

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday March 18, 2021 at 6:00 p.m.

Meeting conducted via Zoom Video Conference

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:01 pm

Board Members Present: A. Vassar, M. Hanson, A Gualderama

Board Members Absent: Two Vacant Seats

Staff Members Present: Kim Cook, Juanita Petersen

Legal Counsel Present: David Ritchie

Auditor Present: No

Presentation(s):

Visitor(s) That Signed In: Via Zoom – Matthew Duarte, Erin Matz, Julie Leber, Travis Dworetzky

2. PUBLIC COMMENTS: None

Adjourned Regular Session: 6:04 pm

Opened Closed Session: 6:04 pm

3. CLOSED SESSION:

a. Public Employee Discipline/Dismissal/Release

Adjourned Closed Session: 6:53 pm

Re-Opened Regular Session: 6:53 pm

REPORT FROM CLOSED SESSION:

- a.** No reportable action. Direction given to Staff.

The following items were moved up in the agenda order.

6. OLD BUSINESS:

- a. Matthew Duarte, Executive Director with CAPRI to present and answer questions regarding the new program to cover Volunteers with Workers Compensation Benefits.

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6. OLD BUSINESS: (cont.)

- a. Inform the Board about the upcoming CARPD Conference 2021, to be held June 23 – 26, 2021, in Monterey, California and nominations for “Awards of Distinction”.

Mr. Duarte provided an oral presentation regarding CAPRI’s offer to extend workers’ compensation insurance coverage to volunteers.

Mr. Duarte gave an invite to the Board of Director to attend the upcoming CARPD Conference 2021 to be held in June 2021 in Monterey as well as make nominations for the CAPRI “Awards of Distinction”.

- b. Adopt Board Resolution 2021-02 authorizing District Volunteers be eligible to receive Workers Compensation Benefits at no additional cost to the District.

Motion No. 1: It was moved by Director M. Hanson and seconded by Director A. Gualderama to adopt resolution 2021-02, authorizing Workers Compensation insurance to be made available to Board Members, Volunteers, Interns, and Work-study persons at no charge to the District, through CAPRI.

Motion Carried: 3 Ayes, 0 Noes, 0 Absent, 0 Abstained, 2 Vacant

Ayes: A. Vassar, M. Hanson, A. Gualderama

Absent:

Abstained:

4. ANNOUNCEMENTS:

The CalPERS UAL payment was processed and submitted on March 4, 2021.

March 31, 2021 is a District observed holiday for Cesar Chavez Day, the full time staff will be off.

5. CONSENT ITEMS:

- a. February 18, 2021 **Meeting and Board Retreat Minutes**
- b. FY 20-21 Period 8 **Financial Reports 339A**
- c. FY 20-21 Period 8 **Financial Reports 339D**
- d. FY 20-21 Period 8 **Multi Accounts Revenue Reports**
- e. FY 20-21 Period 8 **Payroll Report**
- f. FY 20-21 Period 8 **Facility Rental Reports**
- g. Correspondence received and sent
- h. Patrol Report

Motion No. 2: It was moved by Director A. Gualderama and seconded by Director M. Hanson to approve consent items as presented.

Motion Carried: 3 Ayes, 0 Noes, 0 Absent, 0 Abstained, 2 Vacant
Ayes: A. Vassar, M. Hanson, A. Gualderama
Absent:
Abstained:

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7. NEW BUSINESS:

- a.** Discuss appointment process to fill vacant Board positions.

Chairperson Vassar informed the current Board that due to the resignations submitted by Miles Constantine and Heather Gonzalez the District has two Board positions that needed to be filled.

He also discussed the appointment process to fill the two vacant seats.

Visitor Mr. Dworetzky had expressed at the beginning of the meeting that he had interest in filling one of the seats. It was suggested that he submit a letter of interest and resume to be considered.

- b.** Select/elect a Vice Chair for the Board to fill a vacancy.

Motion No. 3: It was moved by Director A. Gualderama and seconded by Director M. Hanson to select Director Michael Hanson to fill the position of Vice Chair.

Motion Carried: 3 Ayes, 0 Noes, 0 Absent, 0 Abstained, 2 Vacant
Ayes: A. Vassar, M. Hanson, A. Gualderama
Absent:
Abstained:

- c.** Discuss new budget goals for the District.

Director Amanda Gualderama, Chair of the Finance Committee presented the current Board with a spreadsheet laying out the deferred maintenance list and prioritizing the list by fiscal years to begin work.

Director Gualderama requested that Chairperson Vassar, who is acting as Interim General Manager, to obtain pricing on some of the presented maintenance and ADA items.

Director M. Hanson suggested that the District check out the possibility of obtaining a Shine Grant for updating the lighting and such at Hamilton Street Park.

- d.** Staff Recruitment.

Chairperson Vassar will begin working on the criteria for filling the GM position for the District.

Once one of the vacant board seats is filled, he will appoint a second member of the Board to be on the committee to oversee the recruitment of a new GM.

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8. BOARD DISCUSSION

- a. General discussion on topics for future meetings.

No topics were discussed.

9. ADJOURNMENT OF THE MEETING.

Chairperson Vassar adjourned the meeting at 7:40 pm.

The next Board of Directors meeting will be held Thursday April 15, 2021 at 6:00 p.m.