the last 12-15 months and have now shifted to making improvements to the siding on the Community Center Building completing what was begun in 2018-19, by installing new Hardie Board fiber cement siding, and improving accessibility to Hamilton St. Park.

Begins the planning process to determine a site and utility hook ups for a new accessible restroom building in the park to be funded by District collected Impact Fees.

Because of the multiple sources of funding available, and the different uses of those funds multiple projects are needed to keep funding segregated for bookkeeping purposes

Alternatives:

- Do just the ADA accessibility work identified in the 2015 study.
- Other deferred maintenance work.

Analysis: The community center is the center piece of the District and has the greatest potential for generating future revenues for the District. Upgrading and making the facility compliant is necessary for it to be competitive in the marketplace.

Budget/Cost Impact: Per Capita funding totals **\$192,343.00** for the work on the Community Center and accessibility improvements to the Hamilton St. Park. This is being added to the 339-D Budget because the Notice of Funding was not received until mid-July. **\$45,000.00** was approved from **Impact Fees** for the planning for a new restroom building to be installed at Hamilton Street Park and converting the current building to maintenance storage. The funds for new building portion of this project are coming from District Impact Fees.

Attachment(s):

- 339 D Final Budget Document
- Board Resolution 2020-10
- Fixed Asset Schedule

FY 2020-2021 Final Budget for 339 D

Various Funding Sources Available (some with restrictions)

| Source of Funds | Available Funding Sources | FY 17-18 | FY 17-18 | FY 18-19 | Actual FY19-20 | FY 20-21 Beginning Bal | Final 20-21 | Notes on how the fund use can be used |
|-----------------|------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------|-------------------|---|
| 339-C | ADA RESTRICTED FUND | 2,066.25 | 450.25 | 2,627.00 | 3,129.25 | 1,360.59 | | ADA upgrades |
| 339-I | IMPACT FEES FROM DEVELOPMENT | 195,466.03 | 103,155.22 | 140,269.00 | 574,885.72 | 450,937.05 | | New facilities only |
| 088-H | IN LIEU FEES (QUIMBY ACT) | 10,567.66 | 584.66 | 677.00 | 1,135.66 | 1,196.66 | | Maint., upgrades & new facilities |
| | STATE-FED GRANTS | | | | 200,000.00 | | 192,439.00 | \$177,952 fr Per Capita & \$14,487 fr Urban Co. |
| 339-A | GENERAL FUND TRANSFER | | 0.00 | 0.00 | 0.00 | | | |
| | Total Funds available | 208,099.94 | 104,190.13 | 143,573.00 | 779,150.63 | 453,494.30 | 192,439.00 | |

| Revenues for 339D | | | | | | Preliminary | Final |
|-------------------|---|----------|-------------------|-------------------|-------------------|------------------|-------------------|
| GL Acct | Fund for 339 D Budget | FY 17-18 | FY 17-18 | FY 18-19 | Actual FY19-20 | FY 20-21 | FY 20-21 |
| 941000 | Interest Income | | 788.00 | 1,041.00 | 671.00 | | |
| 952900 | In Liew Fees Transfer | | 10,000.00 | | | | |
| " | | | | | | | |
| " | | | | | | | |
| 956300 | State-Federal Grants | | | | | | |
| " | Jo Smith Pedi Bridge Proj | | | | | | |
| " | Dist Proj/Per Capita Funds | | | | | | 192,439.00 |
| " | | | | | | | |
| " | | | | | | | |
| 956900 | Other Funds - Local / 339I Impact Fees | | | | | | |
| " | Jo Smith Pedi Bridge Proj | | 8,213.00 | 78,691.00 | 43,134.29 | | |
| " | ACP - Park Improvements | | 102,500.00 | 23,500.00 | 69,190.97 | | |
| " | HSP Community Ctr Improvements | | | 25,000.00 | | | |
| " | HSP ADA Improvements | | | | 2,184.66 | | |
| " | HSP Park Improvements | | | | 27,093.77 | | |
| " | HSP Improvements | | | | | 45,000.00 | 45,000.00 |
| " | | | | | | | |
| " | | | | | | | |
| " | | | | | | | |
| " | | | | | | | |
| " | | | | | | | |
| " | | | | | | | |
| *956910 | * State Match - UMPQUA Bank Line Of Credit | | | | | | |
| | *Funds transferred From Umpqua to County for use* | | | | | | |
| | Totals Allocated For Use | - | 121,501.00 | 128,232.00 | 142,274.69 | 45,000.00 | 237,439.00 |

