

Arcade Creek Recreation & Park District
4855 Hamilton Street
Sacramento, California 95841

MINUTES
Of
The Arcade Creek Recreation & Park District
Meeting of the Board of Directors
Held on
Thursday, February 17, 2011 at 5:30 p.m.

Chairperson Bachman called the meeting to order at 5:35 p.m.

Board Members Present: Linda Kimura, Iris Bachman, Vicky Roy, Jerry Fox, Zana Redden

Staff Members Present: Stephen Fraher, Julie Leber, Kim Cook

Absent: Peter Thomas

Visitors: None

Administration of the Oath of Office to Zana Redden

ANNOUNCEMENTS: None

ADMINISTRATOR'S REPORT: The administrator's report consisted of updates regarding:

Oakdale Park Phase I
Community Center Additional Funding
Oakdale Park Phase II
Proposition 84
Employee Assistance Plan
District Maps
Park Sign Quote
Tennis Court Resurfacing
Budget Planning Retreat
Property Acquisition
New Front Door
Technology Upgrade
Board Packets
Senior Staff Meetings
CAPRI
Sacramento Parks Foundation

CORRESPONDENCE:

- a. Receipt of Proposition 84 Grant opportunity (general discussion on ACRPD options)
- b. Receipt of invitation to the Mayor's reception at the CPRS Conference in Sacramento
- c. Receipt and filing of the Sacramento County Annual Investment Policy of the Pooled Investment Fund for Calendar Year 2011.
- d. Letter/document updating and defining agreements with Twin Rivers Unified School District.
- e. Email from Jack Harrison with Carmichael RPD notifying us that the Special Assessment District Survey has been sent out.
- f. Correspondence from the Sacramento Area Sewer District notifying us of work that will be done in Arcade Creek Park to remediate and sewer line issue.

CONSENT MATTERS:

- a. January 20, 2011 Board Meeting Minutes
- b. January 2011 Claims Reports
- c. January 2011 Budget Statement
- d. January 2011 Payroll Report
- e. January 2011 Revenue Reports and Monthly County Pooled Investment Fund Report
- f. January 2011 Recreation Report
- g. January 2011 Twin Rivers Unified School District Police Activity Report

Motion No. 1: It was moved by Director Fox and seconded by Director Bachman to approve Consent Matters a - g.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent

UNFINISHED BUSINESS:

- a. *Oakdale Park development funding options (Constantine Baranoff & Matt Challis)*

Action: Request made to table this item till March meeting

NEW BUSINESS:

- a. *Authorize Funding for new park sign honoring Jane Steele*

Staff requested the Board create budget amendment moving \$ 5,250.00 from the Contingency Line to the Improvements Other than Buildings line (42420200) to fund the purchase and installation of said sign.

Motion No. 2: It was moved by Director Fox and seconded by Director Bachman to approve the budget amendment moving the requested funds.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent

- b. *Set a date to tour District Facilities*

Tour existing District facilities to familiarize Board and staff member with locations of different sites and to point out areas where new projects might take place.

Action: Monday, April 11, 2011, 9am – 1pm

GENERAL DISCUSSION (topics in this item are meant for discussion only and to provide direction to staff before bringing the item to the Board for action)

- a. Identifying all Park District property boundaries and corners.
- b. FY 2011-12 Budget planning retreat, date, time, and place.

FUTURE AGENDA ITEMS & CLOSING COMMENTS:

Discuss Master plan coordinator – Pros Consulting Firm

ADJOURNED REGULAR SESSION: The Chairperson adjourned the regular session at 6:32 pm

OPENED CLOSED SESSION: Chairperson Kimura called the session open at 6:32 pm

CLOSED SESSION: Property purchase update
Discuss a potential legal matter

ADJOURNED CLOSED SESSION: Chairperson adjourned the closed session at 6:59 pm

RE-OPENED REGULAR SESSION: Chairperson Kimura called the regular session re-opened at 5:59 pm
Actions: None

ADJOURNMENT: The Chairperson adjourned the meeting at 7:06 pm

**The next regular meeting will be:
Thursday, March 17, 2011 at 5:30**