

Arcade Creek Recreation & Park District  
4855 Hamilton Street, Sacramento, California 95841

**MINUTES**

Of

The Arcade Creek Recreation & Park District  
Meeting of the Board of Directors

Held on

**Thursday May 18, 2023 at 6:00 p.m.**

**Meeting conducted in the Herzog Community Center Oak (Small) Room**

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**Call to Order and Perform Roll Call:** Chairperson A. Vassar called the meeting to order at 6:00 pm

**Board Members Present:** A. Vassar, A. Gualderama, T. Dworetzky

**Board Members Absent:** M. Hanson, S. Miller arrived at 6:02 pm

**Staff Members Present:** Kim Cook, Anita Petersen

**Legal Counsel Present:** No

**Auditor Present:** No

**Presentation(s):** None

**Visitor(s) That Signed In:** Ben Cadramel

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**2. PUBLIC COMMENTS:** Ben Cadramel introduced himself to the Board and provided information regarding his business as a grant writer and a person that could assist with finding sources of funding.

**3. ANNOUNCEMENTS:** The GM requested that the Board be notified that the district received a Safety Award from CARPD.

Staff informed the Board that the office would be closed on Friday 5/20, as the GM was attending a conference and the office manager would be attending a funeral.

Old Business and New Business were elevated in the agenda and discussed in a different order.

**6. OLD BUSINESS:**

**c. SMUD Complete Energy Solutions Proposal**

The proposal was provided and presented by Katie Worth the district's contact with the SMUD program.

During the review of the proposal, the Board of Directors requested that Ms. Worth obtain additional information on the following:

Interior lighting in the HSP public restroom

Breakdown on the cost to replace the current tennis court lights at HSP  
Actual scope of work for the shop building  
Lead time for completion of work if approved

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### **7. NEW BUSINESS:**

- a. Finance-Budget Committee proposal for FY 2023-24, 339A General Budget and 339D District Projects Preliminary Budgets.

**Public Hearing:** FY 2023-24 Proposed Budget presentation and to receive public comments on the documents.

Director Dworetzky provided an overview of the presented FY 2023-24 Preliminary Budgets.

- b. Update from committee regarding Staples Construction meeting.

Item received and it was requested that the item be brought back to the June meeting.

### **4. TASK STARTED, REVISED OR ACCOMPLISHED:**

List reviewed and Directors requested that list be updated, and status of a few items be changed to reflect actual status.

### **5. CONSENT ITEMS:**

- a. **Draft Meeting Minutes:** Board Meeting 3/16/2023
- b. FY 22-23 Period 9 **Financial Reports 339A**
- c. FY 22-23 Period 9 **Financial Reports 339D**
- d. FY 22-23 Period 9 **Multi Accounts Revenue Reports**
- e. FY 22-23 Period 9 **Payroll Report**
- f. FY 22-23 Period 9 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. Correspondence **received and sent**
- h. General Managers Report

**Motion No. 1:** It was moved by Director T. Dworetzky and seconded by Director A. Gualderama to approve consent items as presented.

**Motion Carried:** 4 Ayes, 0 Noes, 1 Absent, 0 Abstained  
Ayes: A. Vassar, A. Gualderama, T. Dworetzky, S. Miller  
Absent: M. Hanson  
Abstained:  
Vacant:

### **6. OLD BUSINESS: (cont.)**

- a. Discussion regarding the buildings at Oakdale Elementary (Gym and Community Center Room).

Director A. Vassar provided updated information and it was requested that the item be returned to the June 2023 meeting for further updates.

**b. Prioritize projects for FY 2023-24**

The Board of Directors requested that this item be brought back to the June 2023 meeting and look back to the previous survey of what was requested for the parks and discuss.

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**8. BOARD DISCUSSION**

**a. General discussion on topics for future meetings.**

**9. ADJOURNMENT OF THE MEETING.**

The chairperson adjourned the meeting at 7:38 pm.

Approved 6/15/2023