| | | FY 17-18 | FY 17-18 | FY 18-19 | Actual FY19-20 | Preliminary FY 20-21 | Final FY 20-21 | |
|--------------|---|-------------------|-------------------|-------------------|-------------------|-------------------------|-------------------|---|
| 339C | ADA RESTRICTED FUND | 2,000.00 | 2,000.00 | | 2,000.00 | | | ADA upgrades |
| 339I | IMPACT FEES FROM DEVELOPMENT | 74,000.00 | 105,713.00 | 107,000.00 | 500,000.00 | 45,000.00 | 45,000.00 | |
| 088H | IN LIEU FEES (QUIMBY ACT) | 12,000.00 | 10,000.00 | | 0.00 | | | Maint., upgrades & new facilities |
| | STATE-FED GRANTS (Bridge Proj.) | | | | 20,000.00 | | | |
| | STATE-FED GRANTS (per capita) | | | | 200,000.00 | | 192,439.00 | \$177,952 fr Per Capita & \$14,487 fr Urban Co. |
| 339-A | GENERAL FUND TRANSFER | 25,000.00 | 10,000.00 | | | | | Funds dedicated from 339-A |
| | Sacramento Parks Foundation (donations) | 5,000.00 | 5,000.00 | 12,500.00 | 7,000.00 | | | |
| | Other agency contributions | 400,000.00 | 59,169.54 | 462,500.00 | 0.00 | | | |
| | Grant Fund Reimbursements | | | | | | | |
| | Fund Balance Forward and available | | | 70,507.00 | 96,150.78 | | 5,767.00 | |
| | Total Funds Available | 518,000.00 | 191,882.54 | 652,507.00 | 825,150.78 | 45,000.00 | 243,206.00 | |

FY 2020-2021 Final Budget for 339D

Preliminary Final 20-21

| Account | Line Item | Expense Description | Budgeted FY 19-20 | Actual FY19-20 | Preliminary Budgeted FY 20-21 | Final 20-21 Budgeted Final 20-21 |
|---------|-----------------|--|----------------------|-------------------|-------------------------------------|--|
| 9339343 | 42420100 | Buildings (Repair & ADA Improvements) | 330,000.00 | | | |
| | " | HSP New Doors Rental Facilities | | 2,184.66 | | |
| | " | HSP RR Improvements | | | | |
| | " | HSP Office front door | | | | |
| | " | ACP-ADA parking pad, pat, ramps | | | | |
| | " | Interest on new proj Loan | | 39.41 | | 5,767.00 |
| | " | HSP ADA Imp. Lg Facility | | | | 100,000.00 |
| | " | | | | | |
| | " | | | | | |
| | 42420110 | Leasehold Improvements | | | | |
| | " | Oakdale | | | | |
| | " | | | | | |
| | " | | | | | |
| | 42420200 | Structures (ACP Park Improvement Proj) | 103,027.00 | | | |
| | " | ACP Park Impr. | | 64,055.53 | | |
| | " | HSP Play Equip | | | | |
| | " | | | | | |
| | " | | | | | |
| | " | Object 42 Total | 433,027.00 | 66,279.60 | 0.00 | 105,767.00 |
| | 43430300 | Equipment-SD (New Play Equipment) | 127,838.71 | | | |
| | " | HSP Play Equip | | 27,093.77 | | |
| | " | | | | | |
| | " | | | | | |
| | " | Object 43 Total | 127,838.71 | 27,093.77 | 0.00 | 0.00 |
| | 45450030 | Infrastructure-(Park Trails) | | 0.00 | | |
| | " | Park Trails | | | | |
| | " | | | | | |
| | " | | | | | |
| | 45450300 | Infrastructure (Bridge Project) | 21,161.29 | | | |
| | " | Jo Smith Pedi Bridge | | 21,161.29 | | |
| | " | | | | | |
| | " | | | | | |
| | " | Object 45 Total | 21,161.29 | 21,161.29 | 0.00 | 0.00 |

