

Arcade Creek Recreation & Park District  
4855 Hamilton Street, Sacramento, California 95841

**MINUTES**

Of

The Arcade Creek Recreation & Park District  
Meeting of the Board of Directors

Held on

**Thursday November 4, 2021 – Finance - Budget Committee Meeting**

**Meeting held at the District Office**

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**Call to Order and Perform Roll Call:** Treasurer Amanda Gualderama called the meeting to order at 6:01 pm

**Budget Committee Members Present:** A. Gualderama, T. Dworetzky

**Budget Committee Members Absent:** None

**Staff Members Present:** Lisa Gonzalez, Kim Cook

**Visitor(s):** None

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**2. PUBLIC COMMENTS:** None

**3. BUSINESS**

**a. Current FY 2021-22 Budget Review**

The committee reviewed the third quarter of FY 2021-22.

There was discussion regarding the current wave of vandalism taking place in the district parks. The idea of putting up surveillance cameras, along with motions detector lights were broached. It was recommended that staff check into the lighting as a first step and see if there were any current funding sources, such as a Shine Grant that may be available from SMUD.

It was decided that the Finance-Budget Committee meet quarterly to review the standings of the current budget(s).

It was requested that staff send a copy of the most recently completed audit be sent (FY2020-21), along with the previous five years of the management report that is written by the auditor.

**b. Surplus Items**

Staff was instructed to place the items listed on the “items deemed Surplus,” they are to follow the guidelines to declare and sell the items.

**c. Major ACP Project Review**

Staff provided pictures of the proposed restroom building that is being considered for the project.

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**d. Discuss New Accounting Program**

The Committee Directors and Staff reviewed the options of moving the current “in house” Quicken program to QuickBooks.

Staff provided information obtained through various sources and discussed the pros and cons of moving to a new system.

It was mutually decided to retain and continue using the current program but to enhance the current reporting on how the monthly expenses were reported to the Board during the monthly meetings.

Treasurer adjourned the meeting at 7:38 pm.

APPROVED