

Arcade Creek Recreation & Park District
4855 Hamilton Street
Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Wednesday, September 22, 2010

At 5:30 p.m.

Chairperson Bachman called the meeting to order at 5:45 p.m.

Board Members Present: Iris Bachman, Margi Herzog, Linda Kimura, Jerry Fox, Vicky Roy

Staff Members Present: Jane Steele, Julie Leber, Kim Cook

Absent: Peter Thomas

Visitors: None

CORRESPONDENCE: a. *Certificate of Facts pertaining to the November 2, 2010 General Election*

CONSENT MATTERS: a. August 25, 2010 Board Meeting Minutes
b. August Claims Report
c. August Final Budget Statement
d. August Payroll Report
e. August Revenue Reports and Monthly County Pooled Investment Fund Report
f. August Recreation Report
g. Monthly Twin Rivers Unified School District Police Activity Report

Motion No. 1: It was moved by Director Herzog and seconded by Director Fox to approve Consent Matters a - g.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent

UNFINISHED BUSINESS:

a. *Carmichael Recreation and Park District Plan to Form a Benefit Assessment District Discussion and Decision to Support, Oppose or Declare No Opposition*

Staff reported that at the last Board meeting, Jack Harrison, District Administrator of Carmichael Recreation and Park District made a presentation about his district's efforts to form a benefit assessment district. Mr. Harrison stated that the assessment district would benefit ACRPD and Mission Oaks residents. If successful, the assessment district would build a pool and splash park at Carmichael Park and make building improvements at La Sierra Park and other parks in their district.

Recent court decisions have ruled that residents living within 2 miles of a community park would be assessed. It is believed that owners of these parcels would have direct benefit of the park improvements. Because of this decision, not all Carmichael RPD residents would be taxed nor vote for the improvements specified at these two parks.

It was noted that Carmichael RPD could ask all of their residents to vote for a bond to complete the proposed improvements. Since a bond needs two-thirds approval, it is believed Carmichael residents would not support a bond. Hence, the plan to form an assessment district.

Mr. Harrison requested the district support their efforts or at least not oppose the assessment district. He stated if ACRPD and Mission Oaks oppose the benefit assessment district, his district would not proceed.

Motion No. 2: It was moved by Director Kimura and seconded by Director Fox to "not oppose" as long as Carmichael RPD first obtain prior approval of all publications that will be sent to residents in our district.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent

b. *Oakdale Park Funding*

Staff reported that the California Debit Limit Allocation Committee recommended and approved the district for a \$1,000,000 bond request.

Chairperson Bachman requested that the district publish project updates in the Activity Guide.

c. *Park Impact Fee and Fee Nexus Study Hearing by Sacramento County Board of Supervisors*

Staff reported that the Board of Supervisors adopted the Resolution approving the Park Impact Fee Nexus Reports at the meeting held on September 14th. The final hearing to adopt the Park Fee Ordinance will

UNFINISHED BUSINESS: cont.

c. Park Impact Fee and Fee Nexus Study Hearing by Sacramento County Board of Supervisors

occur on September 28th. The fees will be implemented 60 days after the adoption of the Ordinance.

NEW BUSINESS:

a. Appoint Board Members to Retirement Subcommittee(s)

Chairperson Bachman wished to appoint one or two committees to plan events for the retirement of Director Margi Herzog and the District Administrator Jane Steele. Director Herzog's term ends December 3, 2010 and Ms Steele retires December 30, 2010.

Action: Chairperson Bachman requested that Director Roy assist her on the Hospitality Committee that will serve as the main event planning, with Director Herzog to assist on the committee to plan for the retirement event for Ms Steele and for Ms Steele to assist on the committee to plan for Director Herzog's retirement from the Board of Director's.

Also, Chairperson Bachman would like staff to provide information in the next published Activity Guide for a Community Reception / Open House to say farewell to Director Herzog and District Administrator Steele as and to formally introduce the new District Administrator.

b. Decide Process to Appoint an Open Position of the Board of Directors

Director Fox and Director Herzog's terms are up for election this November. Director Fox applied for re-election. Director Herzog decided not apply retire when her term ends on December 3, 2010. And as there were no other applicants for election, Director Fox will automatically be appointed. The Board must appoint a successor to fill the vacant position on the board.

It was decided that staff develop an application to be presented to the board at the next meeting.

c. Respond to the Findings and Recommendations of the Sacramento Grand Jury

Staff reported that the County Grand Jury investigated Sacramento County special districts last November. The investigation used a questionnaire along with the submission of policies, financial reports and other incidental information. The Grand Jury issued a report on Special Districts on July 1, 2010. A list of findings and recommendations made by the Grand Jury along with the District's responses to the recommendations were provided for the Board to review.

NEW BUSINESS: cont. *c. Respond to the Findings and Recommendations of the Sacramento Grand Jury*

The responses are due to the Presiding Judge, Hon. Steve White by September 30, 2010.

Motion No. 3: It was moved by Director Fox and seconded by Director Herzog to approve the prepared responses to the Grand Jury's findings and recommendations.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent

PENDING AGENDA ITEMS:

a. Grant Funding Notifications – Proposition 84

FUTURE AGENDA ITEMS & CLOSING COMMENTS:

a. Review news article for activity brochure

The Chairperson adjourned the meeting at 6:40 p.m.

CLOSED SESSION: The Chairperson called the Closed Session to order at 6:40 p.m.

- a. With respect to a closed session held pursuant to Section 54956.8:
LOT PURCHASE – APN 228-0480-043-0000- Adopt Resolution No. 2010
Certificate of Acceptance of Grant Deed*
- b. With respect to a closed session held pursuant to Section 54956.7:
PUBLIC EMPLOYMENT - Title: District Administrator.*

ADJOURNMENT: The Chairperson adjourned the Closed Session at 7:40 p.m.

Motion No. 4: It was moved by Director Fox and seconded by Director Kimura to adopt Resolution No. 2010-11 Certificate of Acceptance for Lot Purchase.

The Chairperson called the meeting back in Session, adjourning the meeting at 7:42 p.m.

**The next regular meeting will be held at
4855 Hamilton Street, Sacramento, CA 95841
Thursday, October 21, 2010 at 2:00 p.m.**