Payment of Interest on Project Loan a Umpqua

HSP accessible path improvements

| | | | | | | | |
|--|-----------------|---|-------------|-------------------|------------------|-------------------|--|
| | 46460300 | Other Intangibles (HSP new RR & access paths) | | 0.00 | | | |
| | " | HSP Lg Rental Facility HVAC | | | | | |
| | " | HSP park gates | | | | | |
| | " | HSP Lg Room Facility Siding Proj | | | | 92,439.00 | Re-siding lg rental facility |
| | " | HSP RR | | | 45,000.00 | 45,000.00 | Planning and site design for new RR at HSP |
| | " | | | | | | |
| | 46461300 | Intangibles | | 0.00 | | | |
| | " | HSP Water hook-up | | | | | |
| | " | | | | | | |
| | " | | | | | | |
| | " | Object 46 Total | 0.00 | 0.00 | 45,000.00 | 137,439.00 | |
| | | | | | | | |
| | | | | | | | |
| | 79790100 | Appropriation for Contingencies | | 0.00 | | 0.00 | Contingency costs if needed |
| | | | | | | | |
| | | | | | | | |
| | | Fund Center 9339343 | | 114,534.66 | 45,000.00 | 243,206.00 | |
| | | | | | | | |
| | | Fund Total 339-D | | 114,534.66 | 45,000.00 | 243,206.00 | |
| | | District Total provided by Sac County | | | | | |



BOARD OF DIRECTORS
 County of Sacramento, State of California
RESOLUTION 2020-10 ADOPTING FINAL BUDGET
FUND 339-D

WHEREAS, hearings have been ended during which time all additions and deletions to the PRELIMINARY BUDGET for FISCAL YEAR 2020-21 for FUND 339D were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Board Policy 1090 regarding the Budget Preparation of the Final Budget for the Fiscal Year 2020-21 for Fund 339-D be and is hereby adopted in accordance with the following:

| | |
|------------------------------------|---------------------|
| 1. Salaries and employee benefits | \$ 0.00 |
| 2. Services and Supplies | \$ 0.00 |
| 3. Other Charges | \$ 0.00 |
| 4. Fixed Assets | |
| a. Land | \$ 0.00 |
| b. Structures and Improvements | \$105,767.00 |
| c. Equipment | \$ 0.00 |
| d. Intangibles | \$ |
| 5. Expenditure Transfers | \$137,439.00 |
| 6. Contingencies | \$ 0.00 |
| 7. Provision for reserve increases | \$ 0.00 |
| TOTAL BUDGET REQUIREMENTS | \$243,206.00 |

BE IT FURTHER RESOLVED that means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available, and Property Taxes.

BE IT FURTHER RESOLVED that the Final Budget be and hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

ATTACHMENTS: Financing Requirements Summary Schedule, Expenditure Detail Sheet, Revenue Detail Sheet and the Appropriations Limit Sheet.

PASSED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the following vote, to wit on August 20, 2020.

AYES:

NOES:

ABSENT:

 Chairperson, Board of Directors

ATTEST: _____
 Secretary Board of Directors

FIXED ASSETS TO BE ACQUIRED

FISCAL YEAR 2020-21 FINAL BUDGET

DISTRICT NAME: ARCADE CREEK RECREATION AND PARK DISTRICT - FOR FUND 339 D

| <u>DESCRIPTION</u> | <u>BUILDING</u> 42420100 | <u>STRUCTURES & IMPROVEMENT</u> 42420200 | <u>EQUIPMENT</u> 43430300 | <u>COMPUTER SOFTWARE</u> 44440300 | <u>INFRASTRUCTURE</u> 45450300 | <u>INTANGIBLE</u> 46460300 |
|--|-----------------------------|---|------------------------------|--|-----------------------------------|-------------------------------|
| Buildings - Repair/ADA & HSP Improvement | 105,767 | | | | | 0 |
| Arcade Creek Park Improvement Project | | | | | | 0 |
| Pedestrian Bridge RTP Grant Project | | | | | | |
| Community Center residing | | | | | | 92,439 |
| HSP Restroom planning | | | | | | 45,000 |
| TOTAL FUND 339 D | 105,767 | 0 | 0 | 0 | 0 | 137,439 |

