



BOARD OF DIRECTORS ANNUAL RETREAT and SPECIAL CALLED MEETING (if needed)

JANUARY 30, 2021 AT 9:00 A.M. via ZOOM link:

<https://us02web.zoom.us/j/84844207835?pwd=ZVFUSHV0UTlvRnV4YnNBbGRRWTdFZz09>

Meeting ID: 848 4420 7835

Passcode: R0ZHKB

RETREAT AGENDA

1. **Call to Order and perform Roll Call** (Chair Alex Vassar)
2. **Announcements** (Administrator Fraher)
3. **Public Comment** – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda. **Each speaker will be limited to five minutes of time.**

The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the District Administrator and in the case of the District Administrator made in writing to the Chairperson of the Board. **Questions about the daily operation of the park district should be directed to the Administrator during normal working hours when possible.**

Comments related to a specific item on the agenda will be received by the Board at that time during the meeting.

Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed. **Public Comments will not be received once the Board Chair closes the Public Comment period.**

4. 2021 BOARD RETREAT DISCUSSION TOPICS

***Topics are for Discussion only, to provide direction to staff, no Board Action will be taken.**

- a. **Overview of meeting agenda-ground rules**
- b. **ACRPD Overview – (staff presentation)**
- c. **Review of community and board survey results**
- d. **Discussion: Our Vision, Mission, Values**
- Break**
- e. **Future Operational Options to Consider**
 - i. **Consolidation, should the discussions continue/restart?**
 - ii. **What does sustainability mean? What does it look like?**
 - iii. **Continue Re-organizing District Operations to creating a model for the future.**
- f. **Establish projects and Operational areas of focus through June 30, 2022 providing direction for preparation of FY 21-22 Budgets.**
- g. **Establish Session 2 agenda, date, and time**
- h. **Adjourn**

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to participate in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least one full business day (24-hours) before the start of the meeting.

The Agenda is posted on the District's website (www.acrpd.com), are electronically mailed to residents who have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum



Arcade Creek R.P.D.

SINCE 1959

FORMERLY DEL PASO RECREATION AND PARK DISTRICT

The early years

- ▶ “A Park District without parks”, 1959 to 1973
- ▶ Del Paso RPD boundaries were adjusted in 1970-71 by Sacramento County
- ▶ Joint-use agreement with Oakdale Elementary School began in 1973
- ▶ District name changed July 1974 to Arcade Creek Recreation and Park District to focus on the natural feature that runs through the middle of the District.
- ▶ Initial District Master Plan was adopted 1976 by a citizens committee.
- ▶ Hamilton Street Park purchased in December 1975
- ▶ Arcade Creek Park acquired in 1984 from Sacramento County.
- ▶ Jo Smith Nature Trail development occurred in the 1990's.

Current Funding Sources

- ▶ Fiscal Year is July 1st through June 30th.
- ▶ Property tax revenue. The District receives .0321% of the .01% of the assessed value for each property within the District boundaries.
- ▶ Total 2020 Assessed valuation amount for ACRPD is estimated to be **\$655,600.00** to be used for District Operations in FY 20-21.
- ▶ Impact Fees collected on a new home building within the District. The Fund Balance as of 12-2020 is \$506,386.05.
- ▶ Park Dedication fees and ADA Funds contain \$2,557.25 between them as of 12-2020.
- ▶ Prop 68 Per Capita Grant Funding available for use; \$192,343.00.

Capital Improvement Grants Received

Park developments from 1974 to present:

- ▶ Grants total amount received: \$5,992,346.45
 - ▶ Certificates of Participation: \$ 250,000.00
 - ▶ Impact Fees Used \$ 394,153.19
 - ▶ In-Lieu Development Fees \$ 120,585.30
 - ▶ Total Capital Funds received **\$6,757,084.74**
- ▶ District infrastructure is aging and in need of, improvements.

Current District Property Tax Base

- | | |
|--|----------------------|
| ▶ 2020 Assessed Valuation | \$1,982,229,539.00 |
| ▶ County Tax Rate at 1% of valuation | \$ 19,822,295.39 |
| ▶ <i>ACRPD allotment of the County's 1%</i> | \$ 636,295.68 |
| ▶ 2021 Estimated Assessed Valuation | \$2,086,860,540.00 |
| ▶ County Tax Rate at 1% of valuation | \$ 20,868,605.40 |
| ▶ <i>ACRPD allotment of County's 1% (est.)</i> | \$ 669,882.23 |
- ▶ **Typical home value \$400,000;** Co. tax pd \$4,000; ACRPD portion \$129.60
- ▶ ***ACRPD** portion is 3.21% of the 1% County Tax collected.

