

Arcade Creek Recreation & Park District
4855 Hamilton Street
Sacramento, California 95841

MINUTES
Of
The Arcade Creek Recreation & Park District
Meeting of the Board of Directors
Held on
Thursday, May 19, 2011 at 5:30 p.m.

Chairperson Kimura called the meeting to order at 5:33 p.m.

Board Members Present: Linda Kimura, Iris Bachman, Vicky Roy, Jerry Fox,
Zana Redden arrived at 5:36p.m.

Staff Members Present: Stephen Fraher, Julie Leber, Kim Cook, Peter Thomas

Absent: None

Visitors: Members of the community that reside around the Jane Steele Park to attend the Community Meeting and Ron Scherber representing Capital Valley Soccer

ANNOUNCEMENTS: None

Update and receive input regarding the proposed list of amenities to be included in the Proposition 84 Grant Application:

Mr. Fraher again spoke to members of the community that were present at the meeting and provided a conceptual drawing that showed many of the ideas that have been provided at prior meetings on what could be provided if we were successful in obtaining the Proposition 84 Grant.

PUBLIC COMMENT: Mr. Scherber addressed the board on behalf of the Cap Valley United Soccer League, referring it as a “non-profit” youth soccer league and stated that Cap Valley could not afford the new fee structure being proposed.

Mr. Scherber requested that Board of Directors review this fee proposal and see if it could be reduced and come to some sort of agreement.

ADMINISTRATOR’S REPORT: The administrator’s report consisted of updates regarding:

Oakdale Playground
FY 2011-2012 Budget
Project Financing
Interagency Collaboration Meeting
SureWest Communications
Prop 84 Grant
Sacramento Sewer District offer
Closure of the sewer line footbridge on the Nature Trail
Important Meetings this past month

CORRESPONDENCE:

- Invitation to an Interagency Collaboration Meeting
- LAFCo letter regarding Grand Jury Recommendation requesting full disclosure of all finances
- Copy of letter to EDD indicating the District’s desire to become a tax rated account in 2012

CORRESPONDENCE cont:

- Newsletter from SRCSD regarding hearings on request to raise waste water rates.
- April newsletter the "Communicator" from CARPS
- Letter from the California Association of Park & Recreation Commissioners & Board Members and agenda for a workshop being held on June 4, 2011

CONSENT MATTERS:

- a. April 21 and May 7, 2011 Board Meeting Minutes
- b. April 2011 Claims Reports
- c. April 2011 Budget Statement
- d. April 2011 Payroll Report
- e. April 2011 Revenue Reports and Monthly County Pooled Investment Fund Report
- f. April 2011 Recreation Report
- g. April 2011 Twin Rivers Unified School District Police Activity Report

Motion No. 1: It was moved by Director Fox and seconded by Director Bachman to approve Consent Matters a - g.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent

UNFINISHED BUSINESS:

- a. *Approve filing of application for a Proposition 84 Grant for Jane Steele Park*

Action: Postpone and discuss after the Board has time to review and discuss the budget for FY 2011-12

NEW BUSINESS:

- a. *Adoption of a Board Resolution 2011-2 authorizing the transfer of In Lieu Taxes to the District's 2010-2011 Budget*

Motion No. 2: It was moved by Director Bachman and seconded by Director Fox to approve Resolution 2011-2 transferring \$52,708.19 of the \$77,597.00 in the trust fund account available for land acquisition and park development that the district used for the down payment and fees for the purchase of the Myrtle Street property.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent

- b. *Adoption of a Board Resolution 2011-3 authorizing the transfer of In Lieu Taxes to the District's 2010-2011 Budget*

Motion No. 2: It was moved by Director Fox and seconded by Director Bachman to approve Resolution 2011-3 transferring the remaining \$24,888.81 of the original \$77,597.00 of the trust fund account available for land acquisition and park development to cover payment of park design fees to Beals Alliance for the Oakdale Park project.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent

- c. *Adoption of a Board Resolution 2011-4 requesting an emergency loan from Sacramento County to cover the District's expenses through Period 12 of the 2010-2011 Budget.*

Action: Drop Resolution 2011-4, do not adopt .

NEW BUSINESS: cont

d. Preliminary Budget for Fiscal Year 2011-2012

Staff provided a document presentation showing only FY 2011-2012 projected revenue and expenses and posed the question of does the budget address the priorities identified during the May 7, 2011 retreat discussion?

It is also proposing that additional line items be used in the budget document to better track funds and expenses. Said document clearly identifies revenues and expenses by operating costs and capital expenses projected to occur between July 1, 2011 and June 30, 2012, this is a balanced budget.

Action: The Board requested that the District contact Sacramento Suburban Water and try and obtain a reduction in water use rates. It also brought to the attention of staff an error on the Agenda Item and requested that it be corrected (error consisted of incorrect date of June 30, 2011 and should have been 2012).

e. Proposal for Financing of Oakdale Park Project

Staff shared the proposed terms by the Community Business Bank for the negotiations to create a loan document for the Oakdale Park Project

Motion No. 3 It was moved by Director Fox and seconded by Director Bachman to stop negotiations for additional funding through the creation of loan financing. The Board proposed re-shaping the scope of the project and move forward with the Oakdale soccer fields.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent

f. Right to access and installation agreement with SureWest for fiber optic service to the Metro PCS site at Arcade Creek Park

To improve cable and internet service to the area SureWest submitted a Facilities License Agreement outlining the scope of the proposed project that will run cable underground by coring along the pathway from the identified utility pole to the cell tower compound.

Action: The Board requested that staff invite SureWest to attend the next Board Meeting to give a presentation and provide answers to the questions and concerns that the Board Members have.

It was also suggested that SureWest provide an arborist to provide a report on the project and the effect it will have on the existing trees in and around the area where cable will be run underground.

It was also mentioned that SureWest should pay a fee to the district.

NEW BUSINESS: cont

g. *Appointment of a citizen representative to the new Special Assessment District Board*

Carmichael RPD has decided not to pursue their proposed Special Assessment District which would have impacted ACRPD to I-80. They are beginning again, but this time have invited Mission Oaks RPD and Arcade Creek RPD to join the effort as full partners in the process and allow for the identification of capital projects in each of the districts. A citizen board is being formed and each district has been asked to provide a nominee to sit on this panel. It is expected that this process will take 18-24 months to complete prior to an election

The proposed Special Assessment District if approved will enact a yet to be determined Assessment fee on the residents of the District.

It is requested that each District nominate a resident who is aware of the District needs and will represent the whole District on the formation Board, the name of a District resident is needed by July 2011.

h. *Announce that the Board of Directors will be gathering in a joint meeting with other Park District (Arden Manor, Fulton-El Camino, Mission Oaks, and Carmichael) Boards of Directors at Gibbons Park on May 24, 2011.*

Action: None

GENERAL DISCUSSION (topics in this item are meant for discussion only and to provide direction to staff before bringing the item to the Board for action)

Regular session adjourned at 7:40 pm

Closed session opened at 7:50 p.m.

CLOSED SESSION:

a. Sale of Park District land – 2 items

Action: The Board wants staff to seek our own appraisal on the property at ACP for the sewer lift station

b. Personnel

Action: No action taken

Closed session closed at 8:40 p.m

Regular session re-opened at 8:41 p.m

FUTURE AGENDA ITEMS & CLOSING COMMENTS:

a. Ethics AB1234 Compliance Training

ADJOURNMENT: The Chairperson adjourned the meeting at 8:45 pm

The next regular meeting will be:

Thursday, June 23, 2011 at 5:30