FISCAL YEAR 2020-21 FINAL BUDGET for 339D

FINANCING REQUIREMENTS SCHEDULE FOR FUND 339 D ARCADE CREEK RECREATION AND PARK DISTRICT PROJECT ACCOUNT

| <u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u> | <u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u> | | | |
|---|---|--|-----------------------|----------------------|
| <u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u> | \$ - | <u>ESTIMATED REVENUE</u> | \$ 237,439 | |
| <u>OBJECT 20 - SERVICES AND SUPPLIES</u> | \$ - | <u>RESERVES TO BE DECREASED</u> | | |
| <u>OBJECT 30 - OTHER FINANCING USES</u> | | <u>GENERAL RESERVES DECREASE</u> | - | |
| <u>LOAN AND LEASE REPAYMENTS</u> | | <u>ENCUMBRANCE DECREASE</u> | - | |
| <u>INTEREST AND PRINCIPAL</u> | \$ - | <u>OTHER RESERVE DECREASE</u> | | |
| <u>TAXES/LICENSES/ASSESSMENTS</u> | | | | |
| <u>JUDGEMENTS/DAMAGES</u> | - | | | |
| <u>TOTAL OBJECT 30 - OTHER FINANCING USES</u> | \$ - | <u>TOTAL RESERVES TO BE DECREASED</u> | - | |
| <u>OBJECT 40 - FIXED ASSETS</u> | | <u>FUND BALANCE AVAILABLE DECREASE</u> | 5,767 | |
| <u>OBJECT 41 - LAND ACQUISITION</u> | | <u>ESTIMATED LONG-TERM LOAN PROCEEDS</u> | | |
| <u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u> | \$ 105,767 | <u>TOTAL AVAILABLE FINANCING</u> | \$ 243,206 | |
| <u>OBJECT 43 - EQUIPMENT</u> | - | | | |
| <u>OBJECT 44 - COMPUTER SOFTWARE</u> | \$ - | | | |
| <u>OBJECT 45 - INFRASTRUCTURE</u> | \$ - | | | |
| <u>OBJECT 46 - INTANGIBLES</u> | \$137,439 | | | |
| <u>TOTAL OBJECT 40 - FIXED ASSETS</u> | \$ 243,206 | | | |
| <u>OBJECT 50 - FUNDS TRANSFERS OUT</u> | \$ - | <u>FUND EQUITY SCHEDULE</u> | <u>EST. BALANCE</u> | <u>ADJUSTED FUND</u> |
| <u>OBJECT 59 - FUNDS TRANSFERS IN</u> | | <u>RESERVES</u> | <u>AS OF 07/01/20</u> | <u>INCREASES</u> |
| <u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u> | - | <u>GENERAL</u> | | <u>DECREASES</u> |
| <u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u> | - | <u>ENCUMBRANCE</u> | | <u>BALANCE</u> |
| <u>OBJECT 80 - OTHER COMMODITIES</u> | - | <u>OTHER</u> | | |
| <u>PROVISIONS FOR RESERVE INCREASES</u> | | <u>FUND BALANCE AVAILABLE</u> | 5,767 | - |
| <u>GENERAL RESERVES</u> | | <u>TOTALS</u> | \$ 5,767 | \$ - |
| <u>OTHER RESERVES</u> | - | | \$ - | \$ - |
| <u>TOTAL BUDGETARY REQUIREMENT</u> | 243,206 | <u>APPROPRIATIONS LIMIT</u> | \$ - | |
| <u>TOTAL DIFFERENCE:</u> | - | <u>APPROPRIATIONS SUBJECT TO LIMIT</u> | - | |
| | \$ - | <u>OVER/UNDER LIMIT</u> | \$ - | |