Fiscal Year 2020-21 Operating Budget

▶ Payroll expenses including benefits	\$305,919	47.332%
▶ Operations Costs	\$271,083	41.942%
▶ Long Term Debt/Assessments	\$ 38,292	5.924%
▶ Contingency Fund	\$ 31,033	4.801%
▶ One time Retirement Fund Payoff	<u>\$266,273</u>	
▶ Total Budget	\$912,600	
▶ <i>Actual Budget – the Retirement Fund Payoff</i>	<i>\$646,327</i>	<i>100.00%</i>
▶ 7-1-2020 Fund Balance forward	\$416,587	64.455%

Potential Funding Methods

- ▶ Creation of a Park Development and Maintenance Assessment
 - ▶ Requires an Engineers Study to determine and identify needs and then put a cost to making those things happen.
 - ▶ Must be adopted by the voters by a 2/3 + 1 vote majority
- ▶ Adoption of a Parcel tax
 - ▶ Requires the Engineers Study to determine costs for maintaining the district.
 - ▶ Property owners vote on this in a weighted fashion based on the valuation of their property. Must be adopted by the 2/3 + 1 weighted vote majority
- ▶ General Obligation Bonds
 - ▶ Identified capital needs, either improvements or new development are put to the voters for approval. Funds may only be spent on the projects identified in the Bond language, currently requires the 2/3+1 vote majority unless ACA 1 is adopted.

Changing Method of delivering services

- ▶ The issues surrounding AB-5; the contract labor law, and coupled with the COVID-19 Pandemic, caused a review of how the District provides services.
- ▶ Without additional funding sources, Arcade Creek Recreation and Park District cannot continue to function in a traditional Parks and Recreation manner and survive financially.
- ▶ The emphasis of the District is switching from a direct provider of services to a provider of facilities, and a facilitator of activities, events and programs for community organizations.
- ▶ The District will rent/lease space to qualified organizations, individuals and businesses to provide activities, events, programs and celebrations for the community.
- ▶ Increased marketing of facilities for rental for events such as weddings, birthday parties, reunions, etc.

Park Advisory Committee(s) Roles

- ▶ PAC members are citizen advocates supporting the Arcade Creek Recreation and Park District through their participation, outreach, input of ideas, and efforts in the community.
 - ▶ What does this mean?
 - ▶ Providing input, ideas, and feedback to the District Board Members and Staff
 - ▶ Identifying community resources willing to take part and connecting the Board and Staff to these resources.
 - ▶ Encouraging community groups and organizations to use District facilities to host community-oriented events.
 - ▶ Support through volunteering to help during events, with maintenance (volunteer work-days), and marketing of the District.
 - ▶ Be a community advocate for the Park District, helping to spread the word about District goals, objectives, happenings, encouraging people to be involved and to participate.

Decisions to be made

- ▶ Is the PAC a district wide group?
- ▶ Is there a PAC for each District park site (total 4)?
- ▶ How often should the PAC meet?
- ▶ Should there be a limit on the size of each group?
- ▶ What are the initial areas of focus to be undertaken?
- ▶ Other ideas
- ▶ Next Meeting date: Tuesday February 9, 2021 at 7:00 p.m.

District web site

▶ www.acrpd.com

2020 Fall Community Needs Assessment Survey

Question #7 – List three new features you would like to see in District facilities

- | | |
|-----------------------------|--------|
| 1. Designated Festival Area | 44.76% |
| 2. Amphitheatre | 32.87% |
| 3. Adult Fitness Area | 32.87% |
| 4. New Restrooms | 30.77% |
| 5. Off Leash Dog Park | 29.37% |

Question #8 – List five things that you would like to see improved in District facilities

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|--|--------|
| 1. Improved or new restrooms | 61.54% |
| 2. Tree/arbor care | 51.75% |
| 3. Shade structures over play areas | 51.05% |
| 4. Improved accessible Paths of Travel | 44.76% |
| 5. Renovate/add picnic shelters | 39.86% |
| 6. Refurbish/renovate athletic courts | 37.06% |