REVENUE DETAIL SCHEDULE - FY 2020-21 FINAL BUDGET

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

| Fund Center | Commitment Item | Description | FINAL for FY 2017-18 | Final for FY 2018-19 | Final for FY 2019-20 | Preliminary Budget FY 2020-21 |
|-------------|-----------------|--|----------------------|----------------------|----------------------|-------------------------------|
| FUND | 339 D | ARCADE CREEK RECREATION AND PARK DISTRICT | | | | |
| 9339343 | 79790100 | CONTINGENCY APPR | 0 | 0 | 0 | 0.00 |
| | | | 0 | 0 | 0 | 0.00 |
| 9339343 | 94941000 | INTEREST INCOME | 0 | 0 | (671) | 0.00 |
| 9339343 | 94941105 | Contributions Special Dist (SPF/Donations/Etc) | 0 | 0 | 0 | 0.00 |
| 9339343 | 94942900 | BLDG RENTAL OTHER | 0 | 0 | 0 | 0.00 |
| | | Object 94 | 0 | 0 | 0 | 0.00 |
| 9339343 | 95952900 | In Lieu Taxes - (339-I) | 0 | | 0 | 0.00 |
| 9339343 | 95956300 | STATE-FED GRANTS (Dist Proj/Bridge Proj) | | (475,000) | 0 | 0.00 |
| " | " | STATE-FED GRANTS (Dist Proj/Per Capita Funds) | | | 0 | (192,439.00) |
| 9339343 | 95956900 | STATE AID OTHER MISC PROG (339I-Impact Fees) | (110,713) | (107,000) | (141,604) | (45,000.00) |
| 9339343 | 95956910 | STATE MATCH (Umpqua Line of Credit) | | 0 | 0 | 0.00 |
| | | Object 95 | (110,713) | (582,000) | (142,275) | (237,439.00) |
| | | Object 96 | 0 | 0 | 0 | 0.00 |
| | | Object 97 | 0 | 0 | 0 | 0.00 |
| | | FUND CENTER 9339343 | (110,713) | (582,000) | (142,275) | (237,439.00) |
| | | FUND TOTAL 339 D | (110,713) | (582,000) | (142,275) | (237,439.00) |
| | | DISTRICT TOTAL (supplied by County) | | | | |

EXPENDITURE DETAIL SCHEDULE - FY 20120-21 FINAL BUDGET for 339 D

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

| Fund Center | Commitment Item | Description | Actual for FY 17-18 | Actual for FY 2018-19 | Final FY 2019-20 | Final FY 2020-21 |
|---|-----------------|--|---------------------|-----------------------|------------------|-------------------|
| FUND 339 D ARCADE CREEK RECREATION AND PARK DISTRICT | | | | | | |
| 9339343 | 20289900 | OTHER OPERATING EXPENSE - SERVICE | 0 | 0 | 0 | 0.00 |
| | | Object 20 | 0 | 0 | 0 | 0.00 |
| 9339343 | 30321000 | INTEREST EXPENSE | 0 | 0 | 0 | 0.00 |
| 9339343 | 30322000 | BOND/LOAN REDEMPTION | 0 | 0 | 0 | 0.00 |
| | | Object 30 | 0 | 0 | 0 | 0.00 |
| 9339343 | 42420100 | BUILDINGS (REPAIR & ADA @ HSP) | 9,432 | 25,000 | 2,224 | 105,767.00 |
| 9339343 | 42420110 | LEASEHOLD IMP (OAKDALE PARK) | 1,616 | 0 | 0 | 0.00 |
| 9339343 | 42420200 | STRUCTURES (ACP Park Improvements) | 42,272 | 55,000 | 64,056 | 0.00 |
| | | Object 42 | 53,320 | 80,000 | 66,280 | 105,767.00 |
| 9339343 | 43430300 | EQUIPMENT -SD - NON-RECON (New Play Equip) | 0 | 0 | 27,094 | 0.00 |
| | | Object 43 | 0 | 0 | 27,094 | 0.00 |
| 9339343 | 44440300 | COMPUTER SOFTWARE | 0 | 0 | 0 | 0.00 |
| | | Object 44 | 0 | 0 | 0 | 0.00 |
| 9339343 | 45450300 | INFRASTRUCTURE (BRIDGE PROJECT) | 15,736 | 496,000 | 21,161 | 0.00 |
| | | Object 45 | 15,736 | 496,000 | 21,161 | 0.00 |
| 9339343 | 46460300 | INTANGIBLES (HSP site plan & location) | 40,798 | 76,000 | 0 | 137,439.00 |
| 9339343 | 46461300 | INTANGIBLES | 12,064 | 0 | 0 | 0.00 |
| | | Object 46 | 52,862 | 76,000 | 0 | 137,439.00 |
| | | FUND CENTER 9339343 | 121,918 | 652,000 | 114,535 | 243,206.00 |
| | | FUND TOTAL 339 D | 121,918 | 652,000 | 114,535 | 243,206.00 |

MEETING DATE: August 20, 2020

ITEM # 6 a

SUBJECT: Receive a proposal from Sourcewell contractor Staples Construction for the proposed work on the Community Center upgrades to include new siding on the Maple Room, restroom improvements and ADA path of travel improvements as identified.

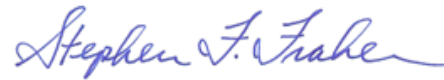
RECOMMENDATION: Receive the proposal and provide direction to staff on next steps and/or when to proceed.

Initiated or requested by

Report coordinator or prepared by:

Board Staff

Stephen Fraher, General Manager



Other

Attachment: Yes No Information Direction Action

Background: Following the July board meeting discussion on which project fit best for the use of the Per Capita Funding, staff contacted Sourcewell whom the District worked with previously to have the Hardie Board siding installed on the Oak Room Building and restrooms. In the discussion it was mentioned that Staples Construction is recommended contractor for this type of work through Sourcewell. Staples did the work for the District previously, staff asked for them to come back for this work.

Additional work other than siding installation was added to the scope of the proposed project, this includes making the recommended ADA accessibility improvements to the exterior of the Community Center as identified in the 2015 Accessibility Study. The amount of work to be done will depend upon the costs presented in the proposal.

Alternatives:

- Tennis Court and basketball court renovations at HSP.

Analysis: Sourcewell (formerly NJPA) has provided an alternative to local government entities for many years by creating a sourcing method that meets the legal bidding guidelines through screening and selecting contractors for different types of work and pre-determined and screened pricing. This method speeds up the process in completing public bid process and meeting all of the necessary requirements.

Budget/Cost Impact: Not to exceed **\$192,343.00** for the work on the Community Center.

Attachment(s): None

MEETING DATE: August 20, 2020

ITEM # 6 b

SUBJECT: Discuss a new park restroom and ADA path of travel improvements for Hamilton Street Park.

RECOMMENDATION: Provide direction to staff on next steps.

Initiated or requested by

Report coordinator or prepared by:

Board Staff

Stephen Fraher, General Manager



Other

Attachment: Yes No Information Direction Action

Background: The adopted Preliminary Budget for FY 2020-21 contains \$45,000.00 for site layout and planning and design for a new park restroom at Hamilton Street Park. This discussion is to change the scope of what was discussed during the July 2020 Board meeting.

These changes are occurring due to changes in the scope of work that may be needed and how to accomplish the most with the funds available from the Per Capita Grant Amount and funds that may be allocated from Impact Fees to install a new prefab restroom at Hamilton Street Park.

Alternatives:

- Per Capita alternatives could be tennis court resurfacing, basketball court resurfacing at HSP.
- Impact Fees alternatives could be addition of a new off leash dog park, or a new Group Picnic Shelter and the related required ADA improvements

Analysis: Sourcewell (formerly NJPA) through the Gordian Group provides an alternative to local government entities creating a sourcing method that meets the legal bidding guidelines through screening and selecting contractors for different types of work and pre-determined and screened pricing. This method speeds up the process in completing public bid process and meeting all the necessary legal requirements. I have been in contact with Gordian and they are lining up their approved contractors whom they think will be best suited to a project such as this. We are a looking for a firm that has an engineering design division or capabilities to make this a true turn-key contract.

Budget/Cost Impact: To be determined.

Attachment(s): none

Arcade Creek Recreation and Park District

MEETING DATE: August 20, 2020

AGENDA ITEM: 7 Board Discussion

a. General discussion on topics for future meetings

i. Begin discussions on starting work to creating a Landscape and Lighting Assessment District or General Obligation Bond election in on of the 2022 elections